



St Berchmans College

Founded 1922

AUTONOMOUS

College with Potential for Excellence | Reaccredited by NAAC with A Grade

CHANGANASSERY, KERALA



UNDER GRADUATE

PROGRAMMES ADMISSION
PROSPECTUS 2020



Candidates are requested to read the prospectus carefully and familiarise themselves with all the relevant information relating to the admission process and visit

www.sbcollege.ac.in

for notification and announcements.

All communications relating to admission will be through SMS only

This prospectus is subject to modification/addition/deletion as may be deemed necessary by the college.

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FOREWORD

St. Berchmans College was established in 1922 by the Archdiocese of Changanassery as an Intermediate college affiliated to the University of Madras. Ever since its inception the college has been trying to provide value based high quality education to its students by inculcating in them strength of character and love and service of fellow human beings on the one hand and by helping them achieve excellence in their respective areas of study and other activities, on the other. Over the past nine decades, it has grown up gradually and steadily, initiating Undergraduate programmes in 1927, Postgraduate programmes in 1957 and Research programmes in 1986. The College is aided by the Government of Kerala and is affiliated to the Mahatma Gandhi University, Kottayam, Kerala. The College is recognized under section 2 (f) and section 12B of the UGC Act 1956.

The College was first accredited by NAAC with Five Star in 1999 and was reaccredited with A+ in 2006 in the second cycle. It underwent the third round of NAAC accreditation in 2012 and was graded A, the highest grade at that time. The attempt of the college in quality enhancement is clear in the accreditation and assessment grades that the college has received earlier. The College was again assessed and accredited with an 'A' Grade in the fourth cycle of NAAC accreditation in 2017. It is ranked 79 in the ranking conducted by the National Institutional Ranking Framework (NIRF) 2020, released by Ministry of Human Resource Development.

The pursuit of excellence by the St. Berchmans College is evidenced by its winning the prestigious R. Sankar Award instituted by the Government of Kerala for the best special grade aided college in the State in 1996 and 1997.

In 2004, the UGC identified St. Berchmans as a College with Potential for Excellence DST extended its support through the FIST scheme in 2005 and 2006 to the Physics and Chemistry Departments respectively. It was recognized as a Partner Institute of IGNOU in 2008. In 2012 DST expanded its FIST support to all the Science Departments. And in 2014 the College became autonomous. The autonomous status gives the college the freedom to frame academic programmes, syllabi, methods of assessment and conduct of examinations and publication of results. The degree will be awarded by the affiliating University. Recently the Department of Biotechnology Govt. of India also extended its support in the form of DBT-STAR college scheme.

The College offers 17 UG, 19 PG and 3 MPhil programmes. There are 10 Research Departments offering Doctoral programmes. The College keeps itself in the forefront of higher education in the country by appointing men and women of excellence in academics and character as teachers, by providing the state-of-the-art infrastructure facilities, and by maintaining a calm and peaceful atmosphere indispensable for academic work. A fully automated library with more than 1 lakh titles, 220 journals, and 465 magazines, and the digital library with access to online database PROWESS, are the backbone of our learning facilities. The digital library has subscribed to INFLIBNET, DELNET and EBSCO Host offering a large volume of e-journals and e-books. The college is also a Certiport Authorised Testing Center of Microsoft.

The prospectus is prepared and presented to guide the candidate to plan their education in the college.



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1. INTRODUCTION

St. Berchmans College has successfully completed six years in the autonomous system. Admission to various programmes is done by the College itself. The candidates shall register online for admission to various Undergraduate (UG) programmes. Candidates can apply for a maximum of five programmes provided they satisfy the eligibility conditions of the respective programmes. Candidates are requested to read the prospectus carefully before registering online.

2. IMPORTANT INFORMATION

- All candidates who wish to apply for UG Programmes for the academic year 2020 - 21 irrespective of category shall register online
- Visit www.sbcollege.ac.in for online registration
- Candidates shall register online on or before the last date specified in the admission schedule
- The candidate will receive a username and password upon registration
- The registration fee is ₹300/- for candidates other than SC/ST/OEC and ₹150/- for SC/ST/OEC candidates
- The application fee for management quota is ₹50/-. Candidates who wish to be considered for management quota seats shall tick the respective check box during registration
- Candidates who wish to be considered in management quota shall submit the filled management quota application form in the office of the Manager/Principal
- The registration fee can be remitted through debit/credit card and net banking
- Category (SC/ST or others) once selected cannot be altered in any further stage of the registration process
- **Female candidates can register only for BA Malayalam, BA English Model II Journalism and Self-financing programmes**
- **Preference** means the candidate's choice of programme
- **SF** means self-financing programme
- Candidates shall verify his/her personal as well as academic details carefully before final submission
- Any erroneous data should be corrected on or before the closing date of online registration
- The print out of the application form can be taken only after the **closing date** of online registration
- Candidates claiming reservation under **sports quota, cultural quota, persons with disability, economically weaker section (EWS) and transgender** category shall register online and upload the relevant documents while registering
- The candidates **shall not send any hard copies to the college**
- The merit list will be published in the college website on the date mentioned in the admission schedule
- Selected candidates shall report to the college with all the relevant documents on the date mentioned in the admission schedule
- All communications pertaining to admission will be through SMS only

Taking into consideration of the Covid 19 pandemic prevailing in the country, the candidates need not report at the college for verification of their records. The date of physical verification of documents will be intimated by the College later. The



confirmation of admission shall be strictly based on the verification of original documents on a date prescribed by the College.

3. ADMISSION SCHEDULE

The tentative admission schedule for the UG admissions is given below.

1.	Beginning of online registration	-	18 July 2020
2.	Last date of online registration	-	09 August 2020
3.	Publication of trial merit list	-	13 August 2020
4.	Reporting of errors, if any		13 - 16 August 2020
5.	Publication of rank list of physically challenged, cultural quota and sports quota candidates	-	13 August 2020
6.	Electronic submission of documents (physically challenged, cultural quota and sports quota candidates)	-	13 - 16 August 2020
7.	Admission for physically challenged, cultural quota and sports quota candidates	-	17, 18 August 2020
8.	Publication of merit list (general merit, SC/ST merit and community merit)	-	20 August 2020
9.	Electronic submission of documents (general merit, SC/ST merit and community merit candidates)	-	20 - 23 August 2020
10.	Verification of softcopies of documents at departments	-	24 August 2020
11.	Admissions	-	25, 26 August 2020
12.	Admissions to vacant seats	-	Will be announced later
13.	Publication of management quota list	-	”
14.	Electronic submission of documents (management quota candidates)	-	”
15.	Management quota admission	-	”
16.	Advertising vacant SC/ST seats - Phase I	-	”
17.	Submission of application for vacant SC/ST seats - Phase I	-	”
18.	Publication of rank list (SC/ST) - Phase I	-	”
19.	Admission (SC/ST) - Phase I	-	”
20.	Advertising vacant SC/ST seats - Phase II	-	”
21.	Submission of application for vacant SC/ST seats - Phase II	-	”
22.	Beginning of classes	-	”
23.	Publication of rank list (SC/ST) - Phase II	-	”
24.	Admission (SC/ST) - Phase II	-	”
25.	Advertising for supplementary admission	-	”
26.	Submission of application for supplementary admission	-	”
27.	Publication of rank list (supplementary admission)	-	”
28.	Admission (supplementary list)	-	”
29.	Admission closing date	-	”



4. UNDERGRADUATE PROGRAMMES

The college offers undergraduate programmes in aided and self-financing streams. **Female candidates can register only for BA Malayalam, BA English Model II and Self-financing programmes.** The details of the programmes are given in the table.

4.1 Aided Programmes

Sl. No.	Programme	Intake	Co-education
1.	BA English Model I	25	No
2.	BA English Model II Vocational - Journalism	24	Yes
3.	BA Malayalam	25	Yes
4.	BA Economics	60	No
5.	BCom (Finance and Taxation)	60	No
6.	BSc Botany	44	No
7.	BSc Chemistry	60	No
8.	BSc Mathematics	60	No
9.	BSc Physics	50	No
10.	BSc Zoology	44	No

4.2 Self-financing Programmes

Sl. No.	Programme	Intake	Co-education
1.	BSc Biotechnology and Botany	30	Yes
2.	BSc Industrial Microbiology and Zoology	30	Yes
3.	BCA	50	Yes
4.	BCom (Finance and Taxation)	100	Yes
5.	BCom (Computer Applications)	60	Yes
6.	BVoc Industrial Chemistry	50	Yes
7.	BVoc Renewable Energy Management	50	Yes

4.3 Extra Credit Courses

Students shall complete Extra credit courses along with core, complementary and optional course.

Semester	Course	Type
I	Course on Basic Life Support System and Disaster Management	Compulsory, audit course, Grades shall be given
I to VI	Value Education	Compulsory, extra credit
	Virtual Lab experiments/MOOC	Optional, extra credit
II & III	Add on Course	Compulsory, extra credit, Grades shall be given
Summer vacation following semester II	50 hours (10 days) Social Awareness Programme	Compulsory, extra credit, Grades shall be given
IV	Internship/Skill Training	Compulsory, audit course, Grades shall be given
V	Finishing School	Compulsory, audit course



5. CLASSIFICATION OF SEATS

The seats are classified as (i) Merit seats, (ii) Reservation seats, (iii) Community seats and (iv) Management seats.

5.1 Seat Distribution

The seats in each programme are distributed according to the rules and regulations put forward by the Government of Kerala and Mahatma Gandhi University. The seat distribution in aided and UGC sponsored programmes is given in the table.

Sl. No.	Seats	Reservation (%)
1.	Open Merit	50
2.	Scheduled Caste	15
3.	Scheduled Tribe	5
4.	Community Merit	10
5.	Management Quota	20

In Self-financing programmes, 50% of the total seats will be filled by the management from the registered candidates who satisfy the eligibility conditions. The remaining seats (50%) will be filled as detailed below:

Sl. No.	Seats	Reservation (%)
1.	Open Merit	55
2.	Economically Weaker Sections (EWS)	10
3.	Scheduled Caste	8
4.	Scheduled Tribe	2
5.	Ezhava, Thiyya & Billava	9
6.	Muslims	8
7.	Latin Catholics other than Anglo Indians	2
8.	Other Backward Christians	1
9.	Other Backward Hindus	5

6. TYPES OF RESERVATION

The reservation seats for various UG Programmes are set aside for different categories under the following main items.

- i. Reservation for International Students
- ii. Reservation for Nominees
- iii. Reservation for Persons with Disability
- iv. Reservation of Seats for Malayalee students from Andaman & Nicobar Islands
- v. Transgender Candidates
- vi. Special Reservation (cultural and sports quota)
- vii. Mandatory Reservation



6.1 Reservation for International Students

Ten percent (10%) of seats over and above the sanctioned strength is reserved for international students. The students who seek admission in this category shall apply online.

6.2 Reservation for Nominees

An additional seat for each programme is reserved for candidates sponsored by the Union Territory of Lakshadweep. The candidates shall apply directly to the college.

6.3 Reservation for Persons with Disability

Five percent (5%) of the seats over and above sanctioned strength in each programme is reserved for candidates with disabilities. The selection of candidates under this category will be based on the rank in the merit list and physical suitability and not on the basis of the degree of disability.

As per Clause 2(t), Chapter I of the Persons with Disabilities Act 1995, "person with disability" means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota. A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed.

Candidates seeking admission under **Persons with Disability** category shall upload a copy of the 'Certificate of Disability' issued by a District Medical Board or bodies of higher status, certifying the degree or percentage of disability. The Permanent Disability Card issued by the State Government is also considered. The original certificate must be produced at the time of admission.

No reservation of seats is allowed for blind candidates for programmes which come under the faculty of Science

6.4 Reservation of Seats for Malayalee students from Andaman & Nicobar Islands

One additional seat in each programme is reserved for Malayalee students from Andaman & Nicobar Islands. (U.O. No. 6199/A1/2016/Acad dated 23.11.2016)

6.5 Transgender Candidates

Two additional seats in each programme are reserved for transgender candidates as per UO No. 2532/AC A 1/2019/MGU dated 10.06.2019.

6.6 Special Reservation

The seats reserved under Sports Quota and Cultural Quota come under this category.

6.6.1 Reservation of seats under sports quota

- For securing admission to UG programmes under Sports Quota, including readmission, the performance of the candidate at **11th and 12th standards** alone will be considered.
- The students admitted in Sports quota shall mandatorily be available to represent the University in the Inter University competitions unless specifically exempted by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University.
- For team events, colleges should upload the events they wish to choose in the beginning of each academic year

The following norms are followed for admission under sports quota.



- Two seats in each programme (interchangeable) are reserved for candidates with outstanding records in sports and games.
- Not more than 20% of seats reserved for the general quota seats of a particular programme shall be filled for sports quota when applying interchangeability for a particular programme.
- The applicant for admission to the sports reservation quota should have won a minimum of third position (Bronze Medal) in the school sub district competition (inter - School at Plus Two/Higher Secondary Level) in addition to his /her satisfying the academic eligibility.
- The events which are having intercollegiate competitions in Mahatma Gandhi University alone will be considered for admission.
- Upper age limit for applying through sports quota is 25 years.
- Priority will be given for students having achievements in senior level competitions than junior and youth category competitions.
- The applicant shall produce the relevant certificate to prove their representation in the competition.

The following guidelines shall be followed in determining merit in sports for admission to the UG programmes. Marks shall be awarded for the Sports merit certificates as detailed in the table.

