

# PROSPECTUS

2018-19 ACADEMIC YEAR

ADMISSIONS TO  
UNDERGRADUATE PROGRAMMES



Ranked 46<sup>th</sup> best College in India by NIRF



## St Berchmans College

Founded 1922

**AUTONOMOUS**

College with Potential for Excellence | Reaccredited by NAAC with A Grade

[www.sbcollege.ac.in](http://www.sbcollege.ac.in)



**Candidates are requested to read the prospectus carefully and familiarise themselves with all the relevant information relating to the admission process and visit**

**[www.sbcollege.ac.in](http://www.sbcollege.ac.in)**

**for notification and announcements.**

**All communications relating to admission will be through SMS only**

**This prospectus is subject to modification/addition/deletion as may be deemed necessary by the college.**

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## FOREWORD

St. Berchmans College was established in 1922 by the Archdiocese of Changanassery as an Intermediate college affiliated to the University of Madras. Ever since its inception the college has been trying to provide value based high quality education to its students by inculcating in them strength of character and love and service of fellow human beings on the one hand and by helping them achieve excellence in their respective areas of study and other activities, on the other. Over the past nine decades, it has grown up gradually and steadily, initiating Undergraduate programmes in 1927, Postgraduate programmes in 1957 and Research programmes in 1986. The College is aided by the Government of Kerala and is affiliated to the Mahatma Gandhi University, Kottayam, Kerala. The College is recognized under section 2 (f) and section 12B of the UGC Act 1956.

The College was first accredited by NAAC with Five Star in 1999 and was reaccredited with A+ in 2006 in the second cycle. It underwent the third round of NAAC accreditation in 2012 and was graded A, the highest grade at that time. The attempt of the college in quality enhancement is clear in the accreditation and assessment grades that the college has received earlier. The College was again assessed and accredited with an 'A' Grade in the fourth cycle of NAAC accreditation in 2017. It is ranked 46 in the ranking conducted by the National Institutional Ranking Framework (NIRF) 2018, released by Ministry of Human Resource Development.

The pursuit of excellence by the St. Berchmans College is evidenced by its winning the prestigious R. Sankar Award instituted by the Government of Kerala for the best special grade aided college in the State in 1996 and 1997.

In 2004, the UGC identified St. Berchmans as a College with Potential for Excellence DST extended its support through the FIST scheme in 2005 and 2006 to the Physics and Chemistry Departments respectively. It was recognized as a Partner Institute of IGNOU in 2008. In 2012 DST expanded its FIST support to all the Science Departments. And in 2014 the College became autonomous. The autonomous status gives the college the freedom to frame academic programmes, syllabi, methods of assessment and conduct of examinations and publication of results. The degree will be awarded by the affiliating University. Recently the Department of Biotechnology Govt. of India also extended its support in the form of DBT-STAR college scheme.

The College offers 17 UG, 19 PG and 3 MPhil programmes. There are 9 Research Departments offering Doctoral programmes. There are 2 BVoc programmes and 3 add-on courses which are sponsored by the UGC. The College keeps itself in the forefront of higher education in the country by appointing men and women of excellence in academics and character as teachers, by providing the state-of-the-art infrastructure facilities, and by maintaining a calm and peaceful atmosphere indispensable for academic work. A fully automated library with 130573 titles, 220 journals, and 465 magazines, and the digital library with access to several online databases including CAPITALONLINE and PROWESS, are the backbone of our learning facilities. The digital library has subscribed to INFLIBNET and EBSCO Host offering a large volume of e-journals and e-books.

The prospectus is prepared and presented to guide the candidate to plan their education in the college.





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## 1. INTRODUCTION

St Berchmans College has successfully completed four years in the autonomous system. Admission to various programmes is done by the College itself. The candidates shall register online for admission to various Undergraduate (UG) programmes. Candidates can apply for a maximum of five programmes provided they satisfy the eligibility conditions of the respective programmes. Candidates are requested to read the prospectus carefully before registering online.

## 2. IMPORTANT INFORMATION

- All candidates who wish to apply for UG Programmes for the academic year 2018 -19 irrespective of category shall register online
- Visit [www.sbcollege.ac.in](http://www.sbcollege.ac.in) for online registration
- Candidates shall register online on or before the last date specified in the admission schedule
- The candidate will receive a username and password upon registration
- The registration fee is ₹300/- for candidates other than SC/ST/OEC and ₹150/- for SC/ST/OEC candidates
- The registration fee can be remitted in any of the branches of South Indian Bank or in any other bank using NEFT or through netbanking
- Category (SC/ST or others) once selected cannot be altered in any further stage of the registration process
- **Female candidates can register only for BA English Model II Journalism, BVoc and self-financing programmes**
- **Preference** means the candidate's choice of programme
- **SF** means self-financing programme
- Candidates shall verify his/her personal as well as academic details carefully before final submission
- Any erroneous data should be corrected on or before the closing date of online registration
- The print out of the application form can be taken only after the **closing date** of online registration
- Candidates claiming reservation under **sports quota, cultural quota and physically challenged** category shall register online and submit hard copy of the application along with the relevant documents in the College office on or before the closing date of online registration. The printout is available in the admission office.
- The candidates other than those mentioned above **shall not send any hard copies to the college**
- The merit list will be published in the college website on the date mentioned in the admission schedule
- Selected candidates shall report to the college with all the relevant documents on the date mentioned in the admission schedule
- All communications pertaining to admission will be communicated through SMS only



### 3. ADMISSION SCHEDULE

The tentative admission schedule for the UG admissions is given below.

1.	Beginning of online registration	-	11 May 2018
2.	Last date of online registration	-	1 June 2018
3.	Publication of rank list of physically challenged, cultural quota and sports quota candidates	-	2 June 2018
4.	Admission for physically challenged, cultural quota and sports quota candidates	-	4 June 2018
5.	Publication of provisional merit list and reporting of errors, if any	-	4 June 2018
6.	Publication of merit list (general merit, SC/ST merit and community merit)	-	6 June 2018
7.	Reporting for admission and counselling	-	7 June 2018
8.	Counselling and admission for unfilled seats	-	11 June 2018
9.	Publication of Management quota list	-	12 June 2018
10.	Management quota admission	-	13 June 2018
11.	Advertising vacant SC/ST seats - Phase I	-	13 June 2018
12.	Submission of application for vacant SC/ST seats - Phase I	-	13-14 June 2018
<b>13.</b>	<b>Beginning of classes</b>	-	<b>18 June 2018</b>
14.	Publication of rank list (SC/ST) - Phase I	-	18 June 2018
15.	Admission (SC/ST) - Phase I	-	19 June 2018
16.	Advertising vacant SC/ST seats - Phase II	-	21 June 2018
17.	Submission of application for vacant SC/ST seats - Phase II	-	21-22 June 2018
18.	Publication of rank list (SC/ST) - Phase II	-	23 June 2018
19.	Admission (SC/ST) - Phase II	-	25 June 2018
20.	Advertising for supplementary admission	-	27 June 2018
21.	Submission of application for supplementary admission	-	27-28 June 2018
22.	Publication of rank list	-	2 July 2018
23.	Admission	-	3 July 2018
24.	Admission closing date	-	17 July 2018



#### 4. UNDERGRADUATE PROGRAMMES

The college offers undergraduate programmes in aided and self-financing streams. **Female candidates can register only for BA English Model II, BVoc (UGC sponsored)\* and self-financing programmes.** The details of the programmes are given in the table.

*\*The financial assistance from UGC for BVoc programmes is for the period from June 2015 to March 2019. On completion of the assistance period, it will be a self-financing programme.*

##### 4.1 Aided Programmes

Sl. No.	Programme	Intake	Co-education
1.	BA English Model I	25	No
2.	BA English Model II Vocational - Journalism	24	Yes
3.	BA Malayalam	25	No
4.	BA Economics	60	No
5.	BCom (Finance and Taxation)	60	No
6.	BSc Botany	44	No
7.	BSc Chemistry	60	No
8.	BSc Mathematics	60	No
9.	BSc Physics	50	No
10.	BSc Zoology	44	No

##### 4.2 UGC Sponsored Programmes

Sl. No.	Programme	Intake	Co-education
1.	BVoc Industrial Chemistry	50	Yes
2.	BVoc Renewable Energy Management	50	Yes

##### 4.3 Self-financing Programmes

Sl. No.	Programme	Intake	Co-education
1.	BSc Biotechnology and Botany	30	Yes
2.	BSc Industrial Microbiology and Zoology	30	Yes
3.	BCA	50	Yes
4.	BCom (Finance and Taxation) [Batch A]	60	Yes
5.	BCom (Finance and Taxation) [Batch B]	50	Yes
6.	BCom with Computer Application	60	Yes



## 5. CLASSIFICATION OF SEATS

The seats are classified as (i) Merit seats, (ii) Reservation seats, (iii) Community seats and (iv) Management seats.

### 5.1 Seat Distribution

The seats in each programme are distributed according to the rules and regulations put forward by the Government of Kerala and Mahatma Gandhi University. The seat distribution in aided and UGC sponsored programmes is given in the table.

Sl. No.	Seats	Reservation (%)
1.	Open Quota	50
2.	Scheduled Caste	15
3.	Scheduled Tribe	5
4.	Community Quota	10
5.	Management Quota	20

In Self-financing programmes, 50% of the total seats will be filled by the management from the registered candidates who satisfy the eligibility conditions. The remaining seats (50%) will be filled as detailed below:

Sl. No.	Seats	Reservation (%)
1.	Open Quota	65
2.	Scheduled Caste	8
3.	Scheduled Tribe	2
4.	Ezhava, Thiyya & Billava	9
5.	Muslims	8
6.	Latin Catholics other than Anglo Indians	2
7.	Other Backward Christians	1
8.	Other Backward Hindus	5

## 6. TYPES OF RESERVATION

The reservation seats for various UG Programmes are set aside for different categories under the following main items.

- i. Reservation for Physically Challenged Persons
- ii. Special Reservation (cultural and sports quota)
- iii. Mandatory Reservation

### 6.1 Reservation for Physically Challenged Persons

Three percent (3%) of the seats (the total number of seats of all UG Programmes in the college pooled together) are reserved for candidates with disabilities. One percent (1%) of



the seats in UG Programmes is reserved for each of the three sections; blind, deaf and physically challenged with provision for interchange of seats, if candidates are not available in a particular category in a year. The selection of candidates under this category will be based on the rank in the merit list and physical suitability and not on the basis of the degree of disability.

As per Clause 2(t), Chapter I of the Persons with Disabilities Act 1995, “person with disability” means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota. A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed.

Candidates seeking admission under **Physically Challenged** category should attach with their application form, an attested copy of the ‘Certificate of Disability’ issued by a District Medical Board or bodies of higher status, certifying the degree or percentage of disability. The original certificate must be produced at the time of admission.

**No reservation of seats is allowed for blind candidates for programmes which come under the faculty of Science**

## 6.2 Special Reservation

The seats reserved under Sports Quota and Cultural Quota come under this category.

### 6.2.1 Reservation of seats under sports quota

**For securing admission to UG programmes under Sports Quota, including readmission, the performance of the candidate at 11<sup>th</sup> and 12<sup>th</sup> standards alone will be considered**

The following norms are followed for admission under sports quota.

- Two seats in each programme (interchangeable) are reserved for candidates with outstanding records in sports and games.
- The applicant for admission to the reservation quota should have represented at least the District Sports Zone in addition to he/she satisfying academic eligibility.
- Preference shall be given to sportsperson who have represented the State/National School Meet over the sportsperson who have represented the District/School.
- The applicant shall produce the relevant certificate to prove their representation in the competition.



The following guidelines shall be followed in determining merit in sports for admission to the UG programmes. Marks shall be awarded to the First (Winner or the Winning Team), Second (Runner up or Runner up team), Third (third place) and participation as detailed in Table 6.1.

Tournament	Marks			
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Participation
Senior/Junior International Competitions	100	90	80	70
Senior/Junior National Competitions	60	55	50	45
School Nationals (including ICSE, CBSE, HSE, VHSE)	40	35	30	25
Zone and Cluster levels (including ICSE, CBSE, HSE, VHSE)	30	25	20	15
Inter District/Senior/Junior State Championship	20	15	10	5

**Table 6.1**

### 6.2.2 Reservation of seats under cultural quota

One seat for each degree programme (interchangeable) shall be reserved for students who excel in Youth Festival recognised by Director of Public Instruction (DPI). The selection shall be made from among the applicants for the cultural quota on merit as follows.

Level	Marks		
	A	B	C
Kerala School Kalolsavam	20	10	5
Revenue District Level Youth Festival	10	5	-

**Table 6.2**

- A person can score points only in one category
- The highest score will be counted
- Where bracketed, scores in other categories will be counted
- The above candidates can also apply in the open merit, if they wish to do so.

**An equal number of seats of the candidates admitted in physically challenged, sports quota and cultural quota shall be deducted from open quota.**

### 6.3 Mandatory Reservation

#### Claims for mandatory reservation and certificates to be produced

- Claims for mandatory reservation must be made by the candidate at the time of registration.



- The claims for mandatory reservation once made in the application form cannot be altered by the candidate under any circumstances.

### **6.3.1 Claim for reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes quota**

Candidates claiming reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes Quota should obtain caste/community certificate from the revenue authorities concerned. The names of castes and communities are given in Annexure I & II.

### **6.3.2 Other general rules for mandatory reservation**

The seats unavailed by the SC candidates will go to ST candidates and vice versa. The unavailed seats reserved for SC/ST shall be re-notified twice through print media for filling up vacant seats of SC/ST candidates. If such seats are remaining vacant even after re-notification, these shall be filled as detailed below:

The unfilled seats shall be filled up from candidates belonging to OEC and in their absence, candidates belonging to SEBC. The seats that further remain unfilled will go to the open quota.

### **6.3.3 Claim of OEC candidates against the unavailed seats of SC/ST candidates**

Other Eligible Community (OEC) candidates who claim admission to the unavailed seats, if any, under SC/ST quota should furnish community and income certificates obtained from the Village Officer concerned. Those OEC candidates whose annual family income is up to ₹6 lakhs (Rupees Six lakhs only) alone are eligible for such seats.

### **6.3.4 Claim for communal reservation under 'Kerala Socially and Educationally Backward Classes' (KSEBC)**

Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in GO (P) 208/66/Edn. dated 2.5.1966, as amended from time to time. Candidates belonging to Socially and Educationally Backward Classes as per GO (P) 208/66/Edn. dated 2.5.1966, whose annual family income (i.e. annual income of all members of the family from all sources taken together) is up to ₹6 lakhs (Rupees Six lakhs per annum) are eligible for reservation under this category. The certificate should have been issued not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities appended in the Prospectus will be considered (Annexure IV).

Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC



Quota should invariably produce both '**Community**' and '**Income Certificates**' obtained from the Village Officer concerned. The self-attested copy of the above certificates should be submitted at the time of admission. Candidates whose annual family income is above ₹6 lakhs are not eligible for reservation.

#### **6.4 Students from Lakshadweep, Jammu & Kashmir**

Students sponsored by the Union Territory of Lakshadweep and Jammu & Kashmir shall apply directly to the college.

### **7. FEES**

Candidates shall remit the fees as per University/Government rules at the time of admission. Candidates belonging to SC/ST communities admitted against merit seats or against the seats reserved for them are exempted from payment of fee.

Candidates belonging to OEC admitted against merit seats or against the unavailed seats of SC/ST are exempted from payment of fee (as per GO.(MS) No.14/2005/SCSTDD dated 5.4.2005 & GO.(MS) No.36/07/SCSTDD dated 03.07.2007). Candidates belonging to OEC admitted to government seats through SEBC reservation are also exempted from payment of fee (as per GO.(MS) No. 50/2006/SCSTDD dated 22.09.2006). They should provide Community Certificate from the Village Officer concerned.