Item	Points			
	Gold	Silver	Bronze	Participation
Representing India in approved world Championships/Olympics	250	245	240	235
Representing India in Commonwealth games/ Asian Games/Asian Championship etc.	230	225	220	215
Representing India in World School Games/ World University games	210	205	200	195
Representing India in Regional Championship such as SAF Games	190	185	180	175
Representing Kerala State in National Championship for Senior /Junior/Youth championship	170	165	160	155
Representing a University in All India / South Zone Inter University Competition	150	145	140	-
Representing Kerala State/ Combined CBSE/ICSE/Jawahar Navodaya /Kendriya Vidyalaya Team in All India School Games (SGFI)	135	130	125	-
Representing Kerala State in South Zone Championship for Senior/Junior/Youth	120	115	110	105
Representing University in All India / South Zone Inter University Championship	-	-	-	100
Representing combined (All India) Jawahar Navodaya, Kendriya Vidyalaya/CBSE/ICSE/team at the National School Games (SGFI participation)	-	-	-	95
Representing State in all India Rural Sports/ women's Sports	90	85	80	75



Representing District in Inter- District Championship for Seniors / Juniors/youth	70	65	60	-
Representing District in Inter- District Championship for Seniors / Juniors/youth /Students selected for KSSC Sports hostel scheme	-	-	-	55
Representing a college in the Inter Collegiate championship	45	40	35	-
Representing the Zone/ Revenue District in the Kerala State School Championship	30	28	26	-
Representing a college in the Inter Collegiate	-	-	-	24
Representing the Zone/ Revenue District /Sports School/Sports Hostel/ School in the Kerala State School Championship	-	-	-	22
National Level (Inter- State/Inter-Region) Championship of the CBSE/ICSE/ISC/Jawahar Navodaya/Kendriya Vidyalaya Competitions	20	18	16	-
Representing the CBSE/ICSE/ISC/Jawahar Navodaya/ Kendriya Vidyalaya in the National Level (Inter- State/Inter- Region) Championship	-	-	-	14
Sub- district championship for senior/junior/youth/school games	10	08	05	-

- An approved world competition means the competitions organized by the International Apex Bodies of the concerned discipline and in which the national Teams are sponsored by the National Apex Bodies and cleared by Sports Authority of India/ Government of India.
- The National Championship means the championships conducted by the National Apex Bodies of the concerned discipline. District Competition means revenue district competition conducted by district associations in respective sports.
- Individual games /event means a game/event in which individual performs alone.
- When a candidates has number of achievement in a sports /different discipline his/ her best achievement will be taken in to consideration.
- All competitions where an upper age limit is fixed (Youth/Junior/Sub-Junior) would be treated as Junior event provided it is not classified as senior event by the concerned National Federation.
- Priority will be given for students having achievements in senior level competitions than junior and youth category competitions.

6.6.1.1 Resolving of tie

If the points of more candidates happen to be the same, then for breaking the 'tie', the following criteria shall be followed one after another in the order given below:

- A person can score points only in one category.
- The highest score will be counted
- Where bracketed, scores in other categories will be counted
- Where still bracketed, Priority will be given in the order of merit i.e.; 1st, 2nd, and 3rd place respectively.
- Those with a more number of achievements in the same level will be placed above the others (more number of 1st places, more number of 2nd places and so on).



- Individual achievements will be ranked above team achievements.
- A new record is created; he/she will be given priority.
- If the tie could not be resolved by any of the above mentioned sports achievements, the index marks based on the qualifying examination shall be considered for breaking the tie.

6.6.2 Reservation of seats under cultural quota

One seat for each degree programme (interchangeable) shall be reserved for students who excel in Youth Festival recognised by Director of Public Instruction (DPI). Not more than 10% of seats reserved for the general quota seats of a particular programme shall be filled for cultural quota when applying interchangeability for a particular programme. The selection shall be made from among the applicants for the cultural quota on merit as follows.

Level	Marks		
	A	B	C
Kerala School Kalolsavam	20	10	5
Revenue District Level Youth Festival	10	5	-

- A person can score points only in one category
- The highest score will be counted
- Where bracketed, scores in other categories will be counted
- The above candidates can also apply in the open merit, if they wish to do so.

An equal number of seats of the candidates admitted in sports quota and cultural quota shall be deducted from open quota.

6.7 Mandatory Reservation

Claims for mandatory reservation and certificates to be produced

- Claims for mandatory reservation must be made by the candidate at the time of registration.
- The claims for mandatory reservation once made in the application form cannot be altered by the candidate under any circumstances.

6.7.1 Claim for reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes quota

Candidates claiming reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes Quota shall upload caste/community certificate from the revenue authorities concerned. The names of castes and communities are given in Annexure I & II.

6.7.2 Other general rules for mandatory reservation

The seats unavailed by the SC candidates will go to ST candidates and vice versa. The unavailed seats reserved for SC/ST shall be re-notified twice through print media for filling up vacant seats of SC/ST candidates. If such seats are remaining vacant even after re-notification, these shall be filled as detailed below:

*The unfilled seats shall be filled from the rank list of candidates belonging to the same minority community. If seats remain vacant, they shall be filled up from candidates belonging to OEC and in their absence, candidates belonging to SEBC. The seats that further remain unfilled will go to the open quota. (*Letter No. B3/168/2019/Hedn dated 20.06.2019)



6.7.3 Claim of OEC candidates against the unavailed seats of SC/ST candidates

Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates/ non-creamy layer certificate obtained from the Village Officer concerned. Those OEC candidates whose annual family income is up to 8 lakhs (Rupees eight lakhs only) alone are eligible for such seats.

6.7.4 Claim for communal reservation under 'Kerala Socially and Educationally Backward Classes' (KSEBC)

Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in GO (P) 208/66/Edn. dated 2.5.1966, as amended from time to time.

Candidates belonging to Socially and Educationally Backward Classes as per G.O. (P) 02/2019/BCDD dated 08.03.2019, who belong to the non-creamy layer are eligible for reservation under this category. The non-creamy layer certificate shall be issued not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities appended in the prospectus will be considered (Annexure IV).

Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota shall invariably produce both '**Community**' and '**Income Certificates**'/'**non-creamy layer certificate**' obtained from the Village Officer concerned. The copy of the above certificates shall be uploaded with the application. Candidates who belong to the non-creamy layer are eligible for reservation. The seats unavailed by SEBC category candidates will be allotted under open quota.

7. FEES

Candidates shall remit the fees as per University/Government rules at the time of admission. Candidates belonging to SC/ST communities admitted against merit seats or against the seats reserved for them are exempted from payment of fee.

Candidates belonging to OEC admitted against merit seats or against the unavailed seats of SC/ST are exempted from payment of fee (as per GO.(MS) No.14/2005/SCSTDD dated 5.4.2005 & GO.(MS) No.36/07/SCSTDD dated 03.07.2007). Candidates belonging to OEC admitted to government seats through SEBC reservation are also exempted from payment of fee (as per GO.(MS) No. 50/2006/SCSTDD dated 22.09.2006). They should provide Community Certificate from the Village Officer concerned.

8. ELIGIBILITY FOR ADMISSION

- Academic eligibility should be satisfied as on the last date of submission of academic data.
- In the case of candidates who have passed examinations of other Boards/Institutes/Governments, except CBSE/ICSE, they shall be admitted only if these examinations have been declared equivalent to the qualifying examinations of Mahatma Gandhi University.
- No candidate shall be admitted to the UG programme unless he/she possess the qualification and minimum requirements thereof.



- If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later, admission shall be denied or he/she shall be expelled from the college.

8.1 Minimum Requirements for Admission to UG programmes

8.1.1 Programmes under the faculties of Language & Literature and Social Sciences

Admission to all BA Degree Programmes under the faculties of Language & Literature and Social Sciences shall be open only to candidates who have passed Plus Two or equivalent examination or an examination recognised by Mahatma Gandhi University as equivalent thereto.

8.1.2 Programmes under faculty of Science

Admission to all BSc Degree programmes except new generation programmes shall be open only to candidates who have passed the Plus Two or equivalent examination or an examination recognised by Mahatma Gandhi University as equivalent thereto with the main subject they propose to offer for the BSc programme as one of the subjects. The eligibility criteria for admission to conventional programmes and new generation programmes are given below.

BSc Botany: Candidates should have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.

BSc Chemistry: Candidates should have passed the Plus Two/equivalent examination with Chemistry as one of the optional subjects at Plus Two level.

BSc Mathematics: Candidates should have passed the Plus Two/equivalent examination with Mathematics as one of the optional subjects or Mathematics as one of the subjects in Commerce group.

BSc Physics: Candidates should have passed the Plus Two/equivalent examination with Physics as one of the optional subjects at Plus Two level.

BSc Zoology: Candidates should have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.

BSc Botany and Biotechnology (Double Core): Candidates should have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.

BSc Industrial Microbiology and Zoology (Double Core): Candidates should have passed the Plus Two/equivalent examination with Biology as one of the optional subjects at Plus Two level.

BVoc Industrial Chemistry: Candidates should have passed the Plus Two/equivalent examination recognised by the University.

BVoc Renewable Energy Management: Candidates should have passed the Plus Two/equivalent examination recognised by the University.

8.1.3 Programmes under faculty of Technology and Applied Sciences

Bachelor of Computer Applications (BCA): Candidates should have passed the Plus Two/equivalent examination in science stream with Mathematics/Computer Science/Informatics Practices as optional.

8.1.4 Programmes under faculty of Commerce

Admission to the BCom degree programmes shall be open only to candidates who have passed the Plus Two or equivalent examination recognized by Mahatma Gandhi University



with Book-Keeping and Accountancy and any two of the following subjects, viz., (i) Commerce (ii) Commercial Correspondence and Commercial Geography (iii) Economics (iv) Life Insurance with Salesmanship (v) Banking with Secretarial Practice (vi) Business Studies (vii) Mathematics (viii) Computer Science/Computer Applications (ix) Informatics Practice & Management, (x) Informatics Practice, (xi) Management, (xii) Accountancy as optional under Part III of the examination.

OR

Have passed Plus Two or equivalent examination recognised by Mahatma Gandhi University with other subjects under Part III optional subjects provided they have secured 45% of the aggregate marks.*

*For SC/ST and ST applicants of Lakshadweep only a pass minimum is required and for SEBC and OEC applicants 3% and 5% relaxation of marks respectively are allowed.

Second languages will be allotted at the time of admission by the college based on the preference of the candidate and availability at the college. The college offers Malayalam, Hindi and Syriac as second languages.

9. PREPARATION OF MERIT LIST

The Merit List shall be prepared on the basis of ranking marks arrived at as follows:

9.1 Bonus Marks

The bonus marks will be awarded as follows:

- Bonus 15 marks shall be awarded to applicants with NCC or NSS Certificates at '**Plus Two level**' for admission to all programmes. In respect of NCC candidates, the bonus marks will be awarded on the basis of NCC certificates signed by the Director and issued by the Directorate of NCC to candidates who have secured at least 75% attendance after having participated in its activities during the programme of study **immediately preceding the programme for which admission is sought**. An additional bonus mark 5 marks to 'B' certificate holders in proof of their high proficiency.
- In respect of NSS candidates, the bonus marks will be awarded on the basis of NSS certificates issued by the competent authority.

The benefit of bonus marks can be scored by a candidate only under one category i.e., either NSS or NCC.

- Bonus of 15 marks shall be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-servicemen seeking admission to the degree programmes. Applicants to this category should invariably produce along with the admission memo an attested copy of certificate issued not earlier than six months from the last date of submission of application from the military authorities or state/Zilla Sainik Welfare Officer to the effect that he/she is the son/daughter of an ex-service man or an ex-service man himself/herself.



Bonus marks shall be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks.

9.2 Negative Marks

- Five marks for every successive attempt after the first attempt subject to a maximum of twenty marks will be deducted from the total marks in the case of those who have taken two or more chances to complete the examination. The number of chances means the number of chances taken for passing any part of the qualifying examination after the prescribed programme period. Appearance for improvement of marks shall not be considered as an additional chance.
- No negative marks for SAY pass outs be imposed if admitted in the same academic year but five marks shall be deducted if he/she is ranked in the admission list of the succeeding year. Candidates who have passed the qualifying examination under SAY scheme or such supplementary scheme are eligible to apply for First Year programme in the same academic year, but they have to produce the mark lists on or before the closing date of admission as notified by the college.

9.3 Resolving of Tie

If the index marks of more candidates happen to be the same, then for breaking the 'tie', the following criteria shall be followed one after another in the order given below:

- i. The candidate who has scored higher marks in the concerned elective subject shall be placed senior in the rank list. For BCom programme, Business Studies (Commerce) shall be considered as the elective subject.
- ii. The candidate who has scored higher marks for Part III subjects (or the subjects other than Languages, if Part is not specified) taken together shall be placed senior in the rank list.
- iii. The candidate who has scored higher marks in Part I (English if Part is not specified) shall be placed senior in the rank list.
- iv. The candidate who has scored higher marks in Part II (Second Language if Part is not specified) shall be placed senior in the rank list.
- v. By giving residential weightage (at District/State Levels)
- vi. Preference shall be given to candidates who are elder, and the age difference shall be calculated in completed years only, rounding down fractions. (As candidates having difference in age less than one year happen to be admitted in the same class).
- vii. Even after this exercise, if the tie persists, the alphabetical order of the first name of the candidates will be taken into account.

9.4. Indexing of Marks

The index mark for various programmes is calculated based on the plus two marks, bonus marks and negative marks. The calculation of index mark for various programmes is detailed below.



9.4.1 Faculty of Language & Literature

BA English

Total marks obtained in the qualifying examination **less** negative marks **plus** twice the marks secured in Part I English of the Plus Two/equivalent examination **plus** weightage of 50 marks to those who have taken English as one of the optional for the qualifying exam **plus** bonus marks if any.*

BA Malayalam

Total marks obtained in the qualifying examination **less** negative marks **plus** twice the marks secured in Part II Malayalam at the qualifying languages examination **plus** weightage of 50 marks in the case of those who have taken Malayalam as optional for the qualifying examination **plus** bonus marks if any.*

9.4.2 Faculty of Social Sciences

BA Economics

Total marks obtained in the qualifying examination **less** negative marks **plus** the marks obtained for Economics at the qualifying examination **plus** a subject weightage of 50 marks for Economics **plus** bonus marks if any.

9.4.3 Faculty of Science

BSc Programmes

Total marks obtained in Part III of the qualifying examination **less** negative marks **plus** marks obtained for the particular subject concerned for which admission is sought **plus** bonus marks if any.*

BVoc Programmes

Total marks obtained in Part III of the qualifying examination **less** negative marks **plus** bonus marks if any.*

9.4.4 Faculty of Technology and Applied Sciences

BCA

Total marks obtained in Part III of the qualifying examination **less** negative marks **plus** marks obtained for Mathematics/Computer Science (best of two) **plus** bonus marks if any.*

9.4.5 Faculty of Commerce

BCom

Marks obtained in Part III Optional at Plus Two/equivalent examination **less** negative marks **plus** weightage of 50 marks in each of the three subjects of Commerce combination subject to a maximum of 150 marks **plus** bonus marks if any.

The optional subjects concerned under Part III will be Commerce, Commercial Correspondence and Commercial Geography, Accountancy, Book-Keeping and Accountancy, Economics, Life Insurance and Salesmanship, Banking with Secretarial Practice, Business Studies, Mathematics, Computer Science/Computer Application, Informatics Practice, Management and Informatics Practice & Management.*



**Marks obtained for the subjects in other streams, viz, CBSE, ICSE etc. shall be standardised to that of Kerala Higher Secondary i.e., 200 marks per paper (200 marks × 6 = 1200 i.e., total marks). Index marks shall be calculated as mentioned above.*

The marks obtained for vocational subjects in VHSE/THSE etc. are to be excluded while calculating index marks.

10. HOW TO REGISTER

All the applicants, irrespective of various quotas shall register online for applying to the UG Degree Programmes. A candidate can apply for a maximum of five degree programmes.

Registration Fee

All candidates except SC/ST/OEC : ₹300/-

SC/ST/OEC candidates : ₹150/-

Registration fee once remitted will not be refunded under any circumstance

Before starting Online Registration, ensure that a recent passport size colour photograph (light coloured background) in *jpg* format which is less than 40 kb size and copy of relevant certificates in pdf format shall be kept ready for uploading to the website.

10.1 Steps for Online Registration

- Visit www.sbcollege.ac.in
- Start registration using the Admission ➔ UG Admission 2020 link.
- Read the instructions carefully and then click "[Proceed](#)" button
- Fields marked with * are mandatory
- Enter the details and click on "[Submit](#)" button
- Click on "[Continue](#)" button
- Login to the website with the username and password obtained during registration
- Select the category in Payment Details page
- Select Online Fee Payment method and click on "[Submit](#)" button
- Click on "[Pay Now](#)" button
- The registration fee can be remitted using debit/credit card or through net banking
- Select the payment method and proceed.
- After getting the payment successful message click on "[Save & Continue](#)" button
- Enter the personal details and click on "[Submit](#)" button
- Enter the qualification and weightage details and click on "[Submit](#)" button
- Choose the programme according to his/her preference in the Programme Preference page and click on "[Submit](#)" button
- Upload necessary certificates and click on "[Save](#)" button
- After uploading the files click on "[Save](#)" button



10.2 Sports quota, Cultural Quota and Differently Abled Applicants

Candidates claiming reservation under sports quota, cultural quota and persons with disability category shall check the respective fields at the time of registration. They shall upload the supporting documents while registering.

10.3 Management Quota Applicants

Candidates who wish to be considered in the management quota (MQ) shall register online and should check the corresponding field at the time of registration. Application fee for management quota is ₹50/-. The form can be downloaded from the website after final submission. The form, duly signed by the parish priest (for catholic students) and candidate along with supporting documents shall be submitted in the office of the Manager/Principal on or before the last date of online registration.

Points to Remember

**Do not send any hard copies to the College unless otherwise specified.
Erroneous data, other than specified, can be edited till the closing date of
online registration.**

11. ADMISSION PROCESS

11.1 Admission of Candidates Coming under Persons with Disability and Special Reservation Categories

The rank list of the candidates will be published in the website. Selected candidates will be informed through SMS. Those who are selected shall print the application form from the website. He/She can complete the admission process on the dates mentioned in the admission schedule.

11.2 Publication of Merit List (General Merit and SC/ST categories) and Admission

A merit list will be published and grievances/errors will be addressed by the admission office. After rectification of reported grievances/errors, the merit list of the candidates in the open merit and SC/ST categories will be published in the website. Admissions to various programmes will be done through counselling. The date, time and venue of the counselling will be informed through SMS. Those who are selected for counselling shall print the application form from the website. He/She shall report in the college on the date mentioned in the admission schedule along with necessary documents.

11.3 Reporting at the College for Admission

The selected candidates shall report for admission in the respective departments in the dates mentioned in the admission schedule.

Considering the current situation of Covid - 19 pandemic, candidates are exempted from reporting to the college physically. They shall electronically submit the documents and follow the instructions given by the college authorities. The candidates shall pay the fees electronically through the payment links provided by the college. However, the candidates shall produce the documents in original before the Principal/Head of the college/institution on any of the suitable dates prescribed for the same after considering the situation prevailing due to Covid -19 contagion.



The admission fee shall be remitted in South Indian Bank. Hence candidates are advised to reach the college sufficiently early.

The candidates shall produce the following documents at the time of admission.

- i Print out of the signed application form
- ii Certificate to prove date of birth
Copy shall be submitted along with the application form
- iii Transfer Certificate (TC) from the institution last attended
- iv Course and Conduct Certificate from the institution last attended
- v Mark lists of all parts of the Plus Two/equivalent examination.
- vi Eligibility Certificate from Mahatma Gandhi University, in the case of candidates who have passed their qualifying examination from other Boards/Institutes/governments, except CBSE/ICSE
- vii Aadhaar card
- viii Caste certificate in the case of SC/ST candidates
- ix Community Certificate along with Income certificate from the revenue authorities concerned
The income certificate should not have been issued earlier than 12 months prior to the submission of application
- x Candidates who wish to avail of bonus/weightage marks shall produce the relevant certificates
Copy of certificates in proof of bonus/weightage marks shall be submitted along with the application form

11.4 Verification of Documents

The Head of the Department shall be responsible for verification of original documents and checking the correctness of the data submitted online. The Head of the Institution have the right to deny an admission, if he finds any relevant mismatch in the original documents and online data that has affected the ranking process.

11.5 Candidates Retaining Higher Preference

Candidates securing admission to a programme can retain their higher preference till the initiation of supplementary admission procedure and such candidates shall redo the admission process for supplementary admission.

If a candidate was denied admission due to incorrect entry of marks or claim for bonus marks, he/she shall register again in the dates announced by the college, for being considered in the supplementary admission.

11.6 Failure to Report for Admission

Candidates who do not take admission on the prescribed date and time in the college will lose his/her claim for admission. Claim by candidates who fail to report in the college before the stipulated time will not be entertained.



Anyone who secures admission on the basis of erroneous or false information will forfeit his/her admission and be dismissed from the College as soon as the matter is noticed by the authorities.

Students are advised to keep enough number of attested copies of the certificates and mark lists before submitting them in the college at the time of admission.

12. SUPPLEMENTARY ADMISSION

Any unfilled seats after SC/ST special admissions will be advertised. Those who have not registered, denied admission due to incorrect entry of marks or claim for bonus marks etc. can register online on the stipulated dates. Those who have already registered and not admitted to any programme need not register again but shall send a pdf copy of the application form to admission@sbcollege.ac.in. Selected candidates will be informed through SMS. Those who are selected shall complete the admission process on the dates mentioned in the admission schedule.

13. SPOT ADMISSION

Those seats which remain vacant in any programme after supplementary admission will be filled by spot admission. The dates for spot admission if any will be intimated in the college website. Admission will be made on the stipulated dates based on merit.

14. STUDENT ACCOMMODATION

The college provides ample hostel facilities for boys and girls. Hostel admission forms shall be collected from the respective hostels. The filled forms shall be given to the hostel authorities directly. The details of accommodation facilities are given in the table below.

Hostel Name	Warden
Boys	
St. Joseph's Hostel (Estd. 1940)	Fr. Binny Kurinjiparambil (8547625625)
St. Thomas Hostel (Estd. 1940)	Fr. John Plathanam (8547584954)
Sahrudaya Hostel (Estd. 1964) (PG students only)	Fr. John J Chavara (9656236761)
St Berchmans Hostel (Estd. 1996)	Fr. Jose Jacob Mullakkary (9744219327)
St Thomas More Hostel (Estd. 2013)	Fr. John J Chavara (9656236761)
Pope John Paul II Sports Hostel	Fr. Mohan Mathew (9447596997)
Girls	
SH Study House (Estd. 1976)	Sr. Lince SH (8281883787)
St. Mary's Hostel	Fr. Mohan Mathew, Director (9447596997)



15. SPECIAL INSTRUCTIONS

- **Ragging is banned on the college campus. Anyone found guilty of ragging and/or abetting ragging is liable to be punished as per directive of the UGC. An anti-ragging squad operates in the campus. Any incident of ragging will be dealt with seriously. The offenders will be dismissed from the college and a case will be filed with the local police authorities.**
- **As per GO (RT) No. 346/05/H.Edn. dated 01.03.2005, students are not allowed to use mobile phone in the campus.**
- **Students are not supposed to bring their vehicles to the restricted areas of the campus.**
- **Details regarding residence and change of residence should be communicated to the Principal.**

16. GUIDELINES AND RULES OF CONDUCT

- Class hours are from 8:30 am to 1:30 pm. Be in time for classes.
- Observe strict silence during the general college morning prayer.
- Students will not be allowed to enter the campus without the ID card issued from the college.
- Be clean and modest in your dress, decent and polite in language and courteous in behaviour. Low waist pants and T-shirts (without collar and with writing) are strictly prohibited.
- Show respect to your elders and teachers. Disobedience in any form will be seriously dealt with.
- Public property is our property. Damages done to it is a national offence.
- Do not disfigure the college furniture, walls, doors or windows with drawings, engravings or posters. Do not tamper with electrical installations.
- Pasting posters in the campus without permission from the Principal is strictly prohibited.
- Strict action will be taken against those who damage the instructional and infrastructural facilities available on the campus.
- Malpractices in examination will lead to necessary disciplinary action as per the regulations.
- Condonation will be given as per rules and regulations for the same.
- Courteous behaviour towards other student, especially to those of the opposite sex makes true Berchmanite.
- Do your best to preserve a peaceful academic atmosphere on the campus.
- Maintain calm atmosphere on the campus, especially during working hours. Smoking, chewing betel leaves and using tobacco and drugs are banned on the campus.
- Grievances, if any, shall be taken to the Principal through your representatives.
- Seek permission of the teacher before entering or leaving a class in session.
- If classes are free during any period, engage yourself in meaningful co-curricular activities.
- You can address the students in the classroom, or any gathering on the campus, only with the permission of the Principal.



- Strikes, slogan shouting, skipping classes and crowding on the campus etc. are banned.
- Students, other than hostellers are not expected to be present on the campus after 5:30 pm.
- Transact business in the college office in a manner becoming of college students, patiently and politely.
- The medium of instruction and communication shall be English.
- Possession/use of mobile phones by students is banned on the campus as per Government Order.
- The outgoing students shall return the ID card and library cards.
- Students shall strictly obey any instruction regarding the code and conduct issued by the Principal from time to time.

17. ONLINE REGISTRATION SCREEN SHOTS



CANDIDATE REGISTRATION

* Required Field

Name of the Candidate:*

E-mail : *

Mobile No. :*

Date of Birth : *

Gender *

Enter the Captcha : *



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SMS And Email Sent Successfully.Login With The Password Sent To Your Mail

[Home](#)

Payment Details

Personal Details

Qualification Details

Program Preference

Certificate Section

Payment Options

Application Fee Category :

Whether Applying in Management Quota :