### **8. ELIGIBILITY FOR ADMISSION**

- Academic eligibility should be satisfied as on the last date of submission of academic data.
- In the case of candidates who have passed examinations of other Boards/Institutes/Governments, except CBSE/ICSE, they shall be admitted only if these examinations have been declared equivalent to the qualifying examinations of Mahatma Gandhi University.
- No candidate shall be admitted to the UG programme unless he/she possess the qualification and minimum requirements thereof.
- If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later, admission shall be denied or he/she shall be expelled from the college.

#### **8.1 Minimum Requirements for Admission to UG programmes**

##### *8.1.1 Programmes under the faculties of Language & Literature and Social Sciences*

Admission to all BA Degree Programmes under the faculties of Language & Literature and Social Sciences shall be open only to candidates who have passed Plus Two or equivalent examination or an examination recognised by Mahatma Gandhi University as equivalent thereto.



### *8.1.2 Programmes under faculty of Science*

Admission to all BSc Degree programmes except new generation programmes shall be open only to candidates who have passed the Plus Two or equivalent examination or an examination recognised by Mahatma Gandhi University as equivalent thereto with the main subject they propose to offer for the BSc programme as one of the subjects. The eligibility criteria for admission to conventional programmes and new generation programmes are given below.

**BSc Botany:** Candidates should have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.

**BSc Chemistry:** Candidates should have passed the Plus Two/equivalent examination with Chemistry as one of the optional subjects at Plus Two level.

**BSc Mathematics:** Candidates should have passed the Plus Two/equivalent examination with Mathematics as one of the optional subjects or Mathematics as one of the subjects in Commerce group.

**BSc Physics:** Candidates should have passed the Plus Two/equivalent examination with Physics as one of the optional subjects at Plus Two level.

**BSc Zoology:** Candidates should have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.

**BVoc Industrial Chemistry:** Candidates should have passed the Plus Two/equivalent examination with Chemistry as one of the optional subjects at Plus Two level.

**BVoc Renewable Energy Management:** Candidates should have passed the Plus Two/equivalent examination with Physics as one of the optional subjects at Plus Two level.

**BSc Botany and Biotechnology (Double Core):** Candidates should have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.

**BSc Industrial Microbiology and Zoology (Double Core):** Candidates should have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.

**Bachelor of Computer Applications (BCA):** Candidates should have passed the Plus Two/equivalent examination in science stream with Mathematics/Computer Science as optional.

### *8.1.3 Programmes under faculty of Commerce*

Admission to the BCom degree programmes shall be open only to candidates who have passed the Plus Two or equivalent examination recognized by Mahatma Gandhi University with Book-Keeping and Accountancy and any two of the following subjects, viz., (i) Commerce (ii) Commercial Correspondence and Commercial Geography (iii) Economics (iv) Life Insurance with Salesmanship (v) Banking with Secretarial Practice (vi) Business Studies



(vii) Mathematics (viii) Computer Science/Computer Applications (ix) Informatics Practice & Management, (x) Informatics Practice, (xi) Management, (xii) Accountancy as optional under Part III of the examination.

**OR**

Have passed Plus Two or equivalent examination recognised by Mahatma Gandhi University with other subjects under Part III optional subjects provided they have secured 45% of the aggregate marks.\*

\*For SC/ST and ST applicants of Lakshadweep only a pass minimum is required and for SEBC and OEC applicants 3% and 5% relaxation of marks respectively are allowed.

Second languages will be allotted at the time of admission by the college based on the preference of the candidate and availability at the college. The college offers Malayalam, Hindi and Syriac as second languages.

## **9. PREPARATION OF RANK LIST**

The Rank List shall be prepared on the basis of ranking marks arrived at as follows:

### **9.1 Bonus Marks**

The Bonus Marks will be awarded as follows:

- Bonus 15 marks shall be awarded to applicants with NCC or NSS Certificates at '**Plus Two level**' for admission to all programmes. In respect of NCC candidates, the bonus marks will be awarded on the basis of NCC certificates signed by the Director and issued by the Directorate of NCC to candidates who have secured at least 75% attendance after having participated in its activities during the programme of study **immediately preceding the programme for which admission is sought**. An additional bonus mark of 3 will be given to 'A' certificate holders, 5 marks to 'B' certificate holders and 5 marks to 'C' certificate holders in proof of their high proficiency.
- In respect of NSS candidates, the bonus marks will be awarded on the basis of NSS certificates issued by the competent authority.

**The benefit of bonus marks can be scored by a candidate only under one category i.e., either NSS or NCC.**

- Bonus of 15 marks shall be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-servicemen seeking admission to the degree programmes. Applicants to this category should invariably produce along with the admission memo



an attested copy of certificate issued not earlier than six months from the last date of submission of application from the military authorities or state/Zilla Sainik Welfare Officer to the effect that he/she is the son/daughter of an ex-service man or an ex-service man himself/herself.

**Bonus marks shall be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks.**

## 9.2 Negative Marks

- Five marks for every successive attempt after the first attempt subject to a maximum of twenty marks will be deducted from the total marks in the case of those who have taken two or more chances to complete the examination. The number of chances means the number of chances taken for passing any part of the qualifying examination after the prescribed programme period. Appearance for improvement of marks shall not be considered as an additional chance.
- No negative marks for SAY pass outs be imposed if admitted in the same academic year but five marks shall be deducted if he/she is ranked in the admission list of the succeeding year. Candidates who have passed the qualifying examination under SAY scheme or such supplementary scheme are eligible to apply for First Year programme in the same academic year, but they have to produce the mark lists on or before the closing date of admission as notified by the college.

## 9.3 Resolving of Tie

If the index marks of more candidates happen to be the same, then for breaking the 'tie', the following criteria shall be followed one after another in the order given below:

- i. The candidate who has scored higher marks in the concerned elective subject shall be placed senior in the rank list. For BCom programme, Business Studies (Commerce) shall be considered as the elective subject.
- ii. The candidate who has scored higher marks for Part III subjects (or the subjects other than Languages, if Part is not specified) taken together shall be placed senior in the rank list.
- iii. The candidate who has scored higher marks in Part I (English if Part is not specified) shall be placed senior in the rank list.
- iv. The candidate who has scored higher marks in Part II (Second Language if Part is not specified) shall be placed senior in the rank list.
- v. By giving residential weightage (at District/State Levels)



- vi. Preference shall be given to candidates who are elder, and the age difference shall be calculated in completed years only, rounding down fractions. (As candidates having difference in age less than one year happen to be admitted in the same class).
- vii. Even after this exercise, if the tie persists, the alphabetical order of the first name of the candidates will be taken into account.

#### 9.4. Indexing of Marks

The index mark for various programmes is calculated based on the plus two marks, bonus marks and negative marks. The calculation of index mark for various programmes is detailed below.

##### 9.4.1 Faculty of Language & Literature

###### BA English

Total marks obtained in the qualifying examination **less** negative marks **plus** twice the marks secured in Part I English of the Plus Two/equivalent examination **plus** weightage of 50 marks to those who have taken English as one of the optional for the qualifying exam **plus** bonus marks if any.\*

###### BA Malayalam

Total marks obtained in the qualifying examination **less** negative marks **plus** twice the marks secured in Part II Malayalam at the qualifying languages examination **plus** weightage of 50 marks in the case of those who have taken Malayalam as optional for the qualifying examination **plus** bonus marks if any.\*

##### 9.4.2 Faculty of Social Sciences

###### BA Economics

Total marks obtained in the qualifying examination **less** negative marks **plus** the marks obtained for Economics at the qualifying examination **plus** a subject weightage of 50 marks for Economics **plus** bonus marks if any.

##### 9.4.3 Faculty of Science

###### BSc & BVoc Programmes

Total marks obtained in Part III of the qualifying examination **less** negative marks **plus** marks obtained for the particular subject concerned for which admission is sought **plus** bonus marks if any.\*

###### BCA

Total marks obtained in Part III of the qualifying examination **less** negative marks **plus** marks obtained for Mathematics/Computer Science **plus** bonus marks if any.\*



#### 9.4.4 Faculty of Commerce

##### BCom

Marks obtained in Part III Optional at Plus Two/equivalent examination **less** negative marks **plus** weightage of 50 marks in each of the three subjects of Commerce combination subject to a maximum of 150 marks **plus** bonus marks if any.

The optional subjects concerned under Part III will be Commerce, Commercial Correspondence and Commercial Geography, Accountancy, Book-Keeping and Accountancy, Economics, Life Insurance and Salesmanship, Banking with Secretarial Practice, Business Studies, Mathematics, Computer Science/Computer Application, Informatics Practice, Management and Informatics Practice & Management.\*

*\*Marks obtained for the subjects in other streams, viz, CBSE, ICSE etc. shall be standardised to that of Kerala Higher Secondary i.e., 200 marks per paper (200marks × 6 = 1200 i.e., total marks). Index marks shall be calculated as mentioned above.*

*The marks obtained for vocational subjects in VHSE/THSE etc. are to be excluded while calculating index marks.*

## 10. HOW TO REGISTER

All the applicants, irrespective of various quotas shall register online for applying to the UG Degree Programmes. A candidate can apply for a maximum of five degree programmes.

### Registration Fee

All candidates except SC/ST/OEC	: ₹300/-
SC/ST/OEC candidates	: ₹150/-

**Registration fee once remitted will not be refunded under any circumstance**

Before starting Online Registration, ensure that a recent **passport size colour photograph** (light coloured background) [35mm × 45mm (width × height)] in *jpg* format which is less than 100kb size is kept ready for uploading to the website.

### 10.1 Steps for Online Registration

#### Candidate Registration

- Visit [www.sbcollege.ac.in](http://www.sbcollege.ac.in)
- Start registration using the Admission ➡ UG Admission 2018 link.



- Read the prospectus and instructions carefully and then click "[Register](#)" button
- Click on "[Click Here to Register](#)" button
- Fields marked with \* are mandatory
- Enter the details and click on "[Register](#)" button
- Note down the username and password for further use
- The registration fee can be remitted in any of the branches of South Indian Bank or in any other bank using NEFT or through netbanking
- After remitting the fee, collect the candidate and college copies of challan from the bank

### **Applying for the Programmes**

- Login to the website with the username and password obtained during registration
- Click on "[Click here to Apply](#)" link
- Read the Terms and Conditions and Click "[Click to Accept](#)" button
- Select Challan/NEFT/online payment in the Application fee Remittance Details page
- Enter the fee payment details in the specified columns and click the "[Submit Payment Details](#)" button.
- Click on "[Continue](#)" button in the next page
- Candidate shall choose the programme according to his/her preference in the Programme Preference page.
- Up to five preferences can be given by clicking "+" button.
- After selecting the preferences, click the "[Save & Continue to Personal Details](#)" button.
- Enter the personal details, current address, parent information and reservation & bonus mark details
- After entering the details click the "[Save & Continue to Education Details](#)" button.
- Enter the Class 10 and Class 12 examination details and the marks obtained in Class 12 examination
- After entering the examination details click "[Save & Continue to Upload Photo](#)" button
- Use **passport size colour photo** with light coloured background [35mm x 45mm (width x height)] in jpg format and less than 100kb
- For uploading, select the image file using "[Choose File](#)" button
- After uploading the photo, click "[Save & Continue to Final Submission](#)" button
- Click "[Submit Application](#)" button
- A page displaying successful submission of application and Registration number will appear

### **10.2 Sports quota, Cultural Quota and Physically Challenged Applicants**

Candidates claiming reservation under sports quota, cultural quota and physically challenged category shall check the respective fields at the time of registration. They shall submit the signed printout of the application form, fee remittance details and supporting



documents to the college office on or before the last date for online registration. The candidates may please contact the admission office for the printout of the application.

### **10.3 Management Quota Applicants**

Candidates who wish to be considered in the management quota (MQ) shall register online and should check the corresponding field at the time of registration. Application fee for management quota is ₹50/-. The form can be printed from the website after final submission. The form, duly signed by the parish priest (for catholic students) and candidate along with supporting documents shall be submitted in the office of the Manager/Principal on or before the last date of online registration.

#### **Points to Remember**

**Do not send any hard copies to the College unless otherwise specified.  
Erroneous data, other than specified, can be edited till the closing date of  
online registration.**

## **11. ADMISSION PROCESS**

### **11.1 Admission of Candidates Coming under Physically Challenged and Special Reservation Categories**

The rank list of the candidates will be published in the website. Selected candidates will be informed through SMS. Those who are selected shall print the application form from the website. He/She can complete the admission process on the dates mentioned in the admission schedule.

### **11.2 Publication of Merit List (General Merit and SC/ST categories) and Admission**

A trial merit list will be published and grievances/errors will be addressed by the admission office. After rectification of reported grievances/errors, the merit list of the candidates in the open merit and SC/ST categories will be published in the website. Admissions to various programmes will be done through counselling. The date, time and venue of the counselling will be informed through SMS. Those who are selected for counselling shall print the application form from the website. He/She shall report in the college on the date mentioned in the admission schedule along with necessary documents.

### **11.3 Reporting at the College for Admission**

The selected candidates shall report for admission in the respective departments in the dates mentioned in the admission schedule.



**The admission fee shall be remitted in South Indian Bank. Hence candidates are advised to reach the college sufficiently early.**

The candidates shall produce the following documents at the time of admission.

- i Print out of the signed application form
- ii College copy of challan details if applicable
- iii Certificate to prove date of birth  
*Copy shall be submitted along with the application form*
- iv Transfer Certificate (TC) from the institution last attended
- v Course and Conduct Certificate from the institution last attended
- vi Mark lists of all parts of the Plus Two/equivalent examination.
- vii Eligibility Certificate from Mahatma Gandhi University, in the case of candidates who have passed their qualifying examination from other Boards/Institutes/governments, except CBSE/ICSE
- viii Aadhaar card
- ix Caste certificate in the case of SC/ST candidates
- x Community Certificate along with Income certificate from the revenue authorities concerned  
*The income certificate should not have been issued earlier than 12 months prior to the submission of application*
- xi Candidates who wish to avail of bonus/weightage marks shall produce the relevant certificates  
*Copy of certificates in proof of bonus/weightage marks shall be submitted along with the application form*

#### **11.4 Verification of Documents**

The Head of the Department shall be responsible for verification of original documents and checking the correctness of the data submitted online. The Head of the Institution have the right to deny an admission, if he finds any relevant mismatch in the original documents and online data that has affected the ranking process.

#### **11.5 Candidates Retaining Higher Preference**

Candidates securing admission to a programme can retain their higher preference till the initiation of supplementary admission procedure and such candidates shall redo the admission process for supplementary admission.



**If a candidate was denied admission due to incorrect entry of marks or claim for bonus marks, he/she shall register again in the dates announced by the college, for being considered in the supplementary admission.**

### **11.6 Failure to Report for Admission**

Candidates who do not take admission on the prescribed date and time in the college will lose his/her claim for admission. Claim by candidates who fail to report in the college before the stipulated time will not be entertained.

**Anyone who secures admission on the basis of erroneous or false information will forfeit his/her admission and be dismissed from the College as soon as the matter is noticed by the authorities.**

**Students are advised to keep enough number of attested copies of the certificates and mark lists before submitting them in the college at the time of admission.**

## **12. SUPPLEMENTARY ADMISSION**

Any unfilled seats after SC/ST special admissions will be advertised. Those who have not registered, denied admission due to incorrect entry of marks or claim for bonus marks etc. can register online on the stipulated dates. They shall submit the printout of the application form in the College office. Those who have already registered and not admitted to any programme need not register again but shall submit the printout of the application form in the College office. Selected candidates will be informed through SMS. Those who are selected shall complete the admission process on the dates mentioned in the admission schedule.

## **13. SPOT ADMISSION**

Those seats which remain vacant in any programme after supplementary admission will be filled by spot admission. The dates for spot admission if any will be intimated in the college website. Admission will be made on the stipulated dates based on merit.

## **14. STUDENT ACCOMMODATION**

The college provides ample hostel facilities for boys and girls. Hostel admission forms shall be collected from the respective hostels. The filled forms shall be given to the hostel authorities directly. The details of accommodation facilities are given in Table 14.1.



Hostel Name	Warden
<b>Boys</b>	
St. Joseph's Hostel (Estd. 1940)	Fr. Teddy Kanjooparambil (9447833066)
St. Thomas Hostel (Estd. 1940)	Fr. Jose Thekkeppuram (9447569577)
Sahrudaya Hostel (Estd. 1964) (PG students only)	Fr. Sijimon Srampickal (9496236279)
St Berchmans Hostel (Estd. 1996)	Fr. Binny Kurinjiparambil (8547625625)
St Thomas More Hostel (Estd. 2013)	Fr. Tinju Parapallil (8848431182)
Pope John Paul II Sports Hostel	Fr. Tomy Joseph
<b>Girls</b>	
SH Study House (Estd. 1976)	Sr. Lince SH (8281883787)

**Table 14.1**

## 15. SPECIAL INSTRUCTIONS

- **Ragging is banned in the college campus. Anyone found guilty of ragging and/or abetting ragging is liable to be punished as per directive of the UGC. An anti-ragging squad operates in the campus. Any incident of ragging will be dealt with seriously. The offenders will be dismissed from the college and a case will be filed with the local police authorities.**
- **As per GO (RT) No. 346/05/H.Edn. dated 01.03.2005, students are not allowed to use mobile phone in the campus.**
- **Students are not supposed to bring their vehicles to the restricted areas of the campus.**
- **Details regarding residence and change of residence should be communicated to the Principal.**
- **Fee once paid will not be refunded**

## 16. GUIDELINES AND RULES OF CONDUCT

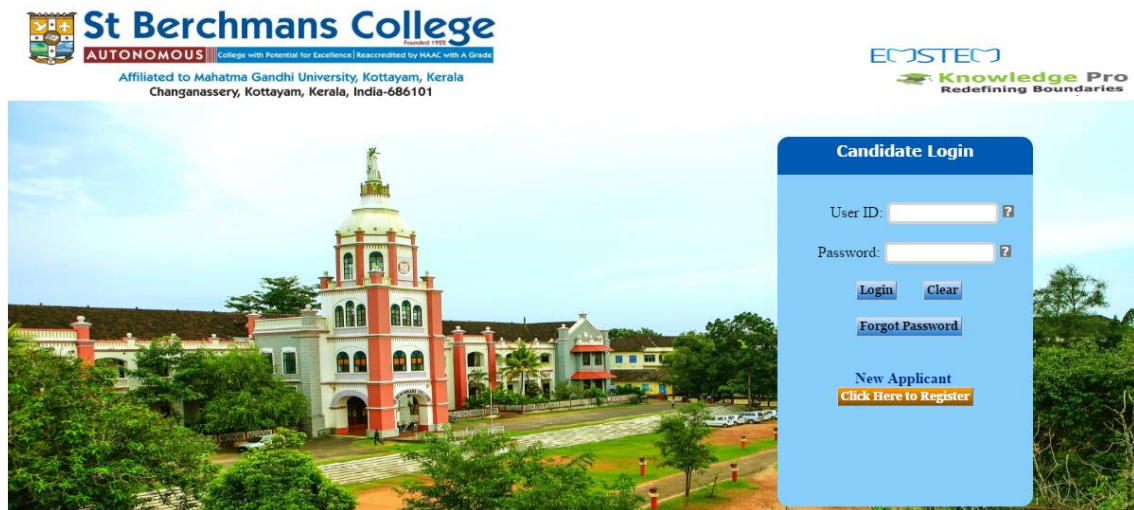
- Class hours are from 10:00am to 4:00pm. Be in time for classes.
- Observe perfect silence during the general college morning prayer.
- Students will not be allowed to enter the campus without the ID card issued from the college.
- Be clean and modest in your dress, decent and polite in language and courteous in behaviour. T-shirts without collar and with writing and low waist pants are strictly prohibited.
- Show respect to your elders and teachers. Disobedience in any form will be seriously dealt with.



- Public property is our property. Damages done to it is a national offence.
- Do not disfigure the college furniture, walls, doors or windows with drawings, engravings or posters. Do not tamper with electrical installations.
- Pasting posters in the campus without permission from the Principal is strictly prohibited.
- Strict action will be taken against those who damage the instructional and infrastructural facilities available on the campus.
- Malpractices in examination will lead to necessary disciplinary action as per the regulations.
- Condonation will be given as per rules and regulations for the same.
- Courteous behaviour towards other student, especially to those of the opposite sex makes true Berchmanite.
- Do your best to preserve a peaceful academic atmosphere on the campus.
- Maintain clam atmosphere on the campus, especially during working hours. Smoking and chewing are banned on the campus.
- Grievances, if any, shall be taken to the Principal through your representatives.
- Seek permission of the teacher before entering or leaving a class in session.
- If classes are free during any period, engage yourself in meaningful co-curricular activities.
- You can address the students in the classroom, or any gathering on the campus, only with the permission of the Principal.
- Strikes, slogan shouting, skipping classes and crowding on the campus etc. are banned.
- Students, other than hostellers are not expected to be present on the campus after 6:30pm.
- Transact business in the college office in a manner becoming of college students, patiently and politely.
- The medium of instruction and communication shall be English.
- Possession/use of mobile phones by students is banned on the campus as per Government Order.
- The outgoing students shall return the ID card and library cards.
- Students shall strictly obey any instruction regarding the code and conduct issued by the Principal from time to time.



## 17. ONLINE REGISTRATION SCREEN SHOTS



### Registration Details

\*Candidate's Name as per Class 10 (SSLC) Records:  ?

\* Date of Birth (DD/MM/YYYY) as per Class 10 (SSLC) Records:  ?

\*Gender:  MALE  FEMALE ?

\* Student Domicile State: - Select -  ?

\*Programme Type: - Select -  ?

\*Category: - Select -  ?

\* E-mail:  ?

\* Re-confirm E-mail:  ?

\*Country Code:  ?  
(e.g. India code is 91)

\*Mobile No.:  ?

\*Apply for Management Quota:  Yes  No ?



## REGISTRATION SUCCESSFUL

Thank you for Registering with St.Berchmans College.  
User ID is your date of birth : **01/01/2003**

Password : **SBC018350**

For future reference Password has been sent to your Email ID.  
Please don't share your User ID & Password.

If you would like to remit the application fee using SIB challan please

[Click here to Print Challan.](#)

Use the printout of the challan to remit the fee at any branch of South Indian Bank.

If you would like to remit the application fee at any bank other than South Indian Bank, then

[Click here to print Other bank Transaction Details](#) .

After remitting the fee Re-login to continue with application.

*If you would like to pay the application fee through online, then click logout button and login with User ID and Password*

[Logout](#)

[Click for Application](#)

[Status](#)

[Prints & Downloads](#)

[Helpdesk](#)

[Logout](#)

### PRINT & DOWNLOADS

If you plan to pay application fee through South Indian Bank. Click on [Print Challan](#)  
If you plan to pay application fee through other Banks. Click on [NEFT Transaction Details](#)

[Click here to Download Management Quota Form](#)

[Click for Application](#)

[Status](#)

[Prints & Downloads](#)

[Helpdesk](#)

[Logout](#)

### Application Status

[Click Here to Apply](#)

## Terms & Conditions

1. I read the prospectus carefully and understood the admission guidelines and guidelines and rules of conduct of the College.
2. I understood that any incorrect/false data submitted will lead to the rejection of the application.

*I Accept all the above listed terms and conditions*

[Click to Accept](#)

[Logout](#)



All Fields Marked in \* are Mandatory

### Application Fee Remittance Details

Fee Payment Options

Challan       Other Banks       Online Payment Using Credit Card /Debit Card /Net Banking

Close

### Application Fee Remittance Details

Fee Payment Options

Challan       Other Banks       Online Payment Using Credit Card /Debit Card /Net Banking

\*Challan No.:  ?

\*Amount: 260  ?

Branch:  ?

\*Application Fee Transaction Date:(DD/MM/YYYY)  ?

Submit Payment Details

Clear    Logout

### Application Fee Remittance Details

Fee Payment Options

Challan       Other Banks       Online Payment Using Credit Card /Debit Card /Net Banking

\*Challan No.: SBC33112F  ?

\*Amount: 250  ?

Branch:  ?

\*Application Fee Transaction Date:(DD/MM/YYYY)  ?

Submit Payment Details

Clear    Logout



### Application Fee Remittance Details

#### Fee Payment Options

- Challan
  Other Banks
  Online Payment Using Credit Card /Debit Card /Net Banking

\*Amount:

You have chosen to pay online. You will be redirected to an external site for payment. Please click on confirm.  
 NOTE: Your CREDIT CARD/DEBIT CEARD/NET BANKING statement will show the transaction as coming from PAY U MONEY.  
 Please quote your Transaction ID for any queries relating to this request.

**Your payment details are under verification , please click on Continue to fill up the application.**

### Programme Preference

\* First Preference:

[Click here](#)  to Add More Preferences.

Maximum no. of preferences is **FIVE**

### Personal Details

Candidate's Name as per Class 10 (SSLC) Records:*	<input type="text" value="TEST"/>	Blood Group:*	<input type="text" value="- Select -"/>
Date of Birth (DD/MM/YYYY):*	<input type="text" value="01/01/2003"/>	Domicile State:*	<input type="text" value="Kerala"/>
Gender:*	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	Nationality:*	<input type="text" value="Indian"/>
Land Phone:	<input type="text"/> <input type="text"/>	Country of Birth:*	<input type="text" value="India"/>
Mobile:*	<input type="text" value="91"/> <input type="text" value="9961749375"/>	State of Birth:*	<input type="text" value="Kerala"/>
E-mail:*	<input type="text" value="tpp@mail.com"/>	Place of Birth:*	<input type="text"/>
Aadhaar Card Number :	<input type="text"/>		

### Current Address

House Name/House Number:*	<input type="text"/>	Country:*	<input type="text" value="India"/>
Post Office Name:*	<input type="text"/>	State:*	<input type="text" value="Kerala"/>
Pin Code:*	<input type="text"/>	District:*	<input type="text" value="- Select -"/>
City:*	<input type="text"/>		

Is permanent address same as current address ?

Yes
  No



Is permanent address same as current address ?

Yes  No ?

### Parent Information

Father's Name:\* Mr.  ?  
Occupation:\* - Select -  ?  
Family Annual Income:\*  ?  
Mobile:\* 91  ?  
E-mail:  ?

Mother's Name:\* Mrs.  ?  
Occupation: - Select -  ?  
Mobile: 91  ?  
E-mail:  ?

Is parent / guardian address same as current address?

Yes  No ?

### Reservation & Bonus Mark Details

Religion:\* CHRISTIAN  ?  
Caste:\* Roman Catholic  ?  
Dioceses Changanassery  ?  
Parish  ?  
Category:\* General  ?

Are you Differently abled?:  Yes  No ?  
Whether an Ex-Serviceman or Widow or Child of a Jawan?:  Yes  No ?  
Holder of Plus NCC Certificate:  Yes  No ?  
Holder of Plus Two Level National Service Scheme(NSS) Certificate:  Yes  No ?  
Required Admission under Sports Quota?  Yes  No ?  
Required Admission under Cultural Quota?  Yes  No ?

Whether Seeking Admission Under Management Quota?:  Yes  No ?

[Save & Continue to Education Details](#)

[Clear](#) [Logout](#)

### Education Qualification Details

#### Class 10

Name of Examination:\* - Select -  ?  
University/Board:\* Select  ?  
Name of the Institute:\* -Select-  ?  
State:\* - Select -  ?  
Year of Passing:\* 2016  ?  
Month of Passing:\* Select  ?  
No. of Attempts:\* Select  ?  
Examination Register No. :\*  ?  
Percentage of Marks:\* 0.00  ?



### Class 12

Name of Examination:\*  ?

University/Board:\*  ?

Name of the Institute:\*  ?

State:\*  ?

Year of Passing:\*  ?

Month of Passing:\*  ?

No. of Attempts:\*  ?

Examination Register No. :\*

\* For Class 12 Marks Entry [Click Here](#) ?

Stream Under Class 12:\*  ?

Second Language:\*  ?

**Save & Continue to Upload Photo**

[Clear](#) [Logout](#)

Sl. No.	Subject Name	Marks Secured	Maximum Marks
1	English	<input type="text"/>	<input type="text"/>
2	Second Language	<input type="text"/>	<input type="text"/>
3	Optional Subject 1	<input type="text"/>	<input type="text"/>
4	Optional Subject 2	<input type="text"/>	<input type="text"/>
5	Optional Subject 3	<input type="text"/>	<input type="text"/>
6	Optional Subject 4	<input type="text"/>	<input type="text"/>
7	Optional Subject 5	<input type="text"/>	<input type="text"/>
8	Optional Subject 6	<input type="text"/>	<input type="text"/>
<b>TOTAL MARKS :</b>		<input type="text" value="55"/>	<input type="text" value="0"/>

[Submit](#) [Clear](#) [Cancel](#)

### Upload Document

Photo  No file chosen ?



Photograph should be less than 100KB size in jpeg format.

**Save & Continue to Final Submission**

[Clear](#) [Logout](#)



- ▶ If you want to preview your application click on Preview button.
- ▶ If you have any editing to be done click on Edit button.
- ▶ After editing click Submit Application button.
- ▶ Application Printout can be taken only after the closing date (01/06/2018).

[Preview](#) [Edit](#)

[Submit Application](#)

[Click for Application](#)

[Status](#)

[Prints & Downloads](#)

[Helpdesk](#)

[Logout](#)

**Application Status**

Application Successfully Submitted.  
Your Registration Number is ~~1301~~ **1302**  
Editing can be done till the closing date 01/06/2018

[Click Here to Edit Application](#)



## Annexure I

### List of Scheduled Castes (SC)

[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002  
[Act 61 of 2002) Vide Part VIII - Kerala Schedule 1 Notified in the Gazette of India dated  
18.12.2002, The Constitution (Scheduled Castes) Order (Amendment) Act 2007]  
[See Clause 5.4.3 (a)]

1	Adi Andhra	37	Mannan (൬X), Pathiyan, Perumannan, Vannan, Velan
2	Adi Dravida		
3	Adi Karnataka	38	xxx
4	Ajila	39	Moger (other than Mogeyar)
5	Arunthathiyar	40	Mundala
6	Ayyanavar	41	Nalakeyava
7	Baira	42	Nalkadaya
8	Bakuda	43	Nayadi
9	xxx	44	xxx
10	Bathada	45	Pallan
11	xxx	46	Palluvan
12	Bharathar (Other than Parathar), Paravan	47	Pambada
13	xxx	48	Panan
14	Chakkiliyan	49	xxx
15	Chamar, Muchi	50	Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
16	Chandala		
17	Cheruman	51	xxx
18	Domban	52	xxx
19	xxx	53	xxx
20	xxx	54	Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
21	xxx		
22	Gosangi	55	xxx
23	Hasla	56	Puthirai Vannan
24	Holeya	57	Raneyar
25	Kadaiyan	58	Samagara
26	Kakkalan, Kakkan	59	Samban
27	Kalladi	60	Semman, Chemman, Chemmar
28	Kanakkan, Padanna, Padannan	61	Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known Thachan, in the erstwhile Cochin and Travancore State)
29	xxx		
30	Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty)		
31	Koosa	62	Thoti
32	Kootan, Koodan	63	Vallon
33	Kudumban	64	Valluvan
34	Kuravan, Sidhanar, Kuravar, Kurava, Sidhana	65	xxx
35	Maila	66	xxx
36	Malayan [In the areas comprising the Malabar District as specified by Subsection (2) of Section 5 of the State Re-organization Act. 1956 (37 of 1956)]	67	Vetan
		68	Vettuvan, Pulaya Vettuvan (in the areas of eastwhile Cochin State only)
		69	Nerian



## Annexure II

### List of Scheduled Tribes (ST)

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003), Vide Part-VII Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2(03)

[See Clause 5.4.3 (a)]