Amount to be Paid : GENERAL 3

Total 3

Choose Payment method : Online Fee payment



St Berchmans College

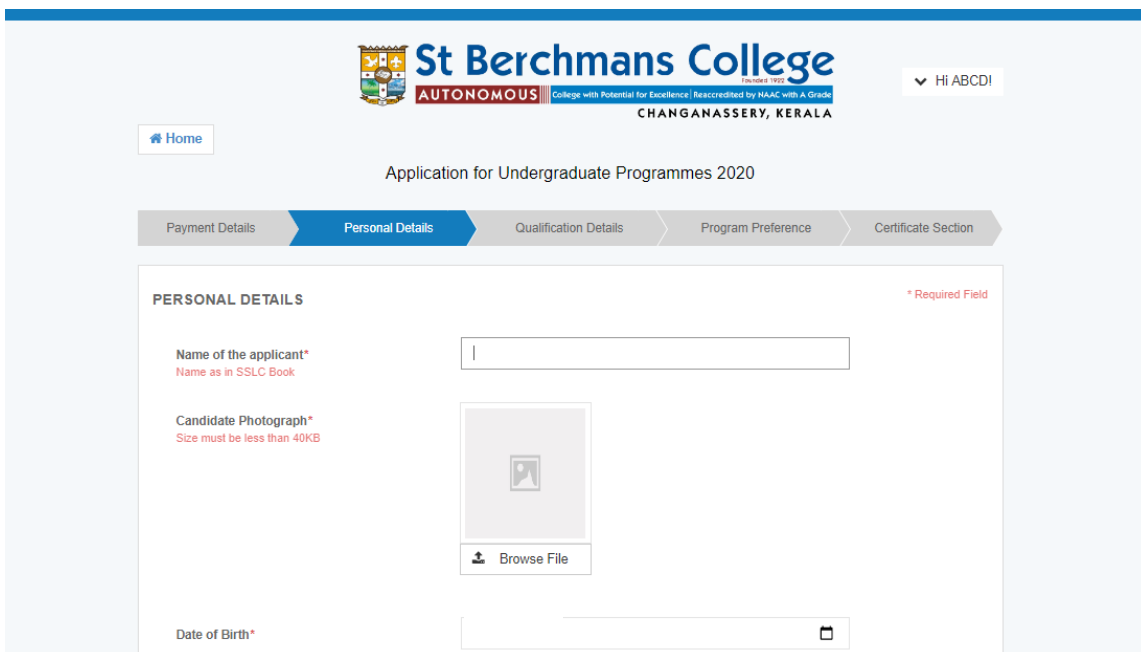
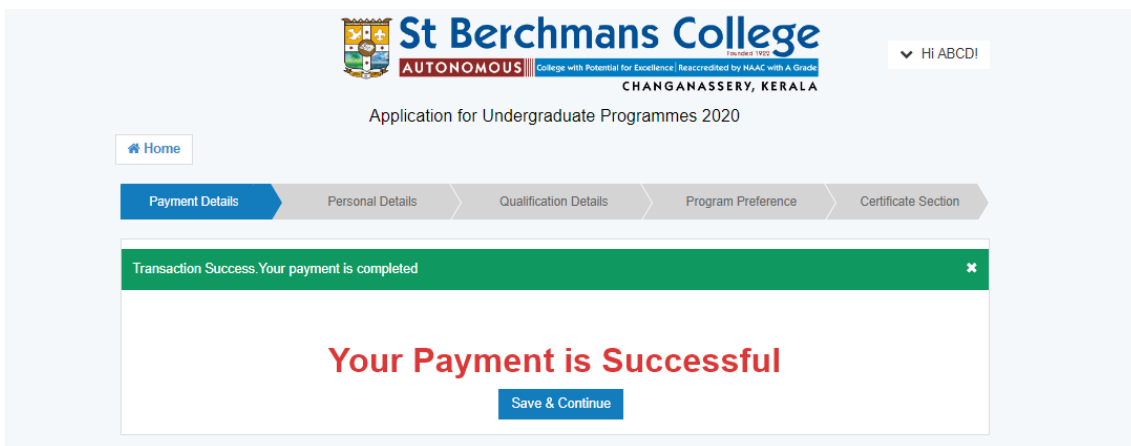
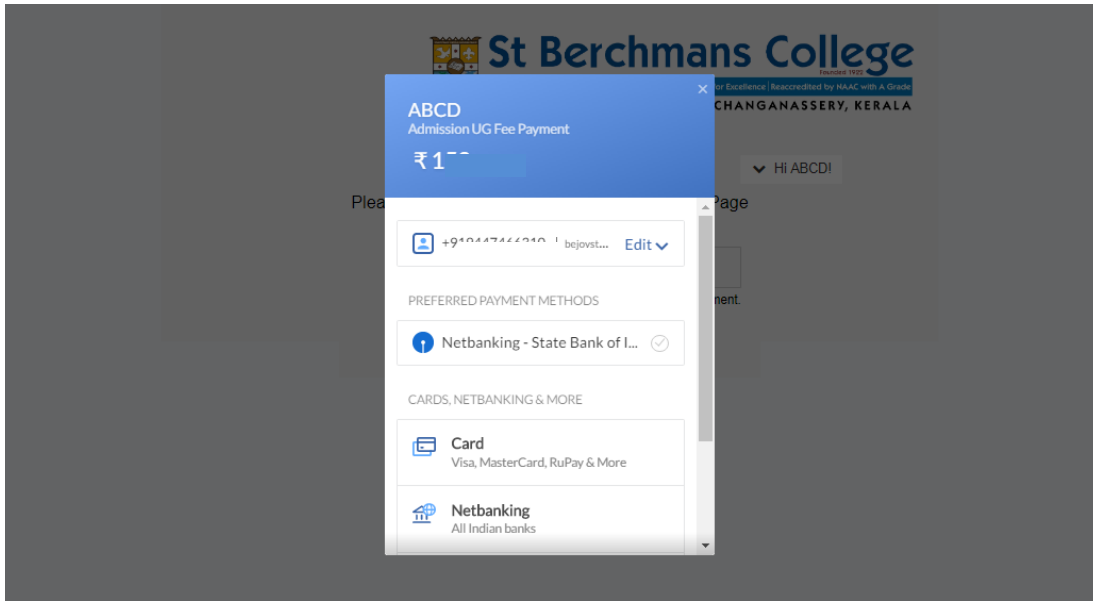
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Hi ABCD!

Please **do not** press **Back Button** or **Refresh** Page

Amount :

Please click on the 'Pay Now' button to start the online payment.





Sex*	<input type="text"/>
Blood Group	Select Blood Group <input type="text"/>
Marital Status	Select Marital Status <input type="text"/>
Place of Birth*	<input type="text"/>
Domicile State	Select Domicile State <input type="text"/>
Nationality*	Select Nationality <input type="text"/>
Category	Select Category <input type="text"/>
Religion*	Select Religion <input type="text"/>
Denomination*	Select Denomination <input type="text"/>
Diocese	Select Diocese <input type="text"/>
Parish	<input type="text"/>
Land Line Number	<input type="text"/>

Mobile Number*	<input type="text"/>
Email*	bejoyst@gmail.com <input type="text"/>
Passport Number	<input type="text"/>
Passport Issuing Country	<input type="text"/>
Passport Valid Upto	mm/dd/yyyy <input type="text"/>
Resident Permit No.	<input type="text"/>
Aadhar No.*	<input type="text"/>
Permanent Address	
House Name/Number	<input type="text"/>
Locality	<input type="text"/>
Post Office	<input type="text"/>
Pin Code	<input type="text"/>

District	<input type="text"/>
State	Select State <input type="text"/>
Communication Address *	
<input type="checkbox"/> Please tick here if same as permanent address	
House Name / Number*	<input type="text"/>
Locality*	<input type="text"/>
Post Office*	<input type="text"/>
Pin Code*	<input type="text"/>
District	<input type="text"/>



State	<input type="text" value="Select State"/>
Father's Name*	<input type="text"/>
Occupation*	<input type="text"/>
Mother's Name*	<input type="text"/>
Occupation*	<input type="text"/>
Father/Mother's Phone Number*	<input type="text"/>
Father/Mother's E-mail*	<input type="text"/>
Annual Income	<input type="text"/>
Guardian's Name*	<input type="text"/>
Relationship with Guardian*	<input type="text"/>
	<input type="button" value="Submit"/>

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Application for Undergraduate Programmes 2020

Payment Details

Personal Details

Qualification Details

Program Preference

Certificate Section

QUALIFICATION DETAILS

* Required Field

Class 10 Qualification Details

Name of Institution	<input type="text"/>
Board	<input type="text" value="Select Board"/>
Year of Pass	<input type="text" value="Select Year of Pass"/>
Std Register Number*	<input type="text"/>
Mark Obtained	<input type="text"/>
Max Mark	<input type="text"/>

Class 12 Qualification Details *

Institution Name*	<input type="text"/>
Year of pass*	<input type="text" value="Select Year of pass"/>
Register number*	<input type="text"/>
Mark Obtained	<input type="text"/>
Max Mark	<input type="text"/>
No of Chances	<input type="text"/>



Weightage Details *

Claim for reservation and Bonus marks*

- SPORTS QUOTA
- CULTURAL QUOTA
- DIFFERENTLY ABLED
- EX SERVICEMEN / WIDOWS OR CHILDREN OF JAWAN OR EX SERVICEMEN
- NCC/NSS BONUS MARKS

Submit

Payment Details

Personal Details

Qualification Details

Program Preference

Certificate Section

PROGRAM PREFERENCE

* Required Field

Higher Secondary School Examination*

Select Higher Secondary School Examination

Higher Secondary School Stream*

Select Higher Secondary School Stream

First Choice*

Select First Choice

Second Choice

Select Second Choice

Third Choice

Select Third Choice

Fourth Choice

Select Fourth Choice

Fifth Choice

Select Fifth Choice

Submit



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Hi ABCD!

Application for Undergraduate Programmes 2020

Payment Details

Personal Details

Qualification Details

Program Preference

Certificate Section

UPLOAD CERTIFICATES

* Required Field

Tenth Mark list *

Upload a file

Plus Two Mark List *

Upload a file

NCC (If Applicable) (Please combine the certificates and upload in PDF format)

Upload a file



Sports Quota Certificate(If Applicable) (Please combine the certificates and upload in PDF format)

Upload a file

Cultural Quota Certificate(If Applicable) (Please combine the certificates and upload in PDF format)

Upload a file

Disabled Quota Certificate(If Applicable) (Please combine the certificates and upload in PDF format)

Upload a file

Save

UPLOADED CERTIFICATES

Certificate	File Name	View	Delete
No Certificates Uploaded			

submit



Annexure I

List of Scheduled Castes (SC)

[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002
[Act 61 of 2002) Vide Part VIII - Kerala Schedule 1 Notified in the Gazette of India dated
18.12.2002, The Constitution (Scheduled Castes) Order (Amendment) Act 2007]
[See Clause 5.4.3 (a)]

1	Adi Andhra	37	Mannan (൬X), Pathiyan, Perumannan, Vannan, Velan
2	Adi Dravida		
3	Adi Karnataka	38	xxx
4	Ajila	39	Moger (other than Mogeyar)
5	Arunthathiyar	40	Mundala
6	Ayyanavar	41	Nalakeyava
7	Baira	42	Nalkadaya
8	Bakuda	43	Nayadi
9	xxx	44	xxx
10	Bathada	45	Pallan
11	xxx	46	Palluvan
12	Bharathar (Other than Parathar), Paravan	47	Pambada
13	xxx	48	Panan
14	Chakkiliyan	49	xxx
15	Chamar, Muchi	50	Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
16	Chandala		
17	Cheruman	51	xxx
18	Domban	52	xxx
19	xxx	53	xxx
20	xxx	54	Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
21	xxx		
22	Gosangi	55	xxx
23	Hasla	56	Puthirai Vannan
24	Holeya	57	Raneyar
25	Kadaiyan	58	Samagara
26	Kakkalan, Kakkan	59	Samban
27	Kalladi	60	Semman, Chemman, Chemmar
28	Kanakkan, Padanna, Padannan	61	Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known Thachan, in the erstwhile Cochin and Travancore State)
29	xxx		
30	Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty)		
31	Koosa	62	Thoti
32	Kootan, Koodan	63	Vallon
33	Kudumban	64	Valluvan
34	Kuravan, Sidhanar, Kuravar, Kurava, Sidhana	65	xxx
35	Maila	66	xxx
36	Malayan [In the areas comprising the Malabar District as specified by Subsection (2) of Section 5 of the State Re-organization Act. 1956 (37 of 1956)]	67	Vetan
		68	Vettuvan, Pulaya Vettuvan (in the areas of eastwhile Cochin State only)
		69	Nerian



Annexure II

List of Scheduled Tribes (ST)

[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002 (Act 10 of 2003), Vide Part-VII Kerala - Second Schedule Notified in the Gazette of India dated 8.1.2(03)

[See Clause 5.4.3 (a)]

1	Adiyan	23	Malakkuravan
2	Arandan (Arandan)	24	Malasar
3	Eravallan	25	(Malayan, Nattu Malayan, Konga Malayan
4	Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi, Pulayan, Pamba Pulayan		(excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)
5	Irular, Irulan	26	Malayarayar
6	Kadar (Wayanad Kadar)	27	Mannan (൬X)
7	xxx	28	xxx
8	Kanikkaran, Kanikkar	29	Muthuvan, Mudugar, Muduvan
9	Kattunayakan	30	Palleyan, Palliyan, Palliyar, Paliyan
10	(Kochuvelan)	31	xxx
11	xxx	32	xxx
12	xxx	33	Paniyan
13	Koraga	34	Ulladan, (Ullatan)
14	xxx	35	Uraly
15	Kudiya, Melakudi	36	Mala Vettuvan(in Kasaragod & Kannur districts)
16	Kurichchan (Kurichiyan)	37	Ten Kurumban, Jenu Kurumban
17	Kurumans, Mullu Kuruman, Mulla Kuruman, Mala Kuruman	38	Thachanadan, ThachanadanMoopan
18	Kurumbas, (Kurumbar, Kurumban)	39	Cholanaickan
19	Maha Malasar	40	Mavilan
20	Malai Arayan (Mala Arayan)	41	Karimpalan
21	Malai Pandaram	42	Vetta Kuruman
22	Malai Vedan (Malavedan)	43	Mala Panikkar
		44	Maratis of Kasargod and Hosdurg Taluks



Annexure III

List of Other Eligible Communities (OEC)
[See Clause 5.4.3(f)]
(Annexure to GO (Ms) No. 14/2017/BCDD dated 02.08.2017)

OEC (ST)

1. Allar (Alan)
2. Chingathan
3. Irivavan
4. Kalanadi
5. Malayan, Konga - Malayan (Kasaragod, Kannur, Wayanad & Kozhikode Districts)
6. Kundu – Vadiyan
7. Kunuvarmanadi
8. Malamuttan
9. Malavettuvar (Except Kasargod & Kannur Districts)
10. Malayalar
11. Panimalayan
12. Pathiyan (Other than Dhobies)

OEC (SC)

1. Chakkamar
2. Madiga
3. Chemman/Chemmar
4. Kudumbi
5. Dheevara/Dheevaran (Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valanchiyar, Paniyakal, Mokaya, Bovi, Magayar, Mogaveerar)
6. Scheduled Caste converted to Christianity
7. Kusavan, Kulalan, Kumbharan, Velaan. Odan, Andhrta Nair, Andhuru Nair
8. Pulayan Vettuvan (Except Kochi State)



Annexure IV

LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)
[Vide GO (P) 208/66/Edn. dated 02.05.1966, GO (Ms) No. 95/08/SCSTDD dated 06.10.2008 & GO (Ms) No. 58/2012/SCSTDD dated 16.04.2012, GO (Ms) No. 10/2014/BCDD dated: 23.05.2014, Lr No. 1538/A2/2014/BCDD dated 02.07.2014]
[See Clause 5.4.2 (a)]