1	Adiyan	23	Malakkuravan
2	Arandan (Arandan)	24	Malasar
3	Eravallan	25	(Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)
4	Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi, Pulayan, Pamba Pulayan	26	Malayarayar
5	Irular, Irulan	27	Mannan (ĪKᵑX)
6	Kadar (Wayanad Kadar)	28	xxx
7	xxx	29	Muthuvan, Mudugar, Muduvan
8	Kanikkaran, Kanikkar	30	Palleyan, Palliyan, Palliyar, Paliyan
9	Kattunayakan	31	xxx
10	(Kochuvelan)	32	xxx
11	xxx	33	Paniyan
12	xxx	34	Ulladan, (Ullatan)
13	Koraga	35	Uraly
14	xxx	36	Mala Vettuvan(in Kasaragod & Kannur districts)
15	Kudiya, Melakudi	37	Ten Kurumban, Jenu Kurumban
16	Kurichchan (Kurichiyan)	38	Thachanadan, ThachanadanMoopan
17	Kurumans, Mullu Kuruman, Mulla Kuruman, Mala Kuruman	39	Cholanaickan
18	Kurumbas, (Kurumbar, Kurumban)	40	Mavilan
19	Maha Malasar	41	Karimpalan
20	Malai Arayan (Mala Arayan)	42	Vetta Kuruman
21	Malai Pandaram	43	Mala Panikkar
22	Malai Vedan (Malavedan)		



### **Annexure III**

#### **List of Other Eligible Communities (OEC) [See Clause 5.4.3(f)]**

- |    |  |    |   |
|----|--|----|---|
| 1  | Chemman/Chemmar  | 13 | Pathiyam (other than Dhobies)                                   |
| 2  | Madiga   | 14 | Allar (Alan)  |
| 3  | Pulluvan   | 15 | Malavettuvan  |
| 4  | Thachar (other than Carpenter throughout State excluding the erstwhile Malabar area)   | 16 | Malamuthan  |
| 5  | Chakkamar  | 17 | Kunduvadiyan  |
| 6  | Varnavar   | 18 | Thachanadan Moopan  |
| 7  | Kudumbi  | 19 | Wayanad Kadar   |
| 8  | Dheevaram/Dheevaram, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjir, Paniakkal | 20 | Kalanadi  |
| 9  | Mokaya, Bovi, Mogayar and Megavirar Peruvannan   | 21 | Chingathan  |
| 10 | Scheduled Castes converts  | 22 | Malayalar   |
| 11 | Kusavan including Kusavar, Kulalan, Kumbaran, Velaan, Odan, Andhra Nair, Anthru Nair   | 23 | Malapanicker  |
| 12 | Malayan, (Konga-Malayan, Pani Malayan (in the erstwhile Malabar area alone)            | 24 | Urindavan   |
|    |  | 25 | Marati  |
|    |  | 26 | Pulaya Vettuvan (except in the areas of erstwhile Cochin State) |



## Annexure IV

### List of Socially and Educationally Backward Classes (SEBC) [Vide G.O. (P) 208/66/Edn. dated 02-5-1966] [See Clause 5.4.2]

1. Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava
2. Muslims (all sections following Islam)
3. Latin Catholics other than Anglo-Indians
4. Other Backward Christians
  - i. SIUC
  - ii. Converts from Scheduled Castes to Christianity
5. Other Backward Hindus
  - 1 Agasa
  - 2 Arayas including Valan, Mukkuvan, Mukaya, Mogayan, Arayan, Bovies, Kharvi, Nulayan, and Arayavathi
  - 3 Aremahrati
  - 4 Arya including Dheevara/Dheevaran, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar
  - 5 Bestha
  - 6 Bhandari or Bhondari
  - 7 Boya
  - 8 Boyan
  - 9 Chavalakkaran
  - 10 Chakkala (Chakkala Nair)
  - 11 Devadiga
  - 12 Ezhavathi (Vathi)
  - 13 Ezhuthachan, Kadupattan
  - 14 Gudigara
  - 15 Galada Konkani
  - 16 Ganjam Reddies
  - 17 Gatti
  - 18 Gowda
  - 19 Ganika including Nagavamsom
  - 20 Hegde
  - 21 Hindu Nadar
  - 22 Idiga including Settibalija
  - 23 Jangam
  - 24 Jogi
  - 25 Jhetty
  - 26 Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan, Kannian or Kani, Ganaka
  - 40 Koppala Velamas
  - 41 Krishnanvaka
  - 42 Kuruba
  - 43 Kurumba
  - 44 Maravan (Maravar)
  - 45 Madivala
  - 46 Maruthuvar
  - 47 Mahratta (Non-Brahman)
  - 48 Melakudi (Kudiyan)
  - 49 Mogaveera
  - 50 Moili
  - 51 Mukhari
  - 52 Modibanda
  - 53 Moovari
  - 54 Moniagar
  - 55 Naicken including Tholuva Naicker and Vettilakkara Naicker
  - 56 Padyachi (Villayankuppam)
  - 57 Palli
  - 58 Panniyar or Pannayar
  - 59 Parkavakulam (Surithiman, Malayaman, Nathaman, Moopnar and Nainar)
  - 60 Rajapuri
  - 61 Sakravar (Kavathi)
  - 62 Senaithalaivar, Elavania, Senaikudayam
  - 63 Chetty, Sadhu Chetty including Telugu Chetty or 24 Manai Telugu Chetty and Wynadan Chetty
  - 64 Tholkolan
  - 65 Thottiyar
  - 66 Uppara (Sagara)
  - 67 Ural Goundan
  - 68 Valaiyan
  - 69 Vada Balija
  - 70 Vakkaliga



- |    |   |    |   |
|----|---|----|---|
| 27 | Kudumbi   | 71 | Vaduvan(Vadugan)  |
| 28 | Kalarikurup or Kalari Panicker  | 72 | Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeeswar, Matapathi and Yogi)                            |
| 29 | Kerala Muthali  | 73 | Veluthedathu Nair including Vannathan, Veluthedan and Rajaka  |
| 30 | Kusavan including Kulala, Kumbaran, Odan, Oudan (Donga) Odda (Vodde or Vadde or Veddai) Velaan, Andhra Nair, Anthuru Nair   | 74 | Vilakkithala Nair including Vilakkathalavan, Ambattan, Pranopakari, Pandithar and Nusuvan           |
| 31 | Kalavanthula  | 75 | Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan |
| 32 | Kallan including Isanattu Kallar  | 76 | Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Golla and Kolaries                          |
| 33 | Kabera  | 77 | Chakkamar   |
| 34 | Korachas  | 78 | Mogers of Kasaragod Taluk   |
| 35 | Kammalas including Viswakarmala, Karuvan, Kamsalas, Viswakarmas, Pandikammala, Malayal-Kammala, Kannan, Moosari, Kalthachan, Kallasari, Perumkollen, Kollan, Thattan, Pandithattan, Thachan, Asari, Villasan, Vilkurup, Viswabrahmins, Kitara, Chaptegara | 79 | Maratis of Hosdurg Taluk  |
| 36 | Kannadiyans   | 80 | Paravans of Malabar area excluding Kasaragod Taluk  |
| 37 | Kavuthiyan  | 81 | Peruvannan (Varnavar)   |
| 38 | Kavudiyaru  | 82 | Reddiar   |
| 39 | Kelasi or Kalasi Panicker   | 83 | Pattarias   |



# PROSPECTUS

## 2018-19 ACADEMIC YEAR

### ADMISSIONS TO UNDERGRADUATE PROGRAMMES



#### PATRON SAINT

ST. JOHN BERCHMANS  
'Beacon of Diligence and Icon of Youth'

**Vision:** To be internationally recognized as a premier institution for learning and research

**Mission:** True to the vision of Christian charity, this College is committed to inspiring its students to attain nobility through compassion, strength of character, and dedication to the service of their fellow human beings, and achievement of excellence in all walks of life.



## St Berchmans College

**AUTONOMOUS** College with Potential for Excellence | Reaccredited by NAAC with A Grade

Affiliated to Mahatma Gandhi University, Kottayam, Kerala

Changanassery, Kottayam, Kerala, India - 686101

Tel: 91-481-2420025, 9961231314

E-mail: [sbc@sbcollege.ac.in](mailto:sbc@sbcollege.ac.in), Web: [www.sbcollege.ac.in](http://www.sbcollege.ac.in)

# PROSPECTUS

## 2018-19 ACADEMIC YEAR

### ADMISSIONS TO POSTGRADUATE PROGRAMMES



# PROSPECTUS

Ranked 46<sup>th</sup> best College in India by NIRF



# St Berchmans College

Founded 1922

**AUTONOMOUS**

College with Potential for Excellence | Reaccredited by NAAC with A Grade

[www.sbcollege.ac.in](http://www.sbcollege.ac.in)





**Candidates are requested to read the prospectus carefully and familiarise themselves with all the relevant information relating to the admission process and visit**

**[www.sbcollege.ac.in](http://www.sbcollege.ac.in)**

**for notification and announcements.**

**All communications relating to admission will be through SMS only**

**This prospectus is subject to modification/addition/deletion as may be deemed necessary by the college.**

**For general queries: 0481-2420025, 9961231314**

**For technical queries: 9961072121**

**E - mail: [admission@sbcollege.ac.in](mailto:admission@sbcollege.ac.in)**





## FOREWORD

St. Berchmans College was established in 1922 by the Archdiocese of Changanassery as an Intermediate college affiliated to the University of Madras. Ever since its inception the college has been trying to provide value based high quality education to its students by inculcating in them strength of character and love and service of fellow human beings on the one hand and by helping them achieve excellence in their respective areas of study and other activities, on the other. Over the past nine decades, it has grown up gradually and steadily, initiating Undergraduate programmes in 1927, Postgraduate programmes in 1957 and Research programmes in 1986. The College is aided by the Government of Kerala and is affiliated to the Mahatma Gandhi University, Kottayam, Kerala. The College is recognized under section 2 (f) and section 12B of the UGC Act 1956.

The College was first accredited by NAAC with Five Star in 1999 and was reaccredited with A+ in 2006 in the second cycle. It underwent the third round of NAAC accreditation in 2012 and was graded A, the highest grade at that time. The attempt of the college in quality enhancement is clear in the accreditation and assessment grades that the college has received earlier. The College was again assessed and accredited with an 'A' Grade in the fourth cycle of NAAC accreditation in 2017. It is ranked 46 in the ranking conducted by the National Institutional Ranking Framework (NIRF) 2018, released by Ministry of Human Resource Development.

The pursuit of excellence by the St. Berchmans College is evidenced by its winning the prestigious R. Sankar Award instituted by the Government of Kerala for the best special grade aided college in the State in 1996 and 1997.

In 2004, the UGC identified St. Berchmans as a College with Potential for Excellence DST extended its support through the FIST scheme in 2005 and 2006 to the Physics and Chemistry Departments respectively. It was recognized as a Partner Institute of IGNOU in 2008. In 2012 DST expanded its FIST support to all the Science Departments. And in 2014 the College became autonomous. The autonomous status gives the college the freedom to frame academic programmes, syllabi, methods of assessment and conduct of examinations and publication of results. The degree will be awarded by the affiliating University. Recently the Department of Biotechnology Govt. of India also extended its support in the form of DBT-STAR college scheme.

The College offers 17 UG, 19 PG and 3 MPhil programmes. There are 8 Research Departments offering Doctoral programmes. There are 2 BVoc programmes and 3 add-on courses which are sponsored by the UGC. The College keeps itself in the forefront of higher education in the country by appointing men and women of excellence in academics and character as teachers, by providing the state-of-the-art infrastructure facilities, and by maintaining a calm and peaceful atmosphere indispensable for academic work. A fully automated library with 130573 titles, 220 journals, and 465 magazines, and the digital library with access to several online databases including CAPITALONLINE and PROWESS, are the backbone of our learning facilities. The digital library has subscribed to INFLIBNET and EBSCO Host offering a large volume of e-journals and e-books.

The prospectus is prepared and presented to guide the candidate to plan their education in the college.





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## 1. INTRODUCTION

St Berchmans College has successfully completed three years in the autonomous system. Admissions to various programmes is done by the College itself. The candidates have to register online for admission to various postgraduate (PG) programmes. Candidates can apply for a maximum of three programmes provided they satisfy the eligibility conditions of the respective programmes. Candidates are requested to read the prospectus carefully before registering online.

## 2. IMPORTANT INFORMATION

- The whole process of admission to the PG programmes will be done by St. Berchmans College (Autonomous) Changanassery
- All candidates who wish to apply for PG Programmes for the academic year 2018-19 irrespective of category shall register online
- Visit [www.sbcollege.ac.in](http://www.sbcollege.ac.in) for online registration
- Candidates shall register online on or before the last date specified in the admission schedule
- The candidate will receive a username and password upon registration
- The registration fee is ₹400/- for candidates other than SC/ST/OEC and ₹200/- for SC/ST/OEC candidates
- The application fee for management quota is ₹50/-.
- Candidates who wish to be considered for management quota seats shall check the respective box during registration. They shall submit the filled management quota application form in the office of the Manager/Principal
- The registration fee can be remitted in any of the branches of South Indian Bank or in any other bank using NEFT or through netbanking
- Category (SC/ST or others) once selected cannot be altered in any further stage of the registration process
- **Preference** means the candidate's choice of programme
- SF means self-financing programme
- Candidates shall verify his/her personal as well as academic details carefully before final submission
- Any erroneous data shall be corrected on or before the closing date of online registration
- The print out of the application form can be taken only after the closing date of online registration
- Candidates claiming reservation under **sports quota, cultural quota and physically challenged category shall register online and submit hard copy of the application along with the relevant documents in the College office** on or before the closing date of online registration. The printout is available in the admission office.
- The candidates other than those mentioned above **shall not send any hard copies to the college**



- The rank list will be published in the college website on the date mentioned in the admission schedule
- Selected candidates shall report to the college with all the relevant documents on the date mentioned in the admission schedule
- All communications pertaining to admission will be communicated through SMS only

### 3. ADMISSION SCHEDULE

The tentative admission schedule for the PG admissions is given below.

1.	Beginning of online registration	-	22 May 2018
2.	Last date for online registration	-	14 June 2018
3.	Publication of rank list of physically challenged, cultural quota and sports quota candidates	-	19 June 2018
4.	Admission for physically challenged, cultural quota and sports quota	-	20 June 2018
5.	Publication of trial rank list and reporting of errors, if any	-	21 June 2018
6.	Publication of general, SC/ST and community merit lists	-	23 June 2018
7.	Admission	-	25, 26 June, 2018
8.	Admission from waiting list	-	28 June 2018
9.	Publication of management quota and admission	-	29 June 2018
<b>10.</b>	<b>Beginning of classes</b>	-	<b>2 July 2018</b>
11.	Advertising vacant SC/ST seats - Phase I	-	2 July 2018
12.	Submission of application for vacant SC/ST seats - Phase I	-	2, 3 July 2018
13.	Publication of rank list (SC/ST) - Phase I	-	5 July 2018
14.	Admission (SC/ST) - Phase I	-	6 July 2018
15.	Advertising vacant SC/ST seats - Phase II	-	9 July 2018
16.	Submission of application for vacant SC/ST seats - Phase II	-	9, 10 July 2018
17.	Publication of rank list (SC/ST) - Phase II	-	12 July 2018
18.	Admission (SC/ST) - Phase II	-	13 July 2018
19.	Closing of admission from waiting list	-	13 July 2018
20.	Submission of application for supplementary admission in vacant seats if any	-	16, 17 July 2018
21.	Publication of rank list	-	19 July 2018
22.	Admission	-	20 July 2018
23.	Closing of admission	-	3 August 2018



#### 4. POSTGRADUATE PROGRAMMES

The college offers postgraduate (PG) programmes in aided and self-financing streams.

The details of the programmes are given in the table.

##### 4.1 Aided Programmes

Sl. No.	Programme	No. of Seats
1.	MA English	20
2.	MA Malayalam	25
3.	MA Economics	25
4.	MSc Botany	23
5.	MSc Chemistry	23
6.	MSc Analytical Chemistry	12
7.	MSc Polymer Chemistry	10
8.	MSc Mathematics	25
9.	MSc Physics (Electronics)	23
10.	MSc Physics (New & Renewable Energy)	12
11.	MSc Zoology	25
12.	MCom	15
13.	MSW (Specialisation: Medical & Psychiatry and Rural, Urban & Tribal Community Development)	15
14.	MBA (Specialisation: Marketing Management, Financial Management, Human Resource Management, Operations and Supply Chain Management, Information Systems)	60

##### 4.2 Self-financing Programmes

Sl. No.	Programme	No. of Seats
1.	MSc Biochemistry	20
2.	MSc Biotechnology	20
3.	MSc Microbiology	20
4.	MSc Computer Science	20
5.	MCom (Finance)	15
6.	MBA (Specialisation: Marketing Management, Financial Management, Human Resource Management, Operations and Supply Chain Management, Information Systems)	60
7.	MLISc	30
8.	BLISc	30

#### 5. CLASSIFICATION OF SEATS

The seats are classified as (i) Merit seats, (ii) Reservation seats, (iii) Community seats and (iv) Management seats.



## 5.1 Seat Distribution

The seats in each programme are distributed according to the rules and regulations put forward by the Government of Kerala and Mahatma Gandhi University. The seat distribution in aided programmes is given in the table.

Sl. No.	Seats	Reservation (%)
1.	Open Quota	50
2.	Scheduled Caste	15
3.	Scheduled Tribe	5
4.	Community Quota	10
5.	Management Quota	20

In Self-financing programmes, 50% of the total seats will be filled by the management from the registered candidates who satisfy the eligibility conditions. The remaining seats (50%) will be filled as detailed below:

Sl. No.	Seats	Reservation (%)
1.	Open Quota	65
2.	Scheduled Caste	8
3.	Scheduled Tribe	2
4.	Ezhava, Thiyya & Billava	9
5.	Muslims	8
6.	Latin Catholics other than Anglo Indians	2
7.	Other Backward Christians	1
8.	Other Backward Hindus	5

## 6. TYPES OF RESERVATION

The reservation seats for various PG Programmes are set aside for different categories under the following main items.

- i. Reservation for Physically Challenged Persons
- ii. Special Reservation (cultural and sports quota)
- iii. Mandatory Reservation

### 6.1 Reservation for Physically Challenged Persons

Three percent (3%) of the seats (the total number of seats of all PG Programmes in the college pooled together) are reserved for candidates with disabilities. One percent (1%) of the seats in PG Programmes is reserved for each of the three sections; **Blind, Deaf and**



**Physically Challenged** with provision for interchange of seats, if candidates are not available in a particular category in a year. The selection of candidates under this category will be based on the rank in the merit list and physical suitability and not on the basis of the degree of disability.

As per Clause 2(t), Chapter I of the Persons with Disabilities Act 1995, "Person with disability" means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota.

Candidates seeking admission under **Physically Challenged** category should attach with their application form, an attested copy of the 'Certificate of Disability' issued by a District Medical Board or bodies of higher status, certifying the degree or percentage of disability. The original certificate must be produced at the time of admission.

**No reservation of seats is allowed for blind candidates for Programmes which come under the Faculty of Science**

#### *6.1.1 Relaxation in marks in the qualifying examination*

A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed for Physically Challenged candidates.

CGPA of 1.80 for CBCSS applicants and 45% marks for revised CBCSS and pre - CBCSS applicants for admission to **MSc** programmes.

CGPA of 1.60 for CBCSS applicants and 40% marks for revised CBCSS and pre - CBCSS applicants for admission to **MA/MCom** programme.

## **6.2 Special Reservation**

The seats reserved under Sports Quota and Cultural Quota come under this category.

#### *6.2.1 Reservation of seats under sports quota*

**For securing admission to PG programmes under Sports Quota, including readmission, the performance of the candidate at the College level alone will be considered**

The following norms are followed for admission under sports quota.

- One seat for every 20 seats for MA, MSc, MCom programmes with permission for interchangeability



- Where the number of seats is less than 20 for a subject, the seats may be pooled together, MA, MSc and MCom being treated separately. Where the number of seats, after pooling, exceeds multiples of 20, an additional seat can be allocated, if the excess number is 15 or more.
- Where the number of seats is still less than 15 after such pooling, all PG programmes may be pooled together.
- After such pooling, if the number of seats exceeds multiples of 20, an additional seat can be allocated if the excess number is 15 or more.
- A minimum of one seat may be given if there are no sufficient seats.

The applicant for admission to the Sports Quota should have represented at least the District Sports Zone. Preference shall be given to sportsperson who have represented the State/University over the sportsperson who have represented the District/College. The applicant shall produce the Certificate from the Honorary Secretary of the State Association of the event concerned to prove District representation.

The following guidelines shall be followed in determining merit in sports and athletics for admission to the PG programmes.

Points shall be awarded to the First (Winner or the Winning Team), Second (Runners up or Runners up team), Third (third place) and participation as:

Category	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Participation
International Meet of Universities	100	80	60	40
Combined Indian Universities Team	75	50	25	15
National/Inter State/All India Inter University	40	20	15	10
South Zone Inter University	25	15	10	5

The person who was the University athletic champion will be given 3 extra points.

#### 6.2.2 Reservation of seats under cultural quota

The following norms are recommended for admission under cultural quota.

1. One seat for every 20 seats for MA, MSc, MCom Programmes
2. Where the number of seats is less than 20 for a subject, the seats may be pooled together, MA, MSc, and MCom being treated separately. Where the number of seats, after pooling, exceeds multiples of 20, an additional seat can be allocated, if the excess number is 15 or more.
3. Where the number of seats is still less than 15 after such pooling, all PG programmes may be pooled together.



4. After such pooling, if the number of seats exceeds multiples of 20, an additional seat can be allocated if the excess number is 15 or more.
5. A minimum of one seat may be given if there are no sufficient seats.

The selection shall be made from among the applicants for the cultural quota on merit as follows.

Level	Points			
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
National Inter University Youth Festival/Competition of Association of Indian Universities	50	30	20	10
Zonal Inter University Youth Festival/Competition of Association of Indian Universities	30	20	10	-
Annual University Youth Festival of any University in India	20	10	5	-

In the absence of applicants who secure 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> places candidates with 'A' grade shall be considered for admission.

- i A candidate can score points only in one category
- ii The highest score will be counted
- iii Where bracketed, scores in other categories will be counted
- iv Performance in any year during the Degree programme in Mahatma Gandhi University will be taken into consideration
- v He/She must be available for University events unless specifically exempted by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University

**An equal number of seats of the candidates admitted in physically challenged, sports quota and cultural quota shall be deducted from open quota.**

### 6.3 Mandatory Reservation

#### Claims for mandatory reservation and certificates to be produced

- Claims for Mandatory Reservations must be made by a candidate at the time of registration.
- The claims for mandatory reservation once made in the application form cannot be altered by the candidate under any circumstances.

#### 6.3.1 Claim for reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes quota

Candidates claiming reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes Quota should obtain caste/community certificate from the revenue authorities concerned.



The names of castes and communities are given in Annexure I & II. The candidates who are reconverted to Hinduism from Christianity of Scheduled caste origin should produce community certificate from Village Officer along with a copy of the gazette notification.

### *6.3.2 Other general rules for mandatory reservation*

The seats unavailed by the SC candidates will go to ST candidates and vice versa. The unavailed seats reserved for SC/ST shall be re-notified twice through print media for filling up vacant seats of SC/ST candidates. If such seats are remaining vacant even after re-notification, these shall be filled as detailed below:

The unfilled seats shall be filled up from candidates belonging to OEC and in their absence, candidates belonging to SEBC. The seats that further remain unfilled will go to the open quota.

### *6.3.3 Claim of OEC candidates against the unavailed seats of SC/ST candidates*

Other Eligible Community (OEC) candidates who claim allotment to the unavailed seats, if any, under SC/ST quota should furnish community and income certificates obtained from the Village Officer concerned. Those OEC candidates whose annual family income is up to ₹6 lakhs (Rupees Six lakhs only) alone are eligible for such seats.

### *6.3.4 Claim for communal reservation under 'Kerala Socially and Educationally Backward Classes' (KSEBC)*

Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in GO (P) 208/66/Edn. dated 2.5.1966, as amended from time to time. Candidates belonging to Socially and Educationally Backward Classes as per GO (P) 208/66/Edn. dated 2.5.1966, whose annual family income (i.e. annual income of all members of the family from all sources taken together) is up to ₹6 lakhs (Rupees Six lakhs per annum) are eligible for reservation under this category. The certificate should have been issued not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities appended in the Prospectus will be considered.

Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce both '**Community**' and '**Income Certificates**' obtained from the Village Officer concerned. The self-attested copy of the above certificates should be submitted at the time of admission. Candidates whose annual family income is above ₹6 lakhs are not eligible for reservation.



### 6.3.5 Relaxation of marks in the qualifying examination

**Kerala Scheduled Caste/Scheduled Tribe Category:** The minimum grade in the qualifying examination for admission to the PG Degree programme is 'C' in the seven point scale for CBCSS and a pass for revised CBCSS and pre CBCSS applicants.

**OEC Category:** A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed. CGPA of 1.80 for CBCSS applicants and 45% marks for revised CBCSS and pre CBCSS applicants for admission to MSc programmes and CGPA of 1.60 for CBCSS applicants and 40% marks for revised CBCSS and pre CBCSS applicants for admission to MA/MCom programmes.

**SEBC Category:** A relaxation of 3% marks in the qualifying examination from the prescribed minimum is allowed. CGPA of 1.88 for CBCSS applicants and 47% marks for revised CBCSS and pre CBCSS applicants for admission to MSc programmes and CGPA of 1.68 for CBCSS applicants and 42% marks for revised CBCSS and pre CBCSS applicants for admission to MA/MCom programmes.

### 6.4 Students from Lakshadweep and Jammu & Kashmir

Students sponsored by the Union Territory of Lakshadweep and Jammu & Kashmir shall apply directly to the college.

## 7. FEES

Candidates shall remit the fees as per University/Government rules at the time of admission. Candidates belonging to SC/ST communities admitted against merit seats or against the seats reserved for them are exempted from payment of fee.

Candidates belonging to OEC admitted against merit seats or against the unavailed seats of SC/ST are exempted from payment of fee (as per GO.(MS) No.14/2005/SCSTDD dated 5.4.2005 & GO.(MS) No.36/07/SCSTDD dated 03.07.2007). Candidates belonging to OEC admitted to government seats through SEBC reservation are also exempted from payment of fee (as per GO.(MS) No. 50/2006/SCSTDD dated 22.09.2006).

Candidates belonging to OEC are exempted from payment of fee at the time of admission to PG Degree Programmes under Government/Community quota irrespective of annual family income as per GO (MS) No.36/07/SCSTDD dated 03.07.2007. They should provide Community Certificate from the Village Officer concerned.

## 8. ELIGIBILITY FOR ADMISSION

Academic eligibility should be satisfied as on the last date of submission of academic data.

**No candidate shall be admitted to the PG programme unless he/she possesses qualification and minimum requirement thereof.**



If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later, admissions shall be denied or he/she shall be expelled from the college.

Candidates should have passed the corresponding degree examination under the 10 + 2 + 3 pattern with one core/main subject and two complementary/subsidiary subjects from any of the Universities in Kerala or of any other University recognized by Mahatma Gandhi University as equivalent thereto are eligible for admission, subject to the stipulation regarding marks.

**OR**

Candidates who have passed Degree examination with Double or Triple main or candidates who have passed the degree examination in Vocational or Specialized Programmes are also eligible for admission. However, they have to submit copy of the Equivalency/Eligibility Certificate from Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the corresponding PG programme(s) as applicable, at the time of admission. This provision is not applicable in the case of applicants who have passed their qualifying examination from Mahatma Gandhi University.

### **8.1 Minimum Requirements for Admission to PG Programmes**

#### **MA Programmes**

75% of the total seats will be reserved for those who have taken the subject as Optional (Main) concerned under Part III for the BA Degree course

##### *8.1.1 MA English*

Graduates with English under Part III (Model I/II/III) and graduates in the other faculties of language and literature, social science, science, oriental studies are eligible for applying for MA programme in English provided they satisfy the eligibility criteria as detailed below.

##### *English Language & Literature Model I*

Applicants should possess CGPA of 1.80 out of 4.00 in the core group (core + open + complementary) in Part III. However, if the CGPA scored by the applicant for Part I common course is greater than the CGPA scored for Part III core course, the CGPA scored for Part I common course will be taken into account for the calculation of index marks, provided they secure a minimum CGPA of 2.00 for Part I common course.

**OR**

Applicants should possess CCPA of 4.5 out of 10.00 in the core group (core + open + complementary) in Part III. However, if the CCPA scored by the applicant for Part I common course is greater than the CCPA scored for Part III core course, the CCPA scored for Part I



common course will be taken into account for the calculation of index marks, provided they secure a minimum CCPA of 5.00 for Part I common course.

**OR**

Applicants should possess 45% marks in the core group (Core + Open + Complementary) or main and subsidiary subjects under Part III. However, if the mark scored by the applicant for Part I English is greater than the mark secured for Part III, the mark secured for Part I English will be taken into account for the calculation of index mark, provided they secure a minimum of 50% marks for Part I English.

**Weightage of 10% marks scored for Part III Core/Main/Part I Common courses as the case may be shall be given to the candidates after standardizing the marks secured for the same to 600**

*English Language & Literature Model II*

Candidates should possess a CGPA of 1.80 out of 4.00 in Part III Core Group (Core + Open + Complementary).

**OR**

Candidates should possess a CGPA of 4.50 out of 10.00 in Part III Core Group (Core + Open + Complementary).

**OR**

Candidates should possess 45% marks in the core group (Core + Open + Complementary) or Part III (Main + Subsidiary) subjects.

**Weightage of 10% marks scored for Part III Core/Main courses shall be given to the candidates after standardizing the marks secured for the same to 600**

*English Literature & Communication Studies Model III (Double Main)*

Candidates should possess a CGPA of 1.80 out of 4.00 in Core Group (Core + Open + Complementary) or 45% marks in the core group.

**OR**

Candidates should possess a CGPA of 4.50 out of 10.00 in Core Group (Core + Open + Complementary) or 45% marks in the core group.

**Weightage of the equivalent 5% scored for Core Course shall be given to the candidates**

*BA Communicative English Model III (Single Main)*

Candidates should possess a minimum of 50% marks in Part I English (3 papers) and 45% in the Part III subjects (Main + subsidiaries).

For the calculation of Index Marks, marks scored in Part I alone is taken into account

**Weightage of 5% marks scored for Part I shall be given to the candidates after standardizing the marks secured for the same to 600**



*English Literature, Communication Studies & Journalism Model III (Triple Main)*

Graduates should possess a CGPA of 1.80 out of 4.00 or 45% marks in Core Group (Core + Open + Complementary).

**OR**

Graduates should possess a CGPA of 4.50 out of 10.00 or 45% marks in Core Group (Core + Open + Complementary).

**Weightage of the equivalent 5% scored for Core Courses shall be given to the candidates after standardizing the marks secured for the same to 600**

**OR**

Candidates should possess 45% in Part III subjects. The marks secured for the following courses/papers are taken into account for the calculation of index marks.

1. Phonetics
2. History of English Literature
3. English Poetry
4. English Essays and Fiction
5. English Drama
6. Literary Criticism

**Weightage of 5% scored for Part III Core courses/papers as the case may be shall be given to the candidates after standardizing the marks secured for the same to 600**

*Other graduates in the faculties of Language & Literature, Social Science, Science & Oriental Studies*

Candidates should possess a CGPA of 2.00 out of 4.00 in six common courses for Part I and secure CGPA of 1.80 in Part III Core Group (Core + Complementary + Open Courses).

**OR**

Candidates should possess 50% marks in Part I English (3 papers) and 45% marks in the core group (Core + Open + Complementary) or Part III subjects (Main + Subsidiaries).

**8.1.2 MA Malayalam**

Graduation in Malayalam with CGPA not less than 1.80 out of 4.00 in the Core Group (Core + Open + Complementary).

**OR**

Graduates in all faculties who have taken Malayalam under Part II Common course with CGPA not less than 2.00 out of 4.00 and also secured CGPA of 1.80 out of 4.00 for Core Group (Core + Open + Complementary).