- I. Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava
- II. Muslims (all sections following Islam)
- III. Latin Catholics and Anglo Indians
- IV. Dheevera including Dheeveran, Araya, Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjar, Paniakkal, Paniakel, Mukaya, Bovis-Mukayar, Mukaveeran, Mogaveera, Mogavirar, Mogayan
- V. Viswakarmas including Viswakarma, Asari, Chaptegra, Kallassari, Kalthachan, Kammala, Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala, Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasan, Viswabrahmanan or Viswabrahmanar, Viswakarmala and Palisa Perumkollan
- VI. Kusavan including Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Anthuru Nair
- VII. Other Backward Christians
 - (a) SIUC
 - (b) Converts from Scheduled Castes to Christianity
- VIII. Kudumbi
- IX. Other Backward Hindus, i.e.
 1. Agasa
 2. Kharvi
 3. Aremahrati
 4. Arya, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya, Chaliyan) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar
 5. Bestha
 6. Bhandari or Bhondari
 7. Boya
 8. Boyan
 9. Chavalakkaran
 10. Chakkala (Chakkala Nair)
 11. Devadiga
 12. Ezhavathi (Vathi)
 13. Ezhuthachan, Kadupattan
 14. Gudigara
 15. Galada Konkani
 16. Ganjam Reddies
 17. Gatti
 18. Gowda
 19. Ganika including Nagavamsom
 20. Hegde
 21. Hindu Nadar
 22. Idiga including Settibalija
 23. Jangam
 24. Jogi
 25. Jhetty
 26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka
 27. xxx
 28. Kalarikurup or Kalari Panicker
 29. Kerala Muthali, Kerala Mudalis
 30. Oudan (Donga) Odda (Vodde or Vadde or Veddai)
 31. Kalavanthula
 32. Kallan including Isanattu Kallar
 33. Kabera
 34. Korachas
 35. x x x
 36. Kannadiyans
 37. Kavuthiyar, Kavuthiya
 38. Kavudiyaru
 39. Kelasi or Kalasi Panicker
 40. Koppala Velamas
 41. Krishnanvaka
 42. Kuruba
 43. Kurumba
 44. Maravan (Maravar)
 45. Madivala
 46. Maruthuvar
 47. Mahratta (Non-Brahman)
 48. Melakudi (Kudiyan)
 49. x x x
 50. Moili
 51. Mukhari
 52. Modibanda
 53. Moovari
 54. Moniagar
 55. Naicken including Tholuva Naicker and Vettillakkara Naicker, Naikkans
 56. Padyachi (Villayankuppam)
 57. Palli
 58. Panniyar or Pannayar
 59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopanan and Nainar)
 60. Rajapuri
 61. Sakravar (Kavathi)
 62. Senaithalaivar, Elavania, Senaikudayam
 63. Chetty/Chetties including Kottar Chetties, Parakka Chetties, Elur



- Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
64. Tholkolan
 65. Thottiyar, Thottian
 66. Uppara (Sagara)
 67. Ural Goundan
 68. Valaiyan
 69. Vada Balija
 70. Vakkaliga
 71. Vaduvan(Vadugan), Vaduka, Vadukan, Vadugar
 72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeewar, Yogeewara, Poopandaram, Malapandaram, Pandaran, Matapathi and Yogi)
 73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka
 74. Vilakkithala Nair including Vilakkathalavan, Ambattan Pranopakari, Pandithar and Nusuvan
 75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan, Vaniya Chetty, Vaniar
 76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Iruman, Erumakkar, Golla and Kolaries
 77. Chakkamar
 78. Mogers of Kasaragod Taluk
 79. x x x
 80. x x x
 81. x x x
 82. Reddiars (throughout the State except in Malabar area)
 83. Mooppar or Kallan Moopan or Kallan Moopar



St Berchmans College

Founded 1922

AUTONOMOUS | College with Potential for Excellence | Reaccredited by NAAC with A Grade

Affiliated to Mahatma Gandhi University, Kottayam, Kerala

Changanassery, Kottayam, Kerala, India-686101

Tel: 0481-2420025, Fax: 0481-2401472

E-mail: sbc@sbccollege.org Web: www.sbccollege.org



St Berchmans College

Established 1928

AUTONOMOUS

College with Permission for Academic Autonomy by MAAC with A Grade

CHANGANASSERY, KERALA



POST GRADUATE

PROGRAMMES ADMISSION

PROSPECTUS 2020

Candidates are requested to read the prospectus carefully and familiarise themselves with all the relevant information relating to the admission process and visit

www.sbcollege.ac.in

for notification and announcements.

All communications relating to admission will be through SMS and E-mail only

This prospectus is subject to modification/addition/deletion as may be deemed necessary by the college.

For general queries: 9544091122, 9961231314

For technical queries: 9961072121

E - mail: admission@sbcollege.ac.in

FOREWORD

St. Berchmans College was established in 1922 by the Archdiocese of Changanassery as an Intermediate college affiliated to the University of Madras. Ever since its inception the college has been trying to provide value based high quality education to its students by inculcating in them strength of character and love and service of fellow human beings on the one hand and by helping them achieve excellence in their respective areas of study and other activities, on the other. Over the past nine decades, it has grown up gradually and steadily, initiating Undergraduate programmes in 1927, Postgraduate programmes in 1957 and Research programmes in 1986. The College is aided by the Government of Kerala and is affiliated to the Mahatma Gandhi University, Kottayam, Kerala. The College is recognized under section 2 (f) and section 12B of the UGC Act 1956.

The College was first accredited by NAAC with Five Star in 1999 and was reaccredited with A+ in 2006 in the second cycle. It underwent the third round of NAAC accreditation in 2012 and was graded A, the highest grade at that time. The attempt of the college in quality enhancement is clear in the accreditation and assessment grades that the college has received earlier. The College was again assessed and accredited with an 'A' Grade in the fourth cycle of NAAC accreditation in 2017. It is ranked 79 in the ranking conducted by the National Institutional Ranking Framework (NIRF) 2020, released by Ministry of Human Resource Development.

The pursuit of excellence by the St. Berchmans College is evidenced by its winning the prestigious R. Sankar Award instituted by the Government of Kerala for the best special grade aided college in the State in 1996 and 1997.

In 2004, the UGC identified St. Berchmans as a College with Potential for Excellence DST extended its support through the FIST scheme in 2005 and 2006 to the Physics and Chemistry Departments respectively. It was recognized as a Partner Institute of IGNOU in 2008. In 2012 DST expanded its FIST support to all the Science Departments. And in 2014 the College became autonomous. The autonomous status gives the college the freedom to frame academic programmes, syllabi, methods of assessment and conduct of examinations and publication of results. The degree will be awarded by the affiliating University. Recently the Department of Biotechnology Govt. of India also extended its support in the form of DBT-STAR college scheme.

The College offers 17 UG, 19 PG and 3 MPhil programmes. There are 10 Research Departments offering Doctoral programmes. The College keeps itself in the forefront of higher education in the country by appointing men and women of excellence in academics and character as teachers, by providing the state-of-the-art infrastructure facilities, and by maintaining a calm and peaceful atmosphere indispensable for academic work. A fully automated library with more than 1 lakh titles, 220 journals, and 465 magazines, and the digital library with access to online database PROWESS, are the backbone of our learning facilities. The digital library has subscribed to INFLIBNET, DELNET and EBSCO Host offering a large volume of e-journals and e-books. The college is also a Certiport Authorised Testing Center of Microsoft.

The prospectus is prepared and presented to guide the candidate to plan their education in the college.



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1. INTRODUCTION

St. Berchmans College has successfully completed six years in the autonomous system. Admissions to various programmes are done by the College itself. The candidates have to register online for admission to various postgraduate (PG) programmes. Candidates can apply for a maximum of three programmes provided they satisfy the eligibility conditions of the respective programmes. Candidates are requested to read the prospectus carefully before registering online.

2. IMPORTANT INFORMATION

- All candidates who wish to apply for PG Programmes for the academic year 2020-21 irrespective of category shall register online
- Visit www.sbcollege.ac.in for online registration
- Candidates shall register online on or before the last date specified in the admission schedule
- The candidate will receive a username and password upon registration
- The registration fee is ₹400/- for candidates other than SC/ST/OEC and ₹200/- for SC/ST/OEC candidates
- The application fee for management quota is ₹50/-. Candidates who wish to be considered for management quota seats shall tick the respective check box during registration
- Candidates who wish to be considered in management quota shall submit the filled management quota application form in the office of the Manager/Principal
- The registration fee can be remitted through debit/credit cards or net banking.
- Category (SC/ST or others) once selected cannot be altered in any further stage of the registration process
- **Preference** means the candidate's choice of programme
- SF means self-financing programme
- Candidates shall verify his/her personal as well as academic details carefully before final submission
- Any erroneous data shall be corrected on or before the closing date of online registration
- The print out of the application form can be taken only after the closing date of online registration
- Candidates claiming reservation under **sports quota, cultural quota, persons with disability, economically weaker section (EWS) and transgender** category shall register online and upload the relevant documents while registering
- The candidates **shall not send any hard copies to the college**
- The rank list will be published in the college website on the date mentioned in the admission schedule
- Selected candidates shall report to the college with all the relevant documents on the date mentioned in the admission schedule
- All communications pertaining to admission will be communicated through SMS only

Taking into consideration of the Covid 19 pandemic prevailing in the country, the candidates need not report at the college for verification of



their records. The date of physical verification of documents will be intimated by the College later. The confirmation of admission shall be strictly based on the verification of original documents on a date prescribed by the College.

3. ADMISSION SCHEDULE

The tentative admission schedule for the PG admissions is given below.

1.	Beginning of online registration	-	03 September 2020
2.	Last date of online registration	-	03 October 2020
3.	Publication of trial list	-	07 October 2020
4.	Reporting of errors, if any	-	07 - 08 October 2020
5.	Publication of rank list of physically challenged, cultural quota and sports quota candidates	-	10 October 2020
6.	Electronic submission of documents (physically challenged, cultural quota and sports quota candidates)	-	10-12 October 2020
7.	Admission for physically challenged, cultural quota and sports quota candidates	-	13, 14 October 2020
8.	Publication of merit list (general merit, SC/ST merit and community merit)	-	16 October 2020
9.	Electronic submission of documents (general merit, SC/ST merit and community merit candidates)	-	16 - 19 October 2020
10.	Verification of softcopies of documents at departments	-	20 October 2020
11.	Admissions	-	21 October 2020
12.	Admissions to vacant seats	-	
13.	Publication of management quota list	-	will be announced later
14.	Electronic submission of documents (management quota candidates)	-	
15.	Management quota admission	-	
16.	Advertising vacant SC/ST seats - Phase I	-	
17.	Submission of application for vacant SC/ST seats - Phase I	-	
18.	Publication of rank list (SC/ST) - Phase I	-	
19.	Admission (SC/ST) - Phase I	-	
20.	Advertising vacant SC/ST seats - Phase II	-	
21.	Submission of application for vacant SC/ST seats - Phase II	-	
22.	Beginning of classes	-	
23.	Publication of rank list (SC/ST) - Phase II	-	
24.	Admission (SC/ST) - Phase II	-	
25.	Advertising for supplementary admission	-	
26.	Submission of application for supplementary admission	-	
27.	Publication of rank list (supplementary admission)	-	
28.	Admission (supplementary list)	-	
29.	Closing of admission	-	



4. POSTGRADUATE PROGRAMMES

The college offers postgraduate (PG) programmes in aided and self-financing streams. The details of the programmes are given in the table.

4.1 Aided Programmes

Sl. No.	Programme	No. of Seats
1.	MA English	20
2.	MA Malayalam	25
3.	MA Economics	25
4.	MSc Botany	23
5.	MSc Chemistry	23
6.	MSc Analytical Chemistry	12
7.	MSc Polymer Chemistry	10
8.	MSc Mathematics	25
9.	MSc Physics (Electronics)	23
10.	MSc Physics (New & Renewable Energy)	12
11.	MSc Zoology	25
12.	MCom	15
13.	MSW (Specialisation: Medical & Psychiatric Social Work and Community Development)	15
14.	MBA (Specialisation: Marketing Management, Financial Management, Human Resource Management, Operations and Supply Chain Management, Information Systems)	60

4.2 Self-financing Programmes

Sl. No.	Programme	No. of Seats
1.	MSc Biochemistry	20
2.	MSc Biotechnology	20
3.	MSc Microbiology	20
4.	MSc Computer Science	20
5.	MCom (Finance)	15
6.	MBA (Specialisation: Marketing Management, Financial Management, Human Resource Management, Operations and Supply Chain Management, Information Systems)	60
7.	MLibISc	30
8.	BLibISc	30

4.3 Extra credit courses

Students shall complete Extra credit courses along with core and optional course.



Semester	Course	Type
I	Course on Mendeley Reference Management Software	Optional, Extra credit Grades shall be given
	Course on Basic Life Support System and Disaster Management	Compulsory, Audit course Grades shall be given
First summer vacation	Internship/Skill Training	Optional, Extra credit Grades shall be given
Any time during the programme	Oral Presentation in National/International seminar	Optional, Extra credit
	Publication in a recognized journal with ISSN number	

5. CLASSIFICATION OF SEATS

The seats are classified as (i) Merit seats, (ii) Reservation seats, (iii) Community seats and (iv) Management seats.

5.1 Seat Distribution

The seats in each programme are distributed according to the rules and regulations put forward by the Government of Kerala and Mahatma Gandhi University. The seat distribution in aided programmes is given in the table.

Sl. No.	Seats	Reservation (%)
1.	Open Merit	50
2.	Scheduled Caste	15
3.	Scheduled Tribe	5
4.	Community Merit	10
5.	Management Quota	20

In Self-financing programmes, 50% of the total seats will be filled by the management from the registered candidates who satisfy the eligibility conditions. The remaining seats (50%) will be filled as detailed below:

Sl. No.	Seats	Reservation (%)
1.	Open Merit	55
2.	EWS	10
3.	Scheduled Caste	8
4.	Scheduled Tribe	2
5.	Ezhava, Thiyya & Billava	9
6.	Muslims	8
7.	Latin Catholics other than Anglo Indians	2
8.	Other Backward Christians	1
9.	Other Backward Hindus	5



6. TYPES OF RESERVATION

The reservation seats for various PG Programmes are set aside for different categories under the following main items.