**OR**



Graduation in Malayalam with CCPA not less than 4.50 out of 10.00 in the Core Group (Core + Open + Complementary).

**OR**

Graduates in all faculties who have taken Malayalam under Part II Common course with CCPA not less than 5.00 out of 10.00 and also secured CGPA of 4.50 out of 10.00 for Core Group (Core + Open + Complementary).

**OR**

Graduation in Malayalam with not less than 45% marks in the core group (Core + Open + Complementary) or Part III subjects (Main + Subsidiaries)

**OR**

Graduates in all faculties who have taken Malayalam as Additional Language (3 papers) or Malayalam under Part II (Common course) with not less than 50% marks and also 45% marks for Part III core group (Core + Open + Complementary) or Part III Main + Subsidiaries.

**Weightage of 10% marks scored by the candidate in Part III Core/Main after standardizing the marks secured for the same to 600 shall added to the total of Part III Malayalam for those candidates who have studied Malayalam as Core/Main for the purpose of calculating index marks**

**Candidates who have passed BCom Model I/II/III, Vocational BA/BSc (Model II/III - CBCSS & Pre CBCSS) except BA Communicative English Model III Triple main (pre CBCSS pattern) degree programmes and new generation programmes are not eligible to apply for admission to MA English and Malayalam based on the marks obtained in Part I/Common Course - I English or Part II/Common Course - II Second Language, since the content of Language & Literature of Part I & II of these degree programmes is not sufficient enough to pursue the above PG Programme.**

### 8.1.3 MA Economics

**75% of the total seats will be reserved for BA Economics (Main Model I/II) candidates.**

BA Economics/Mathematics/Statistics as Core programme with CGPA not less than 1.80 out of 4.00 in the core group (Core + Open + Complementary).

**OR**

BA Economics/Mathematics/Statistics as Core programme with CCPA not less than 4.50 out of 10.00 in the core group (Core + Open + Complementary).

**OR**



BA Economics/Mathematics/Statistics under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries) with not less than 45% marks or BSc Degree holders in Cooperation and Banking with not less than 45% marks from Kerala Agricultural University.

**Weightage of 10 marks shall be given to the candidates who have studied Economics as Core/Main**

#### *8.1.4 MSc Botany*

BSc Botany or Botany & Biotechnology (double main) with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Open + Complementary).

**OR**

BSc Botany or Botany & Biotechnology (double main) with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Open + Complementary).

**OR**

BSc Botany or Botany & Biotechnology (double main) with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

#### *8.1.5 MSc Chemistry, MSc Analytical Chemistry, MSc Polymer Chemistry*

BSc Chemistry or Petrochemicals with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc Chemistry or Petrochemicals with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc Chemistry or Petrochemicals with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

#### *8.1.6 MSc Mathematics*

BSc Mathematics/Statistics/Computer Application with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc Mathematics/Statistics/Computer Application with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc Mathematics/Statistics/Computer Application with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).



**OR**

BTech with not less than 50% marks in Mathematics (aggregate of all Mathematics papers and a total of 50% for the entire course).

*8.1.7 MSc Physics (Electronics), MSc Physics (New & Renewable Energy)*

BSc Physics or Electronic Equipment maintenance with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc Physics or Electronic Equipment maintenance with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc Physics or Electronic Equipment Maintenance with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

*8.1.8 MSc Zoology*

BSc Zoology or Biological Techniques & Specimen Preparation with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc Zoology or Biological Techniques & Specimen Preparation with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc Zoology or Biological Techniques & Specimen Preparation with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

*8.1.9 MCom*

BCom/BBA/BBM with CGPA not less than 1.80 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BCom/BBA/BBM with CGPA not less than 4.50 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BCom/BBA/BBM with not less than 45% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

*8.1.10 MSW*

A Bachelor's Degree in any discipline (Arts, Science, Commerce, Social Work, Nursing) with CGPA not less than 2.00 out of 4.00 in Part III Core/Main group for general category and 1.80 out of 4.00 for SC/ST candidates.



**OR**

A Bachelor's Degree in any discipline (Arts, Science, Commerce, Social Work, Nursing) with CCPA not less than 5.00 out of 10.00 in Part III Core/Main group for general category and 4.50 out of 10.00 for SC/ST candidates.

**OR**

A Bachelor's Degree in any discipline (Arts, Science, Commerce, Social Work, Nursing) with 50% marks in Part III Core/Main group for general category and 45% marks for SC/ST candidates.

**The admission to the programme is based on entrance test, group discussion and interview**

#### *8.1.11 MSc Biotechnology*

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

**Weightage of 10% of marks scored by the candidate in Part III (Core/Main) shall be added to the total of Part III subjects after standardizing the marks secured for the same to 600 for those candidates who have taken subjects which come under Biological Sciences viz, Botany, Biochemistry, Biophysics, Biotechnology, Microbiology and Zoology**

**MBBS/BTech degree holders can also apply**

#### *8.1.12 MSc Microbiology*

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**



BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

**Weightage of 10% of marks scored by the candidate in Part III (Core/Main) shall be added to the total of Part III subjects after standardizing the marks secured for the same to 600 for those candidates who have taken subjects which come under Biological Sciences viz, Botany, Biochemistry, Biophysics, Biotechnology, Microbiology and Zoology**

**MBBS/BTech degree holders can also apply**

#### *8.1.13 MSc Biochemistry*

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

**OR**

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

**Weightage of 10% of marks scored by the candidate in Part III (Core/Main) shall be added to the total of Part III subjects after standardizing the marks secured for the same to 600 for those candidates who have taken subjects which come under Biological Sciences viz, Botany, Biochemistry, Biophysics, Biotechnology, Microbiology and Zoology**

**MBBS/B Tech degree holders can also apply**

#### *8.1.14 MSc Computer Science*

BCA or BSc Degree with Mathematics/Computer Science/Electronics/IT as one of the subjects under Part III Core Group (Core + Complementary + Open Courses) with not less than CGPA of 2.00 out of 4.00.



**OR**

BCA or BSc Degree with Mathematics/Computer Science/Electronics/IT as one of the subjects under Part III Core Group (Core + Complementary + Open Courses) with not less than CCPA of 5.00 out of 10.00.

**OR**

BCA or BSc degree with Mathematics/Computer Science/Electronics/IT as one of the subjects under Part III (Main/Core + Subsidiaries/Complementaries) with not less than 50% marks in part III subjects.

**OR**

**BTech in Computer Science**

**A weightage of 20% marks scored by the candidate in Part III Core/Main shall be added to the total of Part III for those who have studied Computer Science/Computer Applications/Electronics as core/Main after standardizing the marks secured for the same to 600**

*8.1.15 MLISc*

BLISc degree with 45% marks in the Part III Core/Main group.

*8.1.16 BLISc*

A Degree with CGPA not less than 1.80 out of 4.00 in Part III Core/Main group.

**OR**

A Degree with CGPA not less than 4.50 out of 10.00 in Part III Core/Main group.

**OR**

Any degree with 45% marks in the Part III Core/Main group.

**The Open Course under core group is taken only for reckoning the eligibility for applying for the PG programmes concerned. A candidate cannot apply for the respective PG programmes solely on the basis of the open course selected under core group.**

**9. PREPARATION OF RANK LIST**

Under pre CBCSS pattern, the rank list of PG programmes will be prepared on the basis of the marks obtained in the qualifying examination in Part III subjects unless otherwise mentioned, standardized to 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/negative marks, if any.

Under CBCSS and revised CBCSS pattern, the CGPA secured for Part III Core group (Core + Complementary courses) unless otherwise mentioned shall be converted into marks out of



1000. The index mark is arrived at after adding /deducting weightage/bonus marks/negative marks, if any.

### 9.1 Bonus marks

The Bonus marks will be awarded as follows:

**Bonus of five marks** will be awarded to NCC candidates for admission to all programmes. The bonus marks will be awarded on the basis of the NCC certificates signed by the Director and issued by the Directorate provided the candidates have secured at least 75% attendance after having participated in NCC activities during the period of study for **undergraduate programmes**. An additional bonus mark of 3 will be given to 'A' certificate holders and 5 marks each to 'B' and 'C' Certificate holders in proof of their high proficiency.

**Bonus of five marks** will be awarded to NSS candidates for admission to all programmes. The bonus marks will be awarded on the basis of NSS certificates signed by the Vice-Chancellor or the Pro-Vice-Chancellor and issued to volunteers who have completed 240 hours of work within a period of 2 years of **undergraduate** study immediately preceding the PG programmes for which admission sought.

**The benefit of bonus marks can be scored either for NSS or NCC only**

**Bonus of 15 marks** will be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-service men seeking admission to all Programmes. Applicants in this category should invariably produce the certificate in support of their claim at the time of admission. The certificate should be obtained not earlier than six months from the last date of submission of application from the military authorities or state/Zila Sainik Welfare Officer to the effect that the applicant is the son/daughter of ex-service man or an ex-service man himself/herself. The certificate should clearly show that the benefit of reservation has not been granted earlier to any member in the family. In the absence of the above certificate the claim will not be considered.

**Bonus marks will be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks.**

### 9.2 Negative marks

Deduction will be made from the total ranking marks for those candidates who had availed more than one chance in passing the qualifying examination.

**Five marks** will be deducted from the total rank marks for each additional appearance he/she has taken for completing the qualifying examination.

**Number of chances means the number of chances for passing any part of the qualifying examination excluding cancellation.**



Wherever letter grades are given for the qualifying examination, the candidate should produce the relevant document so that the grades can be converted into actual marks. In the case of grades where marks range is given, the mid value will be taken for computation of index marks.

## 10. Calculation of Index Mark

### 10.1 MA English

#### **Model I English**

Index mark is calculated on the basis of percentage of marks secured for part III Core course/Main or part I common course/papers, whichever is higher.

<b>CBCSS Pattern (2009)</b>	<b>CBCSS Pattern (2013)</b>	<b>Pre CBCSS Pattern</b>
CGPA secured for part I common courses/part III core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks/negative marks, if any	CCPA secured for common courses/core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for Part III main/core/Part I English is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any

#### **Model II English**

Index mark is calculated on the basis of percentage of marks secured for part III core/main courses.

<b>CBCSS (grade) Pattern</b>	<b>CBCSS Pattern (2013)</b>	<b>Pre CBCSS Pattern</b>
CGPA secured for part III core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks/negative marks, if any	CCPA secured for core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any	Marks secured for part III main/core English is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any



### Model III English (Double Main/Triple Main)

Index mark is calculated on the basis of percentage of marks secured for Core courses.

CBCSS (grade) Pattern	CBCSS Pattern (2013)	Pre CBCSS Patterns BA Communicative English (Triple Main)
CGPA secured for Core courses is converted into percentage of marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks /negative marks, if any.	CCPA secured for Core papers is converted into percentage of marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding /deducting weightage/bonus/negative marks, if any	Marks secured for the following papers are converted into 1000. <ol style="list-style-type: none"> <li>i Phonetics</li> <li>ii History of English Literature</li> <li>iii English Poetry</li> <li>iv English Essays and Fiction</li> <li>v English Drama</li> <li>vi Literary Criticism</li> </ol> Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any

### Graduates in other programmes under faculty of Language & Literature, Social Science, Science and Oriental Studies

CBCSS (grade) Pattern	CBCSS Pattern (2013)	Pre CBCSS Pattern
CGPA secured for Part I Common courses is converted into percentage of marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks /negative marks, if any	CCPA secured for Part I Common courses is converted into percentage of marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for part I English is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any

### 10.2 MA Malayalam

For the calculation of index marks the percentage of marks obtained under Part II common courses/additional language or percentage of marks under Part III core courses/main papers whichever is higher in the case of those who have taken the language concerned as optional under Part III for the BA Programmes/Courses and in the case of other graduates of BA/BSc, the grades/marks scored under part II of the courses/papers concerned are taken in to account for the calculation of index marks.



CBCSS (grade) Pattern	CBCSS Pattern (2013)	Pre CBCSS Pattern
CGPA secured for Part III/Part II Common courses as the case may be is converted into percentage of marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks/negative marks, if any	CCPA secured for part III/Part II Common Papers as the case may be is converted into percentage of marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for part III Main/core/Part II Additional language papers concerned is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any

### 10.3 MA Economics/MSc Programmes

#### CBCSS (grade) Pattern

CGPA secured for Part III Core + Complementary courses is taken into account for the calculation of index marks. The grades are converted to marks out of 1000 according to the formula given below.

$$\left[ \frac{\text{CGPA of core course} \times \text{total credit of core courses} + (\text{CGPA of complementary course I} \times \text{total credit for complementary course I}) + (\text{CGPA of complementary course II} \times \text{total credit for complementary course II})}{\text{total credit for core course} + \text{total credit for complementary courses}} \right] \times 250 \quad (\text{A})$$

$$\frac{\text{CGPA of core course} \times \text{total credit of core courses}}{\text{total credit for core course}} \times 6 \times 25 \quad (\text{B})$$

$$\text{Marks in thousand} = \frac{A+B}{1600} \times 1000 \quad (\text{C})$$

Index mark is calculated using the following equation

**Index mark = marks in 1000 (C) + weightage + bonus marks – negative marks, if any**

#### CBCSS Pattern (2013)

CCPA secured for Part III Core + Complementary courses is taken into account for the calculation of index marks. The grades are converted to marks out of 1000 according to the formula given below.

$$\left[ \frac{\text{CCPA of core course} \times \text{total credit of core courses} + (\text{CCPA of complementary course I} \times \text{total credit for complementary course I}) + (\text{CCPA of complementary course II} \times \text{total credit for complementary course II})}{\text{total credit for core course} + \text{total credit for complementary courses}} \right] \times 100 \quad (\text{A})$$

$$\frac{\text{CCPA of core course} \times \text{total credit of core courses}}{\text{total credit for core course}} \times 6 \times 10 \quad (\text{B})$$



$$\text{Marks in thousand} = \frac{A+B}{1600} \times 1000 \quad (\text{C})$$

Index mark is calculated using the following equation

**Index mark = marks in 1000 (C) + weightage + bonus marks – negative marks, if any**

### **Pre CBCSS Patterns**

Marks secured for part III Main or Core +

subsidiary or complementary for Model I and marks secured for Core + Complementary + Vocational for Model II (standardized to 1000) (A)

Marks Secured for Part III Main (Model I) or Core courses (Model II) out of 600 (B)

$$\text{Marks in thousand} = \frac{A+B}{1600} \times 1000 \quad (\text{C})$$

**Index mark = marks in 1000 (C) + weightage + bonus marks – negative marks, if any**

## **10.4 MCom**

### **CBCSS (grade) Pattern**

The mark out of 1000 is calculated using the following formula.

$$\left[ \frac{\text{CGPA of core course} \times \text{total credit of core courses} + (\text{CGPA of complementary course} \times \text{total credit for complementary course})}{\text{total credit for core course} + \text{total credit for complementary course}} \right] \times 250 \quad (\text{A})$$

**Index mark = marks in 1000 + weightage + bonus marks – negative marks, if any**

### **CBCSS Pattern (2013)**

The mark out of 1000 is calculated using the following formula.

$$\left[ \frac{\text{CCPA of core course} \times \text{total credit of core courses} + (\text{CCPA of complementary course} \times \text{total credit for complementary course})}{\text{total credit for core course} + \text{total credit for complementary course}} \right] \times 100 \quad (\text{A})$$

**Index mark = marks in 1000 + weightage + bonus marks – negative marks, if any**

### **CBCSS (marks) & Pre CBCSS Patterns**

Marks secured for part III core courses/main papers is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any

### **For Graduates who have passed BCom Model II/Model III/BBA/BBM**

CGPA secured for part III core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks/negative marks, if any

**OR**

CCPA secured for part III core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by



multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks/negative marks, if any

**OR**

In the case of candidates who have passed BCom Model II, marks secured for part III Core courses is converted into 1000. In the case of candidates who have passed BBA total marks obtained excluding the marks of English, Social Project, Management Project, Viva shall be converted to 1000 and in the case of candidates who have passed BBM total marks obtained excluding the marks of English, Industrial training and Project report and Comprehensive Viva-Voce shall be converted to 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any.

**For details regarding the weightage of marks for various programmes, please refer to section 8 relating to the minimum requirements for admission to PG programmes.**

### **10.5 Resolving of Tie**

If the index marks of more candidates happen to be the same, then for breaking the 'tie', the following criteria shall be followed one after another in the order given below:

- If more than one candidate obtaining equal index marks (including weightage/deduction), the candidate who has scored more marks in Part III Main will be placed higher in ranking.
- If the tie persists the candidate who has scored more marks in Part I common courses/papers English will be placed higher in ranking
- If the tie still persists, the marks scored in Part II common course/additional language will be considered.
- If the tie still persists, the age of the candidates will be taken into account, the older being placed higher in the ranking.
- Even after this exercise, if the tie persists, the alphabetical order of the first name of the candidates will be taken into account.

**Rounding of marks of 0.5 and above to the highest figure shall not be done while calculating the percentage of marks for minimum eligibility.**

## **11. HOW TO REGISTER**

All the applicants, irrespective of various quotas shall register online for applying to the PG Degree Programmes. A candidate can apply for three programmes.



### Registration Fee

All candidates except SC/ST	: ₹400/-
SC/ST candidates	: ₹200/-
Management quota	: ₹50/-

**Registration fee once remitted will not be refunded under any circumstance**

Before starting Online Application Registration, ensure that a recent passport size colour photograph (light coloured background) [35mm x 45mm (width x height)] in *jpg* format which is less than 100kb size is kept ready for uploading to the website.

## 11.1 Steps for Online Registration

### Candidate Registration

- Visit [www.sbcollege.ac.in](http://www.sbcollege.ac.in)
- Start registration using the Admission ➔ PG Admission 2018 link.
- Read the prospectus and instructions carefully and then click "[Register](#)" button
- Click on "[Click Here to Register](#)" button
- Fields marked with \* are mandatory
- Enter the details and click on "[Register](#)" button
- Note down the username and password for further use
- The registration fee can be remitted in any of the branches of South Indian Bank or in any other bank using NEFT or through netbanking
- After remitting the fee, collect the candidate and college copies of challan from the bank

### Applying for the Programmes

- Login to the website with the username and password obtained during registration
- Click on "[Click here to Apply](#)" link
- Read the Terms and Conditions and Click "[Click to Accept](#)" button
- Select Challan/NEFT/online payment in the Application fee Remittance Details page
- Enter the fee payment details in the specified columns and click the "[Submit Payment Details](#)" button.
- Click on "[Continue](#)" button in the next page
- Candidate shall choose the programme according to his/her preference in the Programme Preference page.
- Up to three preferences can be given by clicking "+" button.
- After selecting the preferences, click the "[Save & Continue to Personal Details](#)" button.
- Enter the personal details, current address, parent information and reservation & bonus mark details
- After entering the details click the "[Save & Continue to Education Details](#)" button.



- Enter the Class 10 and degree examination details and the marks obtained for degree examination
- After entering the examination details click “[Save & Continue to Upload Photo & Consolidated Mark Card](#)” button
- Use **passport size colour photo** with light coloured background [35mm × 45mm (width × height)] in jpg format and less than 100kb
- For uploading, select the image file using “[Choose File](#)” button
- Please use image in **jpg format with less than 200kb size** for uploading consolidated grade/mark card
- After uploading the photo and consolidated grade/mark card, click “[Save & Continue to Final Submission](#)” button
- Click “[Submit Application](#)” button
- A page displaying successful submission of application and Registration number will appear
- Candidates seeking admission under sports quota, cultural quota and physically challenged category shall contact the admission office for taking the printout of the application.
- All other candidates can take the printout after the closing date of online registration.

### **11.2 Sports quota, Cultural Quota and Physically Challenged Applicants**

Candidates claiming reservation under sports quota, cultural quota and physically challenged category shall check the respective fields at the time of registration. They shall submit the signed printout of the application form, college copy of the challan and supporting documents to the college office on or before the last date for online registration. The printout is available in the admission office.

### **11.3 Management Quota Applicants**

Candidates who wish to be considered in the management quota (MQ) shall register online and shall check the corresponding field at the time of registration. Application fee for management quota is ₹50/-. The form can be printed from the website after final submission. The form, duly signed by the parish priest (for catholic students) and candidate along with supporting documents shall be submitted in the office of the Manager/Principal on or before the last date of online registration.

#### **Points to Remember**

**Do not send any hard copies to the College unless otherwise specified.  
Erroneous data, other than specified, can be edited till the closing date of  
registration.**



## 12. ADMISSION PROCESS

### 12.1 Admission of Candidates Coming under Physically Challenged and Special Reservation Categories

The rank list of the candidates will be published in the website. Selected candidates will be informed through SMS and e - mail. Those who are selected shall print the application form from the website. He/She can complete the admission process on the dates mentioned in the admission schedule.

### 12.2 Publication of Rank List (General Merit, SC/ST & Community Merit) and Admission

The rank list of the candidates in the open merit, SC/ST and community merit will be published in the website. Selected candidates will be informed through SMS and e - mail. Those who are selected shall print the application form from the website. He/She can complete the admission process on the dates mentioned in the admission schedule.

### 12.3 Reporting the College for Admission

The selected candidates (general merit) shall report for admission in the respective departments in the dates mentioned in the admission schedule.

**The admission fee shall be remitted in South Indian Bank. Hence candidates are advised to reach the college sufficiently early.**

The candidates shall produce the following documents at the time of admission.

- i Print out of the signed application form
- ii College copy of challan
- iii Certificate to prove date of birth  
*Copy shall be submitted along with the application form*
- iv Transfer Certificate (TC) from the institution last attended
- v Course and Conduct Certificate from the institution last attended
- vi Mark lists of all parts of the degree examination.
- vii Eligibility Certificate from Mahatma Gandhi University, in the case of candidates who have passed their qualifying examination from other Universities
- viii Migration certificate, if applicable
- ix Aadhaar card
- x Caste certificate in the case of SC/ST candidates
- xi Community Certificate along with Income certificate from the revenue authorities concerned

*The income certificate should not have been issued earlier than 12 months prior to the submission of application*



- xii Candidates who wish to avail of bonus/weightage marks shall produce the relevant certificates

*Copy of certificates in proof of bonus/weightage marks shall be submitted along with the application form*

#### **12.4 Verification of Documents**

The Head of the Department shall be responsible for verification of original documents and checking the correctness of the data submitted online. The Head of the Institution will have the right to deny an admission, if he finds any relevant mismatch in the original documents and online data that has affected the ranking process.

**If a candidate was denied admission due to incorrect entry of marks or claim for bonus marks, he/she shall register again in the dates announced by the college, for being considered in the supplementary admission.**

#### **12.5 Candidates Retaining Higher Preference**

Candidates securing admission to a programme can retain their higher preference till the initiation of supplementary admission procedure and such candidates shall redo the admission process for supplementary admission.

#### **12.6 Failure to Report for Admission**

Candidates who do not take admission on the prescribed date and time in the college will lose his/her claim for admission. Claim by candidates who fail to report in the college before the stipulated time will not be entertained.

**Anyone who secures admission on the basis of erroneous or false information will forfeit his/her admission and be dismissed from the College as soon as the matter is noticed by the authorities.**

**Students are advised to keep enough number of attested copies of the certificates and mark lists before submitting them in the college at the time of admission.**

### **13. SUPPLEMENTARY ADMISSION**

Any unfilled seats after SC/ST special admissions will be advertised. Those who have not registered, denied admission due to incorrect entry of marks or claim for bonus marks etc. can register online on the stipulated dates. They shall submit the printout of the application form in the College office. Those who have already registered and not admitted to any



programme need not register again but shall submit the printout of the application form in the College office. Selected candidates will be informed through SMS and e - mail. Those who are selected shall complete the admission process on the dates mentioned in the admission schedule.

#### 14. SPOT ADMISSION

Those seats which remain vacant in any programme after supplementary admission will be filled by spot admission. The dates for spot admission if any will be intimated in the college website. Admission will be made on the stipulated dates based on merit.

#### 15. STUDENT ACCOMMODATION

The college provides ample hostel facilities for boys and girls. The admission to hostels is on a first come first served basis. Hostel admission forms may be collected from the respective hostels. The filled forms shall be given to the hostel authorities directly.

Hostel Name	Warden
<b>Boys</b>	
Sahrudaya Hostel (Estd. 1964)	Fr. Sijimon Srampickal (9496236279)
St Thomas More Hostel (Estd. 2013)	Fr. Tinju Parapallil (8848431182)
<b>Girls</b>	
St Mary's Hostel (Estd. 2013)	Sr. Jency CHM
SH Study House (Estd. 1976)	Sr. Philomina SH

#### 16. SPECIAL INSTRUCTIONS

**Ragging is banned in the college campus. Anyone found guilty of ragging and/or abetting ragging is liable to be punished as per directive of the UGC. An anti-ragging squad operates in the campus. Any incident of ragging will be dealt with seriously. The offenders will be dismissed from the college and a case will be filed with the local police authorities.**

**As per GO (RT) No. 346/05/H.Edn. dated 01.03.2005, students are not allowed to use mobile phone in the campus.**

**Students are not supposed to bring their vehicles to the restricted areas of the campus.**

**Details regarding residence and change of residence should be communicated to the Principal.**

**Fee once paid will not be refunded**

#### 17. GUIDELINES AND RULES OF CONDUCT

- ⇒ Class hours are from 10:00am to 4:00pm. Be in time for classes.
- ⇒ Observe perfect silence during the general college morning prayer.



- ⇒ Students will not be allowed to enter the campus without the ID card issued from the college.
- ⇒ Be clean and modest in your dress, decent and polite in language and courteous in behaviour. T-shirts without collar and with writing and low waist pants are strictly prohibited.
- ⇒ Show respect to your elders and teachers. Disobedience in any form will be seriously dealt with.
- ⇒ Public property is our property. Damages done to it is a national offence.
- ⇒ Do not disfigure the college furniture, walls, doors or windows with drawings, engravings or posters. Do not tamper with electrical installations.
- ⇒ Pasting posters in the campus without permission from the Principal is strictly prohibited.
- ⇒ Strict action will be taken against those who damage the instructional and infrastructural facilities available on the campus.
- ⇒ Malpractices in examination will lead to necessary disciplinary action as per the regulations.
- ⇒ Condonation will be given as per rules and regulations for the same.
- ⇒ Courteous behaviour towards other student, especially to those of the opposite sex makes true Berchmanite.
- ⇒ Do your best to preserve a peaceful academic atmosphere on the campus.
- ⇒ Maintain clam atmosphere on the campus, especially during working hours. Smoking and chewing are banned on the campus.
- ⇒ Grievances, if any, shall be taken to the Principal through your representatives.
- ⇒ Seek permission of the teacher before entering or leaving a class in session.
- ⇒ If classes are free during any period, engage yourself in meaningful co-curricular activities.
- ⇒ You can address the students in the classroom, or any gathering on the campus, only with the permission of the Principal.
- ⇒ Strikes, slogan shouting, skipping classes and crowding on the campus etc. are banned.
- ⇒ Students, other than hostellers are not expected to be present on the campus after 6:30pm.
- ⇒ Transact business in the college office in a manner becoming of college students, patiently and politely.
- ⇒ The medium of instruction and communication shall be English.
- ⇒ Possession/use of mobile phones by students is banned on the campus as per Government Order.



- ⇒ The outgoing students shall return the ID card and library cards.
- ⇒ Students shall strictly obey any instruction regarding the code and conduct issued by the Principal from time to time.

### 18. ONLINE REGISTRATION SCREEN SHOTS





### Registration Details

\*Candidate's Name as per Class 10 (SSLC) Records:  ?

\* Date of Birth (DD/MM/YYYY) as per Class 10 (SSLC) Records:  ?

\*Gender:  MALE  FEMALE ?

\* Student Domicile State: - Select -  ?

\*Programme Type: - Select -  ?

\*Category: - Select -  ?

\* E-mail:  ?

\* Re-confirm E-mail:  ?

\*Country Code:  ?  
(e.g. India code is 91)

\*Mobile No.:  ?

\*Apply for Management Quota:  Yes  No ?

[Register](#) [Clear](#) [Cancel](#)

### REGISTRATION SUCCESSFUL

Thank you for Registering with St.Berchmans College.  
User ID is your date of birth : **14/06/1985**  
Password : **SBC147600**  
For future reference Password has been sent to your Email ID.  
Please don't share your User ID & Password.

If you would like to remit the application fee using SIB challan please  
[Click here to Print Challan.](#)  
Use the printout of the challan to remit the fee at any branch of South Indian Bank.

If you would like to remit the application fee at any bank other than South Indian Bank, then  
[Click here to print Other bank Transaction Details](#).

After remitting the fee Re-login to continue with application.

*If you would like to pay the application fee through online, then click logout button and login with User ID and Password*

[Logout](#)

\*Click on tabs for

[Click for Application](#) [Status](#) [Prints & Downloads](#) [Helpdesk](#) [Logout](#)

Application Status

[Click Here to Apply](#)



### Terms & Conditions

1. I read the prospectus carefully and understood the admission guidelines and guidelines and rules of conduct of the College.
2. I understood that any incorrect/false data submitted will lead to the rejection of the application.

*I Accept all the above listed terms and conditions*

[Click to Accept](#) [Logout](#)

### Application Fee Remittance Details

Fee Payment Options

**Challan**
 **Other Banks**
 **Online Payment Using Credit Card /Debit Card /Net Banking**

### Application Fee Remittance Details

Fee Payment Options

**Challan**
 **Other Banks**
 **Online Payment Using Credit Card /Debit Card /Net Banking**

\*Challan No.:  ?

\*Amount:  ?

Branch:  ?

\*Application Fee Transaction Date:(DD/MM/YYYY)  ?

[Submit Payment Details](#)

[Clear](#) [Logout](#)



### Application Fee Remittance Details

#### Fee Payment Options

Challan

Other Banks

Online Payment Using Credit Card /Debit Card /Net Banking

\*Challan No.:  ?

\*Amount:  ?

Branch:  ?

\*Application Fee Transaction Date:(DD/MM/YYYY)  ?

**Submit Payment Details**

**Clear** **Logout**

### Application Fee Remittance Details

#### Fee Payment Options

Challan

Other Banks

Online Payment Using Credit Card /Debit Card /Net Banking

\*Amount:  ?

You have chosen to pay online. You will be redirected to an external site for payment. Please click on confirm.  
NOTE: Your CREDIT CARD/DEBIT CEARD/NET BANKING statement will show the transaction as coming from PAY U MONEY.

Please quote your Transaction ID for any queries relating to this request.

**Pay Online** **Clear** **Cancel**

**Your payment details are under verification , please click on Continue to fill up the application.**

**Continue** **Logout**



### Programme Preference

\* First Preference:  ?

Click here to Add More Preferences.

Maximum number of preferences is **THREE**. If you choose MSW then you cannot have any other preference.

**Save & Continue to Personal Details**

### Personal Details

Candidate's Name as per Class 10 (SSLC) Records:*	<input type="text"/>	Blood Group:*	<input type="text" value="- Select -"/>
Date of Birth (DD/MM/YYYY):*	<input type="text"/>	Domicile State:*	<input type="text" value="Kerala"/>
Gender:*	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female ?	Nationality:*	<input type="text" value="Indian"/>
Land Phone:	<input type="text"/> <input type="text"/>	Country of Birth:*	<input type="text" value="India"/>
Mobile:*	91 <input type="text"/> <input type="text"/>	State of Birth:*	<input type="text" value="Kerala"/>
E-mail:*	<input type="text"/>	Place of Birth:*	<input type="text"/>
Aadhaar Card Number :*	<input type="text"/>		

### Current Address

House Name/House Number:*	<input type="text"/>	Country:*	<input type="text" value="India"/>
Post Office Name:*	<input type="text"/>	State:*	<input type="text" value="Kerala"/>
Pin Code:*	<input type="text"/>	District:*	<input type="text" value="- Select -"/>
City:*	<input type="text"/>		

Is permanent address same as current address ?