- i. Reservation for International Students
- ii. Reservation for Nominees
- iii. Reservation for Persons with Disability
- iv. Reservation of Seats for Malayalee students from Andaman & Nicobar Islands
- v. Transgender Candidates
- vi. Special Reservation (cultural and sports quota)
- vii. Mandatory Reservation

6.1 Reservation for International Students

Ten percent (10%) of seats over and above the sanctioned strength is reserved for international students. The students who seek admission in this category shall apply online.

6.2 Reservation for Nominees

An additional seat for each programme is reserved for candidates sponsored by the Union Territory of Lakshadweep. The candidates shall apply directly to the college.

6.3 Reservation for Persons with Disability

Five percent (5%) of the seats over and above sanctioned strength in each programme is reserved for candidates with disabilities. The selection of candidates under this category will be based on the rank in the merit list and physical suitability and not on the basis of the degree of disability.

As per Clause 2(t), Chapter I of the Persons with Disabilities Act 1995, “person with disability” means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota. A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed.

Candidates seeking admission under **Persons with Disability** category shall upload a copy of the ‘Certificate of Disability’ issued by a District Medical Board or bodies of higher status, certifying the degree or percentage of disability. The Permanent Disability Card issued by the State Government is also considered. The original certificate must be produced at the time of admission.

No reservation of seats is allowed for blind candidates for programmes, which come under the faculty of Science

6.4 Reservation of Seats for Malayalee students from Andaman & Nicobar Islands

One additional seat in each programme is reserved for Malayalee students from Andaman & Nicobar Islands. (U.O. No. 6199/A1/2016/Acad dated 23.11.2016)



6.5 Transgender Candidates

Two additional seats in each programme are reserved for transgender candidates as per UO No. 2532/AC A 1/2019/MGU dated 10.06.2019.

6.6 Special Reservation

The seats reserved under Sports Quota and Cultural Quota come under this category.

6.6.1 Reservation of seats under sports quota

- The selection of candidates under the category will be based on the proficiency in sports/games.
- The applicant for admission to the Sports quota should have represented at **least the College in the Inter Collegiate Competitions**. Preference shall be given to Sportsmen who have represented the State/University over the sportsmen who have represented the District/College. Performance in any year during the Under Graduate Programme only will be taken into consideration.
- Upper age limit for applying through Sports quota is **25 years**.
- The applicant shall produce the Certificate from the Honorary Secretary of the State Association of the event concerned to prove District representation.
- The students admitted in Sports quota shall mandatorily be available to represent the University in the Inter University competitions unless specifically exempted by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University.
- Only the events which are having Intercollegiate competitions in Mahatma Gandhi University alone will be considered for Sports Quota admissions.
- Approved World competitions means the competitions organized by the International Apex Bodies of the concerned discipline and in which the national Teams are sponsored by the National Apex Bodies and cleared by Sports Authority of India/ Government of India.
- The National Championship means the championships conducted by the National Apex Bodies of the concerned discipline. District Competition means revenue district competition conducted by district association in respective sports.
- Individual games /event means a game/event in which individual performs alone.
- When a candidates has number of achievement in a sports /different discipline his/ her best achievement will be taken in to consideration.

The following norms are followed for admission under sports quota.

- One seat for every 20 seats for MA, MSc, MCom programmes with permission for interchangeability
- Where the number of seats is less than 20 for a subject, the seats may be pooled together, MA, MSc and MCom being treated separately. Where the number of seats, after pooling, exceeds multiples of 20, an additional seat can be allocated, if the excess number is 15 or more.



- Where the number of seats is still less than 15 after such pooling, all PG programmes may be pooled together.
- After such pooling, if the number of seats exceeds multiples of 20, an additional seat can be allocated if the excess number is 15 or more.
- A minimum of one seat may be given if there are no sufficient seats.

The following guidelines shall be followed in determining merit in sports and athletics for admission to the PG programmes.

Points shall be awarded to the First (Winner or the Winning Team), Second (Runners up or Runners up team), Third (third place) and participation as:

Item	Points			
	Gold	Silver	Bronze	Participation
Representing India in approved world Championships/Olympics	200	195	190	185
Representing India in Commonwealth games/Asian Games/Asian Championship etc.	180	175	170	165
Representing India in World University games	160	155	150	145
Representing India in Regional Championship such as SAF Games	140	135	130	125
Representing Kerala State in National Championship for Senior /Youth championship	120	115	110	105
Representing a University in All India / South Zone Inter University Competition	100	95	90	-
Representing Kerala State in South Zone Championship for Senior/Youth	85	80	75	70
Representing University in All India / South Zone Inter University Championship	-	-	-	65
Representing State in all India Rural Sports/ women's Sports	60	55	50	45
Representing District in Inter- District Championship for Seniors /Youth	40	35	30	-
Representing District in Inter- District Championship for Seniors /Youth Students selected for KSSC Sports hostel scheme	-	-	-	25
Representing a college in the Inter Collegiate championship	20	15	10	-
Representing a college in the Inter Collegiate Tournament	-	-	-	05

Resolving of Tie:

If the points of more candidates happen to be the same, then for breaking the 'tie', the following criteria shall be followed one after another in the order given below:

- i. A person can score points only in one category.
- ii. The highest score will be counted



- iii. Where bracketed, scores in other categories will be counted
- iv. Where still bracketed, Priority will be given in the order of merit i.e.; 1st, 2nd, and 3rd place respectively.
- v. Those with a more number of achievements in the same level will be placed above the others (more number of 1st places, more number of 2nd places and so on).
- vi. Individual achievements will be ranked above team achievements.
- vii. A new record is created; he/she will be given priority.

If the tie could not be resolved by any of the above mentioned sports achievements, the index marks based on the qualifying examination shall be considered for breaking the tie.

If vacancies arise due to discontinuation of candidates under Sports quota, the next eligible candidate in the Rank List shall be admitted. No candidates under any circumstances shall be allowed to apply after the last date specified for the sports quota admissions as the seats are deducted from general merit quota seats.

6.6.2 Reservation of seats under cultural quota

The following norms are recommended for admission under cultural quota.

1. One seat for every 20 seats for MA, MSc, MCom Programmes
2. Where the number of seats is less than 20 for a subject, the seats may be pooled together, MA, MSc, and MCom being treated separately. Where the number of seats, after pooling, exceeds multiples of 20, an additional seat can be allocated, if the excess number is 15 or more.
3. Where the number of seats is still less than 15 after such pooling, all PG programmes may be pooled together.
4. After such pooling, if the number of seats exceeds multiples of 20, an additional seat can be allocated if the excess number is 15 or more.
5. A minimum of one seat may be given if there are no sufficient seats.

Level	Points			
	1 st	2 nd	3 rd	4 th
National Inter University Youth Festival/Competition of Association of Indian Universities	50	30	20	10
Zonal Inter University Youth Festival/Competition of Association of Indian Universities	30	20	10	-
Annual University Youth Festival of any University in India	20	10	5	-

In the absence of applicants who secure 1st, 2nd, 3rd and 4th places candidates with 'A' grade shall be considered for admission.

- i A candidate can score points only in one category



- ii The highest score will be counted
- iii Where bracketed, scores in other categories will be counted
- iv Performance in any year during the Degree programme in Mahatma Gandhi University will be taken into consideration
- v He/She must be available for University events unless specifically exempted by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University

An equal number of seats of the candidates admitted in sports quota and cultural quota shall be deducted from open quota.

6.7 Mandatory Reservation

Claims for mandatory reservation and certificates to be produced

- Claims for Mandatory Reservations must be made by a candidate at the time of registration.
- The claims for mandatory reservation once made in the application form cannot be altered by the candidate under any circumstances.

6.7.1 Claim for reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes quota

Candidates claiming reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes Quota should obtain caste/community certificate from the revenue authorities concerned. The names of castes and communities are given in Annexure I & II.

The seats unavailed by the SC candidates will go to ST candidates and vice versa. The unavailed seats reserved for SC/ST shall be re-notified twice through print media for filling up vacant seats of SC/ST candidates. If such seats are remaining vacant even after re-notification, these shall be filled as detailed below:

*The unfilled seats shall be filled from the rank list of candidates belonging to the same minority community. If seats remain vacant, they shall be filled up from candidates belonging to OEC and in their absence, candidates belonging to SEBC. The seats that further remain unfilled will go to the open quota. (*Letter No. B3/168/2019/Hedn dated 20.06.2019)

6.7.2 Claim of OEC candidates against the unavailed seats of SC/ST candidates

Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates/non-creamy layer certificate obtained from the Village Officer concerned. Those OEC candidates whose annual family income is up to 8 lakhs (Rupees eight lakhs only) alone are eligible for such seats.



6.7.3 Claim for communal reservation under ‘Kerala Socially and Educationally Backward Classes’ (KSEBC)

Candidates belonging to Socially and Educationally Backward Classes as per G.O. (P) 02/2019/BCDD dated 08.03.2019, who belong to the non-creamy layer are eligible for reservation under this category. The non-creamy layer certificate should have been issued not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities appended in the prospectus will be considered.

Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce both ‘**Community**’ and ‘**Income Certificates**’/non-creamy layer certificate obtained from the Village Officer concerned. The self-attested copy of the above certificates should be attached with the application. Candidates who belong to the non-creamy layer are eligible for reservation. The seats unavailed by SEBC category candidates will be allotted under open quota

6.7.4 Relaxation of marks in the qualifying examination

Kerala Scheduled Caste/Scheduled Tribe Category: The minimum requirement for admission to PG programmes is a pass in the qualifying examination for the Kerala Scheduled caste /Scheduled tribe category.

OEC Category: A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013) applicants and 45% marks for pre -CBCSS applicants for admission to MSc programmes and CGPA of 1.60 for CBCSS (2009), CCPA of 4.0 for CBCSS (2013) applicants and 40% marks for pre CBCSS applicants for admission to MA/MCom programmes.

SEBC Category: A relaxation of 3% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA of 1.88 for CBCSS (2009), CCPA of 4.7 for CBCSS (2013), applicants and 47% marks for pre-CBCSS applicants for admission to M Sc programmes and CGPA of 1.68 for CBCSS (2009), CCPA of 4.2 for CBCSS (2013) applicants and 42% marks for pre-CBCSS applicants for admission to MA/MCom programmes.

Persons with Disability Category: A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed for Physically Challenged candidates. CGPA of 1.80 for CBCSS applicants and 45% marks for revised CBCSS and pre - CBCSS applicants for admission to **MSc** programmes. CGPA of 1.60 for CBCSS applicants and 40% marks for revised CBCSS and pre - CBCSS applicants for admission to **MA/MCom** programme.

7. FEES

Candidates shall remit the fees as per University/Government rules at the time of admission. Candidates belonging to SC/ST communities admitted against merit seats or against the seats reserved for them are exempted from payment of fee.



Candidates belonging to OEC admitted against merit seats or against the unavailed seats of SC/ST are exempted from payment of fee (as per GO.(MS) No.14/2005/SCSTDD dated 5.4.2005 & GO.(MS) No.36/07/SCSTDD dated 03.07.2007). Candidates belonging to OEC admitted to government seats through SEBC reservation are also exempted from payment of fee (as per GO.(MS) No. 50/2006/SCSTDD dated 22.09.2006).

Candidates belonging to OEC are exempted from payment of fee at the time of admission to PG Degree Programmes under Government/Community quota irrespective of annual family income as per GO (MS) No.36/07/SCSTDD dated 03.07.2007. They should provide Community Certificate from the Village Officer concerned.

8. ELIGIBILITY FOR ADMISSION

Academic eligibility should be satisfied as on the last date of submission of academic data. **No candidate shall be admitted to the PG programme unless he/she possesses qualification and minimum requirement thereof.**

If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later, admissions shall be denied or he/she shall be expelled from the college.

Candidates should have passed the corresponding degree examination under the 10 + 2 + 3 pattern with one core/main subject and two complementary/subsidiary subjects from any of the Universities in Kerala or of any other University recognized by Mahatma Gandhi University as equivalent thereto are eligible for admission, subject to the stipulation regarding marks.

OR

Candidates who have passed Degree examination with Double or Triple main or candidates who have passed the degree examination in Vocational or Specialized Programmes are also eligible for admission. However, they have to submit copy of the Equivalency/Eligibility Certificate from Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the corresponding PG programme(s) as applicable, at the time of admission. This provision is not applicable in the case of applicants who have passed their qualifying examination from Mahatma Gandhi University.

8.1 Minimum Requirements for Admission to PG Programmes

MA Programmes

75% of the total seats will be reserved for those who have taken the subject as Optional (Main) concerned under Part III for the BA Degree course

8.1.1 MA English

Graduates with English under Part III (Model I/II/III) and graduates in the other faculties of language and literature, social science, science, oriental studies are eligible for applying for MA programme in English provided they satisfy the eligibility criteria as detailed below.



- *English Language & Literature Model I*

Applicants should possess CGPA of 1.80 out of 4.00 in the core group (core + open + complementary) in Part III. However, if the CGPA scored by the applicant for Part I common course is greater than the CGPA scored for Part III core course, the CGPA scored for Part I common course will be taken into account for the calculation of index marks, provided they secure a minimum CGPA of 2.00 for Part I common course.

OR

Applicants should possess CCPA of 4.5 out of 10.00 in the core group (core + open + complementary) in Part III. However, if the CCPA scored by the applicant for Part I common course is greater than the CCPA scored for Part III core course, the CCPA scored for Part I common course will be taken into account for the calculation of index marks, provided they secure a minimum CCPA of 5.00 for Part I common course.

OR

Applicants should possess 45% marks in the core group (Core + Open + Complementary) or main and subsidiary subjects under Part III. However, if the mark scored by the applicant for Part I English is greater than the mark secured for Part III, the mark secured for Part I English will be taken into account for the calculation of index mark, provided they secure a minimum of 50% marks for Part I English.

Weightage of 10% marks scored for Part III Core/Main/Part I Common courses as the case may be shall be given to the candidates after standardizing the marks secured for the same to 600

- *English Language & Literature Model II*

Candidates should possess a CGPA of 1.80 out of 4.00 in Part III Core Group (Core + Open + Complementary).

OR

Candidates should possess a CCPA of 4.50 out of 10.00 in Part III Core Group (Core + Open + Complementary).

OR

Candidates should possess 45% marks in the core group (Core + Open + Complementary) or Part III (Main + Subsidiary) subjects.

Weightage of 10% marks scored for Part III Core/Main courses shall be given to the candidates after standardizing the marks secured for the same to 600

- *English Literature & Communication Studies Model III (Double Main)*

Candidates should possess a CCPA of 1.80 out of 4.00 in Core Group (Core + Open + Complementary) or 45% marks in the core group.

OR

Candidates should possess a CGPA of 4.50 out of 10.00 in Core Group (Core + Open + Complementary) or 45% marks in the core group.

Weightage of the equivalent 5% scored for Core Course shall be given to the candidates



- *BA Communicative English Model III (Single Main)*

Candidates should possess a minimum of 50% marks in Part I English (3 papers) and 45% in the Part III subjects (Main + subsidiaries).

For the calculation of Index Marks, marks scored in Part I alone is taken into account

Weightage of 5% marks scored for Part I shall be given to the candidates after standardizing the marks secured for the same to 600

- *English Literature, Communication Studies & Journalism Model III (Triple Main)*

Graduates should possess a CGPA of 1.80 out of 4.00 or 45% marks in Core Group (Core + Open + Complementary).

OR

Graduates should possess a CCPA of 4.50 out of 10.00 or 45% marks in Core Group (Core + Open + Complementary).

Weightage of the equivalent 5% scored for Core Courses shall be given to the candidates after standardizing the marks secured for the same to 600

OR

Candidates should possess 45% in Part III subjects. The marks secured for the following courses/papers are taken into account for the calculation of index marks.

1. Phonetics
2. History of English Literature
3. English Poetry
4. English Essays and Fiction
5. English Drama
6. Literary Criticism

Weightage of 5% scored for Part III Core courses/papers as the case may be shall be given to the candidates after standardizing the marks secured for the same to 600

- *Other graduates in the faculties of Language & Literature, Social Science, Science & Oriental Studies*

Candidates should possess a CGPA of 2.00 out of 4.00 in six common courses for Part I and secure CGPA of 1.80 in Part III Core Group (Core + Complementary + Open Courses).

OR

Candidates should possess 50% marks in Part I English (3 papers) and 45% marks in the core group (Core + Open + Complementary) or Part III subjects (Main + Subsidiaries).

8.1.2 MA Malayalam

Graduation in Malayalam with CGPA not less than 1.80 out of 4.00 in the Core Group (Core + Open + Complementary).



OR

Graduates in all faculties who have taken Malayalam under Part II Common course with CGPA not less than 2.00 out of 4.00 and also secured CGPA of 1.80 out of 4.00 for Core Group (Core + Open + Complementary).

OR

Graduation in Malayalam with CCPA not less than 4.50 out of 10.00 in the Core Group (Core + Open + Complementary).

OR

Graduates in all faculties who have taken Malayalam under Part II Common course with CCPA not less than 5.00 out of 10.00 and also secured CGPA of 4.50 out of 10.00 for Core Group (Core + Open + Complementary).

OR

Graduation in Malayalam with not less than 45% marks in the core group (Core + Open + Complementary) or Part III subjects (Main + Subsidiaries)

OR

Graduates in all faculties who have taken Malayalam as Additional Language (3 papers) or Malayalam under Part II (Common course) with not less than 50% marks and also 45% marks for Part III core group (Core + Open + Complementary) or Part III Main + Subsidiaries.

Weightage of 10% marks scored by the candidate in Part III Core/Main after standardizing the marks secured for the same to 600 shall added to the total of Part III Malayalam for those candidates who have studied Malayalam as Core/Main for the purpose of calculating index marks

Candidates who have passed BCom Model I/II/III, Vocational BA/BSc (Model II/III - CBCSS & Pre CBCSS) except BA Communicative English Model III Triple main (pre CBCSS pattern) degree programmes and new generation programmes are not eligible to apply for admission to MA English and Malayalam based on the marks obtained in Part I/Common Course - I English or Part II/Common Course - II Second Language, since the content of Language & Literature of Part I & II of these degree programmes is not sufficient enough to pursue the above PG Programme.

8.1.3 MA Economics

75% of the total seats will be reserved for BA Economics (Main Model I/II) candidates.

BA Economics/Mathematics/Statistics as Core programme with CGPA not less than 1.80 out of 4.00 in the core group (Core + Open + Complementary).

OR



BA Economics/Mathematics/Statistics as Core programme with CCPA not less than 4.50 out of 10.00 in the core group (Core + Open + Complementary).

OR

BA Economics/Mathematics/Statistics under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries) with not less than 45% marks or BSc Degree holders in Cooperation and Banking with not less than 45% marks from Kerala Agricultural University.

Weightage of 10 marks shall be given to the candidates who have studied Economics as Core/Main

8.1.4 MSc Botany

BSc Botany or Botany & Biotechnology (double main) with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Open + Complementary).

OR

BSc Botany or Botany & Biotechnology (double main) with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Open + Complementary).

OR

BSc Botany or Botany & Biotechnology (double main) with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

8.1.5 MSc Chemistry, MSc Analytical Chemistry, MSc Polymer Chemistry

BSc Chemistry or Petrochemicals with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc Chemistry or Petrochemicals with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc Chemistry or Petrochemicals with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

8.1.6 MSc Mathematics

BSc Mathematics/Statistics/Computer Application with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc Mathematics/Statistics/Computer Application with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc Mathematics/Statistics/Computer Application with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

OR

BTech with not less than 50% marks in Mathematics (aggregate of all Mathematics papers and a total of 50% for the entire course).

**8.1.7 MSc Physics (Electronics), MSc Physics (New & Renewable Energy)**

BSc Physics or Electronic Equipment maintenance with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc Physics or Electronic Equipment maintenance with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc Physics or Electronic Equipment Maintenance with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

8.1.8 MSc Zoology

BSc Zoology or Biological Techniques & Specimen Preparation with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc Zoology or Biological Techniques & Specimen Preparation with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc Zoology or Biological Techniques & Specimen Preparation with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

8.1.9 MCom

BCom/BBA/BBM with CGPA not less than 1.80 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BCom/BBA/BBM with CGPA not less than 4.50 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BCom/BBA/BBM with not less than 45% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

8.1.10 MSW

Graduation with not less than CGPA of 1.8 out of 4 in the Core Group (Core + Open + Complementary).

OR

Graduation with not less than CCPA of 4.5 out of 10.00 in the Core Group (Core + Open + Complementary).

OR

Graduation with not less than 45% marks in the Part III subjects (Main/Core + Subsidiaries/Complementaries).

The admission to the programme is based on entrance test, group discussion and interview

**8.1.11 MSc Biotechnology**

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

Weightage of 10% of marks scored by the candidate in Part III (Core/Main) shall be added to the total of Part III subjects for those candidates who have studied BSc Biotechnology (Core/Main) after standardizing the marks secured for the same to 600.

MBBS/BTech degree holders can also apply

8.1.12 MSc Microbiology

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

Weightage of 10% of marks scored by the candidate in Part III (Core/Main) shall be added to the total of Part III subjects for those candidates who have studied BSc Microbiology (Core/Main) after standardizing the marks secured for the same to 600.

MBBS/BTech degree holders can also apply

**8.1.13 MSc Biochemistry**

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CGPA not less than 2.00 out of 4.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with CCPA not less than 5.00 out of 10.00 under Part III Core Group (Core + Complementary + Open Courses).

OR

BSc in Biological Sciences viz, Zoology, Botany, Biochemistry, Biophysics, Biotechnology, Biological Techniques & Specimen Preparation and Microbiology or Chemistry or MLT with not less than 50% marks under Part III core group (Core + Open + Complementary) or Part III (Main + Subsidiaries).

Weightage of 10% of marks scored by the candidate in Part III (Core/Main) shall be added to the total of Part III subjects for those candidates who have studied BSc Biochemistry (Core/Main) after standardizing the marks secured for the same to 600.

MBBS/BTech degree holders can also apply

8.1.14 MSc Computer Science

BCA or BSc Degree with Mathematics/Computer Science/Electronics/IT as one of the subjects under Part III Core Group (Core + Complementary + Open Courses) with not less than CGPA of 2.00 out of 4.00.

OR

BCA or BSc Degree with Mathematics/Computer Science/Electronics/IT as one of the subjects under Part III Core Group (Core + Complementary + Open Courses) with not less than CCPA of 5.00 out of 10.00.

OR

BCA or BSc degree with Mathematics/Computer Science/Electronics/IT as one of the subjects under Part III (Main/Core + Subsidiaries/Complementaries) with not less than 50% marks in part III subjects.

OR

BTech in Computer Science

A weightage of 20% marks scored by the candidate in Part III Core/Main shall be added to the total of Part III for those who have studied Computer Science/Computer Applications/Electronics as core/Main after standardizing the marks secured for the same to 600

8.1.15 MLibISc

BLibISc degree with 45% marks in the Part III Core/Main group.

**8.1.16 BLibISc**

A Degree with CGPA not less than 1.80 out of 4.00 in Part III Core/Main group.

OR

A Degree with CCPA not less than 4.50 out of 10.00 in Part III Core/Main group.

OR

Any degree with 45% marks in the Part III Core/Main group.

The Open Course under core group is taken only for reckoning the eligibility for applying for the PG programmes concerned. A candidate cannot apply for the respective PG programmes solely on the basis of the open course selected under core group.

9. PREPARATION OF RANK LIST

Under pre CBCSS pattern, the rank list of PG programmes will be prepared on the basis of the marks obtained in the qualifying examination in Part III subjects unless otherwise mentioned, standardized to 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/negative marks, if any.

Under CBCSS and revised CBCSS pattern, the CGPA secured for Part III Core group (Core + Complementary courses) unless otherwise mentioned shall be converted into marks out of 1000. The index mark is arrived at after adding /deducting weightage/bonus marks/negative marks, if any.

9.1 Bonus marks

The Bonus marks will be awarded as follows:

Bonus mark of 10 shall be awarded to 'B' and 'C' Certificate holders in proof of their high proficiency. For NCC candidates the bonus marks will be awarded on the basis of the NCC certificates signed by the Director and issued by the Directorate provided the candidates have secured at least 75% attendance after having participated in NCC activities during the period of study for Undergraduate programmes. **The Claim of these candidates who have participated in NCC/NSS activities prior to the University level programme i.e. Higher Secondary / Plus Two / Vocational Higher Secondary etc will not be taken into account for awarding bonus marks.**

Bonus of five marks will be awarded to NSS candidates for admission to all programmes. The bonus marks will be awarded on the basis of NSS certificates signed by the Vice-Chancellor or the Pro-Vice-Chancellor and issued to volunteers who have completed 240 hours of work within a period of 2 years of **undergraduate** study immediately preceding the PG programmes for which admission sought.

Bonus of 15 marks will be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-service men seeking admission to all Programmes. Applicants in this category should invariably produce the certificate in support of their claim at the time of admission. The certificate should be obtained not earlier than six months from the last date of submission of application from the military authorities or state/Zila Sainik Welfare Officer to the effect that the applicant is the



son/daughter of ex-service man or an ex-service man himself/herself. The certificate should clearly show that the benefit of reservation has not been granted earlier to any member in the family. In the absence of the above certificate the claim will not be considered.

The benefit of bonus marks can be scored either for NSS or NCC only

Bonus marks will be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks.

9.2 Negative marks

Deduction will be made from the total ranking marks for those candidates who had availed more than one chance in passing the qualifying examination.

Five marks will be deducted from the total rank marks for each additional appearance he/she has taken for completing the qualifying examination.

Number of chances means the number of chances for passing any part of the qualifying examination excluding cancellation.

Wherever letter grades are given for the qualifying examination, the candidate should produce the relevant document so that the grades can be converted into actual marks. In the case of grades where marks range is given, the mid value will be taken for computation of index marks.

10. Calculation of Index Mark

10.1 MA English

Model I English

Index mark is calculated on the basis of percentage of marks secured for part III Core course/Main or part I common course/papers, whichever is higher.

CBCSS Pattern (2009)	CBCSS Pattern (2013/2017)	Pre CBCSS Pattern
CGPA secured for part I common courses/part III core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks/negative marks, if any	CCPA secured for common courses/core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for Part III main/core/Part I English is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any

**Model II English**

Index mark is calculated on the basis of percentage of marks secured for part III core/main courses.

CBCSS (grade) Pattern	CBCSS Pattern (2013/2017)	Pre CBCSS Pattern
CGPA secured for part III core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks /negative marks, if any	CCPA secured for core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any	Marks secured for part III main/core English is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any

Model III English (Double Main/Triple Main)

Index mark is calculated on the basis of percentage of marks secured for Core courses.

CBCSS (grade) Pattern	CBCSS Pattern (2013/2017)	Pre CBCSS Patterns BA Communicative English (Triple Main)
CGPA secured for Core courses is converted into percentage of marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks /negative marks, if any.	CCPA secured for Core papers is converted into percentage of marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding /deducting weightage/bonus/negative marks, if any	Marks secured for the following papers are converted into 1000. <ul style="list-style-type: none"> i Phonetics ii History of English Literature iii English Poetry iv English Essays and Fiction v English Drama vi Literary Criticism Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any



Graduates in other programmes under faculty of Language & Literature, Social Science, Science and Oriental Studies

CBCSS (grade) Pattern	CBCSS Pattern (2013/2017)	Pre CBCSS Pattern
CGPA secured for Part I Common courses is converted into percentage of marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks /negative marks, if any	CCPA secured for Part I Common courses is converted into percentage of marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for part I English is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any

10.2 MA Malayalam

For the calculation of index marks the percentage of marks obtained under Part II common courses/additional language or percentage of marks under Part III core courses/main papers whichever is higher in the case of those who have taken the language concerned as optional under Part III for the BA Programmes/Courses and in the case of other graduates of BA/BSc, the grades/marks scored under part II of the courses/papers concerned are taken in to account for the calculation of index marks.