Yes  No ?

### Parent Information

Father's Name:*	Mr. <input type="text"/>	Mother's Name:*	Mrs. <input type="text"/>
Occupation:*	<input type="text" value="- Select -"/>	Occupation:*	<input type="text" value="- Select -"/>
Family Annual Income: *	<input type="text"/>	Mobile:*	91 <input type="text"/> <input type="text"/>
Mobile:*	91 <input type="text"/> <input type="text"/>	E-mail:*	<input type="text"/>
E-mail:*	<input type="text"/>		

Is parent / guardian address same as current address?

Yes  No ?



### Reservation & Bonus Mark Details

Religion:* <input type="text" value=""/> Caste:* <input type="text" value=""/> Dioceses <input type="text" value=""/> Parish <input type="text" value=""/> Category:* <input type="text" value="General"/>	Are you Differently abled?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Whether an Ex-Serviceman or Widow or Child of a Jawan?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Holder of Plus NCC Certificate: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Holder of Plus Two Level National Service Scheme(NSS) Certificate: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Required Admission under Sports Quota? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Required Admission under Cultural Quota? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

**Save & Continue to Education Details**

[Clear](#) [Logout](#)

### Education Qualification Details

**Class 10**

Name of Examination:* <input type="text" value="- Select -"/>	?
University/Board:* <input type="text" value="Select"/>	?
Name of the Institute:* <input type="text" value="-Select-"/>	?
State:* <input type="text" value="- Select -"/>	?
Year of Passing:* <input type="text" value="2016"/>	?
Month of Passing:* <input type="text" value="Select"/>	?
No. of Attempts:* <input type="text" value="Select"/>	?
Examination Register No.:	?
Percentage of Marks:* <input type="text" value="0.00"/>	?



### Degree

Name of Examination:\*  ?

University/Board:\*  ?

Name of the Institute:\*  ?

State:\*  ?

Year of Passing:\*  ?

Month of Passing:\*  ?

No. of Attempts:\*  ?

Examination Register No. :\*

\* For Degree Marks Entry [Click Here](#) ?

**Save & Continue to Upload Photo**

[Clear](#) [Logout](#)

### Enter Your Qualifying Examination Grade/Marks

\*Qualifying Undergraduate Programme:  ?

Note:

- 1) For Single Main/Core programmes, please enter your Main/Core course Mark/Grade as Core Course 1.
- 2) For Double Main/Core programmes, please enter your Main/Core course Marks/Grades as Core Course 1 & Core Course 2.
- 3) For Triple Main/Core programmes, please enter your Main/Core course Marks/Grades as Core Course 1, Core Course 2 & Core Course 3.
- 4) On Core Group Result Please enter the overall CGPA of Core course/courses and maximum CGPA of core course/courses.
- 5) **Kindly note that marks for Core Course I consists of marks for all core courses including project, viva and choice based core course/optional core.** (Open course, complementary course and vocational course are not included in core courses)

Pre CBCSS pattern (Mark)     Revised CBCSS/CBCSS pattern (Grade)

Sl. No.	Subject Name	Marks Secured	Maximum Marks
1	Core Course 1/Main 1	<input type="text" value="--Select--"/>	<input type="text"/>
2	Core Course 2/Main 2	<input type="text" value="--Select--"/>	<input type="text"/>
3	Core Course 3/Main 3	<input type="text" value="--Select--"/>	<input type="text"/>
4	Complementary Course 1/Subsidiary 1	<input type="text" value="--Select--"/>	<input type="text"/>
5	Complementary Course 2/Subsidiary 2	<input type="text" value="--Select--"/>	<input type="text"/>
6	Common Course 1 (English)	<input type="text" value="English"/>	<input type="text"/>
7	Common Course 2 (Second Language)	<input type="text" value="--Select--"/>	<input type="text"/>
8	Open Course	<input type="text" value="--Select--"/>	<input type="text"/>
9	Vocational Course	<input type="text" value="--Select--"/>	<input type="text"/>
<b>Total Marks:</b>		<input type="text"/>	<input type="text"/>

[Submit](#) [Clear](#) [Cancel](#)



Pre CBCSS pattern (Mark)     Revised CBCSS/CBCSS pattern (Grade)

Sl. No.	Subject Name	CGPA	Max CGPA	Total Credit
1	Core Course 1	--Select--		
2	Core Course 2	--Select--		
3	Core Course 3	--Select--		
4	Complementary Course 1	--Select--		
5	Complementary Course 2	--Select--		
6	Common Course 1 (English)	--Select--		
7	Common Course 2 (Second Language)	--Select--		
8	Open Course	--Select--		
9	Vocational Course	--Select--		

**Core Group Result:**     Obtained CGPA:     Max CGPA:

**Submit**   **Clear**   **Cancel**

### Upload Documents

Photo     No file chosen    ?



Consolidated Marks Card     No file chosen    ?



Photograph should be less than 100KB size in jpeg format.

**Save & Continue to Final Submission**

**Clear**   **Logout**

- ▶ If you want to preview your application click on Preview button.
- ▶ If you have any editing to be done click on Edit button.
- ▶ After editing click Submit Application button.
- ▶ Application Printout can be taken only after the closing date **(14/06/2018)**

**Preview**   **Edit**

**Submit Application**



\*Click on tabs for g

Click for Application    Status    Prints & Downloads    Helpdesk    Logout

**Application Status**

Application Successfully Submitted.  
Your Registration Number is **1005**  
Editing can be done till the closing date (14/06/2018)

[Click Here to Edit Application](#)

**Annexure I****List of Scheduled Castes (SC)**

**[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002  
[Act 61 of 2002) Vide Part VIII - Kerala Schedule 1 Notified in the Gazette of India dated  
18.12.2002, The Constitution (Scheduled Castes) Order (Amendment) Act 2007]**

**[See Clause 5.4.3 (a)]**

1	Adi Andhra	37	Mannan (൬X), Pathiyan, Perumannan, Vannan, Velan
2	Adi Dravida		
3	Adi Karnataka	38	xxx
4	Ajila	39	Moger (other than Mogeyar)
5	Arunthathiyar	40	Mundala
6	Ayyanavar	41	Nalakeyava
7	Baira	42	Nalkadaya
8	Bakuda	43	Nayadi
9	xxx	44	xxx
10	Bathada	45	Pallan
11	xxx	46	Palluvan
12	Bharathar (Other than Parathar), Paravan	47	Pambada
13	xxx	48	Panan
14	Chakkiliyan	49	xxx
15	Chamar, Muchi	50	Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
16	Chandala		
17	Cheruman	51	xxx
18	Domban	52	xxx
19	xxx	53	xxx
20	xxx	54	Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
21	xxx		
22	Gosangi		
23	Hasla	55	xxx
24	Holeya	56	Puthirai Vannan
25	Kadaiyan	57	Raneyar
26	Kakkalan, Kakkan	58	Samagara
27	Kalladi	59	Samban
28	Kanakkan, Padanna, Padannan	60	Semman, Chemman, Chemmar
29	xxx	61	Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known Thachan, in the erstwhile Cochin and Travancore State)
30	Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty)		
31	Koosa	62	Thoti
32	Kootan, Koodan	63	Vallon
33	Kudumban	64	Valluvan
34	Kuravan, Sidhanar, Kuravar, Kurava, Sidhana	65	xxx
35	Maila	66	xxx
36	Malayan [In the areas comprising the Malabar District as specified by Subsection (2) of Section 5 of the State Re-organization Act. 1956 (37 of 1956)]	67	Vetan
		68	Vettuvan, Pulaya Vettuvan (in the areas of eastwhile Cochin State only)
		69	Nerian



## Annexure II

## List of Scheduled Tribes (ST)

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003), Vide Part-VII Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2(03)]

[See Clause 5.4.3 (a)]

1	Adiyan	23	Malakkuravan
2	Arandan (Arandan)	24	Malasar
3	Eravallan	25	(Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)
4	Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi, Pulayan, Pamba Pulayan	26	Malayarayar
5	Irular, Irulan	27	Mannan (ĪKṀX)
6	Kadar (Wayanad Kadar)	28	xxx
7	xxx	29	Muthuvan, Mudugar, Muduvan
8	Kanikkaran, Kanikkar	30	Palleyan, Palliyan, Palliyar, Paliyan
9	Kattunayakan	31	xxx
10	(Kochuvelan)	32	xxx
11	xxx	33	Paniyan
12	xxx	34	Ulladan, (Ullatan)
13	Koraga	35	Uraly
14	xxx	36	Mala Vettuvan(in Kasaragod & Kannur districts)
15	Kudiya, Melakudi	37	Ten Kurumban, Jenu Kurumban
16	Kurichchan (Kurichiyan)	38	Thachanadan, ThachanadanMoopan
17	Kurumans, Mullu Kuruman, Mulla Kuruman, Mala Kuruman	39	Cholanaickan
18	Kurumbas, (Kurumbar, Kurumban)	40	Mavilan
19	Maha Malasar	41	Karimpalan
20	Malai Arayan (Mala Arayan)	42	Vetta Kuruman
21	Malai Pandaram	43	Mala Panikkar
22	Malai Vedan (Malavedan)		



**Annexure III**

**List of Other Eligible Communities (OEC)**  
**[See Clause 5.4.3(f)]**

- |    |  |    |   |
|----|--|----|---|
| 1  | Chemman/Chemmar  | 13 | Pathiyan (other than Dhobies)                                   |
| 2  | Madiga   | 14 | Allar (Alan)  |
| 3  | Pulluvan   | 15 | Malavettuvan  |
| 4  | Thachar (other than Carpenter throughout State excluding the erstwhile Malabar area)   | 16 | Malamuthan  |
| 5  | Chakkamar  | 17 | KunduVadiyan  |
| 6  | Varnavar   | 18 | Thachanadan Moopan  |
| 7  | Kudumbi  | 19 | Wayanad Kadar   |
| 8  | Dheevara/Dheevaran, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjiar, Paniakkal | 20 | Kalanadi  |
| 9  | Mokaya, Bovi, Mogayar and Megavirar Peruvannan   | 21 | Chingathan  |
| 10 | Scheduled Castes converts  | 22 | Malayalar   |
| 11 | Kusavan including Kusavar, Kulalan, Kumbaran, Velaan, Odan, Andhra Nair, Anthru Nair   | 23 | Malapanicker  |
| 12 | Malayan, (Konga-Malayan, Pani Malayan (in the erstwhile Malabar area alone)            | 24 | Urindavan   |
|    |  | 25 | Marati  |
|    |  | 26 | Pulaya Vettuvan (except in the areas of erstwhile Cochin State) |



## Annexure IV

**List of Socially and Educationally Backward Classes (SEBC)**

[Vide G.O. (P) 208/66/Edn. dated 02-5-1966]

[See Clause 5.4.2]

1. Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava
2. Muslims (all sections following Islam)
3. Latin Catholics other than Anglo-Indians
4. Other Backward Christians
  - i. SIUC
  - ii. Converts from Scheduled Castes to Christianity
5. Other Backward Hindus
 

<ol style="list-style-type: none"> <li>1 Agasa</li> <li>2 Arayas including Valan, Mukkuvan, Mukaya, Mogayan, Arayan, Bovies, Kharvi, Nulayan, and Arayavathi</li> <li>3 Aremahrati</li> <li>4 Arya including Dheevara/Dheevaran, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar</li> <li>5 Bestha</li> <li>6 Bhandari or Bhondari</li> <li>7 Boya</li> <li>8 Boyan</li> <li>9 Chavalakkaran</li> <li>10 Chakkala (Chakkala Nair)</li> <li>11 Devadiga</li> <li>12 Ezhavathi (Vathi)</li> <li>13 Ezhuthachan, Kadupattan</li> <li>14 Gudigara</li> <li>15 Galada Konkani</li> <li>16 Ganjam Reddies</li> <li>17 Gatti</li> <li>18 Gowda</li> <li>19 Ganika including Nagavamsom</li> <li>20 Hegde</li> <li>21 Hindu Nadar</li> <li>22 Idiga including Settibaliya</li> <li>23 Jangam</li> <li>24 Jogi</li> <li>25 Jhetty</li> <li>26 Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan, Kannian or Kani, Ganaka</li> </ol>	<ol style="list-style-type: none"> <li>27 Kudumbi</li> <li>28 Kalarikurup or Kalari Panicker</li> <li>29 Kerala Muthali</li> <li>30 Kusavan including Kulala, Kumbaran, Odan, Oudan (Donga) Odda (Vodde or Vadde or Veddai) Velaan, Andhra Nair, Anthuru Nair</li> <li>31 Kalavanthula</li> <li>32 Kallan including Isanattu Kallar</li> <li>33 Kabera</li> <li>34 Korachas</li> <li>35 Kammalas including Viswakarmala, Karuvan, Kamsalas, Viswakarmas, Pandikammala, Malayal-Kammala, Kannan, Moosari, Kalthachan, Kallasari, Perumkollen, Kollan, Thattan, Pandithattan, Thachan, Asari, Villasan, Vilkurup, Viswabrahmins, Kitara, Chaptegara</li> <li>36 Kannadiyans</li> <li>37 Kavuthiyan</li> <li>38 Kavudiyaru</li> <li>39 Kelasi or Kalasi Panicker</li> <li>40 Koppala Velamas</li> <li>41 Krishnanvaka</li> <li>42 Kuruba</li> <li>43 Kurumba</li> <li>44 Maravan (Maravar)</li> <li>45 Madivala</li> <li>46 Maruthuvar</li> <li>47 Mahratta (Non-Brahman)</li> <li>48 Melakudi (Kudiyani)</li> <li>49 Mogaveera</li> <li>50 Moili</li> <li>51 Mukhari</li> <li>52 Modibanda</li> <li>53 Moovari</li> </ol>
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|----|---|----|---|
| 54 | Moniagar  | 71 | Vaduvan(Vadugan)  |
| 55 | Naicken including Tholuva Naicker and Vettilakkara Naicker                                | 72 | Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeewar, Matapathi and Yogi)                             |
| 56 | Padyachi (Villayankuppam)   | 73 | Veluthedathu Nair including Vannathan, Veluthedan and Rajaka  |
| 57 | Palli   | 74 | Vilakkithala Nair including Vilakkathalavan, Ambattan, Pranopakari, Pandithar and Nusuvan           |
| 58 | Panniyar or Pannayar  | 75 | Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan |
| 59 | Parkavakulam (Surithiman, Malayaman, Nathaman, Moopannar and Nainar)                      | 76 | Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Golla and Kolaries                          |
| 60 | Rajapuri  | 77 | Chakkamar   |
| 61 | Sakravar (Kavathi)  | 78 | Mogers of Kasaragod Taluk   |
| 62 | Senaithalaivar, Elavania, Senaikudayam  | 79 | Maratis of Hosdurg Taluk  |
| 63 | Chetty, Sadhu Chetty including Telugu Chetty or 24 Manai Telugu Chetty and Wynadan Chetty | 80 | Paravans of Malabar area excluding Kasaragod Taluk  |
| 64 | Tholkolan   | 81 | Peruvannan (Varnavar)   |
| 65 | Thottiyar   | 82 | Reddiar   |
| 66 | Uppara (Sagara)   | 83 | Pattarias   |
| 67 | Ural Goundan  |    |   |
| 68 | Valaiyan  |    |   |
| 69 | Vada Baliya   |    |   |
| 70 | Vakkaliga   |    |   |

# PROSPECTUS

## 2018-19 ACADEMIC YEAR

ADMISSIONS TO  
POSTGRADUATE PROGRAMMES



### PATRON SAINT

ST. JOHN BERCHMANS  
'Beacon of Diligence and Icon of Youth'

**Vision:** To be internationally recognized as a premier institution for learning and research

**Mission:** True to the vision of Christian charity, this College is committed to inspiring its students to attain nobility through compassion, strength of character, and dedication to the service of their fellow human beings, and achievement of excellence in all walks of life.



# St Berchmans College

**AUTONOMOUS** College with Potential for Excellence | Reaccredited by NAAC with A Grade

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