CBCSS (grade) Pattern	CBCSS Pattern (2013/2017)	Pre CBCSS Pattern
CGPA secured for Part III/Part II Common courses as the case may be is converted into percentage of marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks/negative marks, if any	CCPA secured for part III/Part II Common Papers as the case may be is converted into percentage of marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for part III Main/core/Part II Additional language papers concerned is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any

**10.3 MA Economics/MSc Programmes****CBCSS (grade) Pattern**

CGPA secured for Part III Core + Complementary courses is taken into account for the calculation of index marks. The grades are converted to marks out of 1000 according to the formula given below.

$$\left[\frac{\text{CGPA of core course} \times \text{total credit of core courses} + (\text{CGPA of complementary course I} \times \text{total credit for complementary course I}) + (\text{CGPA of complementary course II} \times \text{total credit for complementary course II})}{\text{total credit for core course} + \text{total credit for complementary courses}} \right] \times 250 \quad \text{(A)}$$

$$\frac{\text{CGPA of core course} \times \text{total credit of core courses}}{\text{total credit for core course}} \times 6 \times 25 \quad \text{(B)}$$

$$\text{Marks in thousand} = \frac{A+B}{1600} \times 1000 \quad \text{(C)}$$

Index mark is calculated using the following equation

$$\text{Index mark} = \text{marks in 1000 (C)} + \text{weightage} + \text{bonus marks} \\ - \text{negative marks, if any}$$

CBCSS Pattern (2013/2017)

CCPA secured for Part III Core + Complementary courses is taken into account for the calculation of index marks. The grades are converted to marks out of 1000 according to the formula given below.

$$\left[\frac{\text{CCPA of core course} \times \text{total credit of core courses} + (\text{CCPA of complementary course I} \times \text{total credit for complementary course I}) + (\text{CCPA of complementary course II} \times \text{total credit for complementary course II})}{\text{total credit for core course} + \text{total credit for complementary courses}} \right] \times 100 \quad \text{(A)}$$

$$\frac{\text{CCPA of core course} \times \text{total credit of core courses}}{\text{total credit for core course}} \times 6 \times 10 \quad \text{(B)}$$

$$\text{Marks in thousand} = \frac{A+B}{1600} \times 1000 \quad \text{(C)}$$

Index mark is calculated using the following equation

$$\text{Index mark} = \text{marks in 1000 (C)} + \text{weightage} + \text{bonus marks} \\ - \text{negative marks, if any}$$

Pre CBCSS Patterns

Marks secured for part III Main or Core + subsidiary or complementary for Model I and marks secured for Core + Complementary + Vocational for Model II (standardized to 1000) (A)

Marks Secured for Part III Main (Model I) or Core courses (Model II) out of 600 (B)

$$\text{Marks in thousand} = \frac{A+B}{1600} \times 1000 \quad \text{(C)}$$

Index mark = marks in 1000 (C) + weightage + bonus marks – negative marks, if any

10.4 MCom**CBCSS (grade) Pattern**

The mark out of 1000 is calculated using the following formula.



$$\left[\frac{\text{CGPA of core course} \times \text{total credit of core courses} + (\text{CGPA of complementary course} \times \text{total credit for complementary course})}{\text{total credit for core course} + \text{total credit for complementary course}} \right] \times 250 \text{ (A)}$$

Index mark = marks in 1000 + weightage + bonus marks – negative marks, if any

CBCSS Pattern (2013/2017)

The mark out of 1000 is calculated using the following formula.

$$\left[\frac{\text{CCPA of core course} \times \text{total credit of core courses} + (\text{CCPA of complementary course} \times \text{total credit for complementary course})}{\text{total credit for core course} + \text{total credit for complementary course}} \right] \times 100 \text{ (A)}$$

Index mark = marks in 1000 + weightage + bonus marks – negative marks, if any

CBCSS (marks) & Pre CBCSS Patterns

Marks secured for part III core courses/main papers is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any

For Graduates who have passed BCom Model II/Model III/BBA/BBM

CGPA secured for part III core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks/negative marks, if any

OR

CCPA secured for part III core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10. Index mark is calculated after adding/deducting the weightage/bonus marks/negative marks, if any

OR

In the case of candidates who have passed BCom Model II, marks secured for part III Core courses is converted into 1000. In the case of candidates who have passed BBA total marks obtained excluding the marks of English, Social Project, Management Project, Viva shall be converted to 1000 and in the case of candidates who have passed BBM total marks obtained excluding the marks of English, Industrial training and Project report and Comprehensive Viva-Voce shall be converted to 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any.

10.5 BLibISc

CBCSS (grade) Pattern

The mark out of 1000 is calculated using the following formula.

$$\left[\frac{\text{CGPA of core course} \times \text{total credit of core courses} + (\text{CGPA of complementary course} \times \text{total credit for complementary course})}{\text{total credit for core course} + \text{total credit for complementary course}} \right] \times 250 \text{ (A)}$$

Index mark = marks in 1000 + weightage + bonus marks – negative marks, if any

CBCSS Pattern (2013/2017)

The mark out of 1000 is calculated using the following formula.



$$\left[\frac{\text{CCPA of core course} \times \text{total credit of core courses} + (\text{CCPA of complementary course} \times \text{total credit for complementary course})}{\text{total credit for core course} + \text{total credit for complementary course}} \right] \times 100 \text{ (A)}$$

Index mark = marks in 1000 + weightage + bonus marks – negative marks, if any

CBCSS (marks) & Pre CBCSS Patterns

Marks secured for part III core courses/main papers is converted into 1000. Index mark is calculated after adding/deducting weightage/bonus/negative marks, if any

For details regarding the weightage of marks for various programmes, please refer to section 8 relating to the minimum requirements for admission to PG programmes.

10.6 Resolving of Tie

If the index marks of more candidates happen to be the same, then for breaking the 'tie', the following criteria shall be followed one after another in the order given below:

- If more than one candidate obtaining equal index marks (including weightage/deduction), the candidate who has scored more marks in Part III Main will be placed higher in ranking.
- If the tie persists the candidate who has scored more marks in Part I common courses/papers English will be placed higher in ranking
- If the tie still persists, the marks scored in Part II common course/additional language will be considered.
- If the tie still persists, the age of the candidates will be taken into account, the older being placed higher in the ranking.
- Even after this exercise, if the tie persists, the alphabetical order of the first name of the candidates will be taken into account.

Rounding of marks of 0.5 and above to the highest figure shall not be done while calculating the percentage of marks for minimum eligibility.

11. HOW TO REGISTER

All the applicants, irrespective of various quotas shall register online for applying to the PG Degree Programmes. A candidate can apply for three programmes.

Registration Fee

All candidates except SC/ST: ₹400/-

SC/ST/OEC candidates: ₹200/-

Management quota: ₹50/-

Registration fee once remitted will not be refunded under any circumstance

Before starting Online Application Registration, ensure that a recent passport size colour photograph (light coloured background) [35mm × 45mm (width × height)] in *jpg* format which is less than 100kb size is kept ready for uploading to the website.



11.1 Steps for Online Registration

- Visit www.sbcollege.ac.in
- Start registration using the Admission ➡ PG Admission 2020 link.
- Read the instructions carefully and then click “[Proceed](#)” button
- Fields marked with * are mandatory
- Enter the details and click on “[Submit](#)” button
- Click on “[Continue](#)” button
- Login to the admission portal with the username and password obtained during registration
- Select the category in Payment Details page
- Select Online Fee Payment method and click on “[Submit](#)” button
- Click on “[Pay Now](#)” button
- The registration fee can be remitted using debit/credit card or through net banking
- Select the payment method and proceed.
- After getting the payment successful message click on “[Save & Continue](#)” button
- Enter the personal details and click on “[Submit](#)” button
- Enter the qualification and weightage details and click on “[Submit](#)” button
- Choose the programme according to his/her preference in the Programme Preference page and click on “[Submit](#)” button
- Upload necessary certificates and click on “[Save & Continue](#)” button
- Confirm the details and click on “[Submit](#)” button
- Enter the marks carefully and click on “[Submit Marks](#)” button
- Click on the “[Confirm](#)” button

11.2 Sports quota, Cultural Quota and Physically Challenged Applicants

Candidates claiming reservation under sports quota, cultural quota and persons with disability category shall check the respective fields at the time of registration. They shall upload the supporting documents while registering.

11.3 Management Quota Applicants

Candidates who wish to be considered in the management quota (MQ) shall register online and shall check the corresponding field at the time of registration. Application fee for management quota is ₹50/-. The form can be printed from the website after final submission. The form, duly signed by the parish priest (for catholic students) and candidate along with supporting documents shall be submitted in the office of the Manager/Principal on or before the last date of online registration.

**Points to Remember**

**Do not send any hard copies to the College unless otherwise specified.
Erroneous data, other than specified, can be edited till the closing date of registration.**

12. ADMISSION PROCESS**12.1 Admission of Candidates Coming under Physically Challenged and Special Reservation Categories**

The rank list of the candidates will be published in the website. Selected candidates will be informed through SMS and e - mail. Those who are selected shall print the application form from the website. He/She can complete the admission process on the dates mentioned in the admission schedule.

12.2 Publication of Rank List (General Merit, SC/ST & Community Merit) and Admission

The rank list of the candidates in the open merit, SC/ST and community merit will be published in the website. Selected candidates will be informed through SMS and e - mail. Those who are selected shall print the application form from the website. He/She can complete the admission process on the dates mentioned in the admission schedule.

12.3 Reporting at the College for Admission

The selected candidates (general merit) shall report for admission in the respective departments in the dates mentioned in the admission schedule.

Considering the current situation of Covid - 19 pandemic, candidates are exempted from reporting to the college physically. They shall electronically submit the documents and follow the instructions given by the college authorities. The candidates shall pay the fees electronically through the payment links provided by the college. However, the candidates shall produce the documents in original before the Principal/Head of the college/institution on any of the suitable dates prescribed for the same after considering the situation prevailing due to Covid -19 contagion.

The admission fee shall be remitted via online mode.

The candidates shall produce the following documents at the time of admission.

- i Print out of the signed application form
- ii College copy of challan
- iii Certificate to prove date of birth
Copy shall be submitted along with the application form
- iv Transfer Certificate (TC) from the institution last attended
- v Course and Conduct Certificate from the institution last attended
- vi Mark lists of all parts of the degree examination.



- vii Eligibility Certificate from Mahatma Gandhi University, in the case of candidates who have passed their qualifying examination from other Universities
- viii Migration certificate, if applicable
- ix Aadhaar card
- x Caste certificate in the case of SC/ST candidates
- xi Community Certificate along with Income certificate from the revenue authorities concerned
The income certificate should not have been issued earlier than 12 months prior to the submission of application
- xii Candidates who wish to avail of bonus/weightage marks shall produce the relevant certificates
Copy of certificates in proof of bonus/weightage marks shall be submitted along with the application form

12.4 Verification of Documents

The Head of the Department shall be responsible for verification of original documents and checking the correctness of the data submitted online. The Head of the Institution will have the right to deny an admission, if he finds any relevant mismatch in the original documents and online data that has affected the ranking process.

If a candidate was denied admission due to incorrect entry of marks or claim for bonus marks, he/she shall register again in the dates announced by the college, for being considered in the supplementary

12.5 Candidates Retaining Higher Preference

Candidates securing admission to a programme can retain their higher preference till the initiation of supplementary admission procedure and such candidates shall redo the admission process for supplementary admission.

12.6 Failure to Report for Admission

Candidates who do not take admission on the prescribed date and time in the college will lose his/her claim for admission. Claim by candidates who fail to report in the college before the stipulated time will not be entertained.

Anyone who secures admission on the basis of erroneous or false information will forfeit his/her admission and be dismissed from the College as soon as the matter is noticed by the authorities.

Students are advised to keep enough number of attested copies of the certificates and mark lists before submitting them in the college at the time of admission.



13. SUPPLEMENTARY ADMISSION

Any unfilled seats after SC/ST special admissions will be advertised. Those who have not registered, denied admission due to incorrect entry of marks or claim for bonus marks etc. can register online on the stipulated dates. They shall submit the printout of the application form in the College office. Those who have already registered and not admitted to any programme need not register again but shall submit the printout of the application form in the College office. Selected candidates will be informed through SMS and e - mail. Those who are selected shall complete the admission process on the dates mentioned in the admission schedule.

14. SPOT ADMISSION

Those seats which remain vacant in any programme after supplementary admission will be filled by spot admission. The dates for spot admission if any will be intimated in the college website. Admission will be made on the stipulated dates based on merit.

15. STUDENT ACCOMMODATION

The college provides ample hostel facilities for boys and girls. The admission to hostels is on a first come first served basis. Hostel admission forms may be collected from the respective hostels. The filled forms shall be given to the hostel authorities directly.

Hostel Name	Warden
Boys	
Sahrudaya Hostel (Estd. 1964)	Fr. John J Chavara (9656236761)
St Thomas More Hostel (Estd. 2013)	Fr. John J Chavara (9656236761)
Girls	
St Mary's Hostel (Estd. 2013)	Fr. Mohan Mathew, Director (9447596997)
SH Study House (Estd. 1976)	Sr. Lince SH (8281883787)

16. SPECIAL INSTRUCTIONS

Ragging is banned in the college campus. Anyone found guilty of ragging and/or abetting ragging is liable to be punished as per directive of the UGC. An anti-ragging squad operates in the campus. Any incident of ragging will be dealt with seriously. The offenders will be dismissed from the college and a case will be filed with the local police authorities.

As per GO (RT) No. 346/05/H.Edn. dated 01.03.2005, students are not allowed to use mobile phone in the campus.

Students are not supposed to bring their vehicles to the restricted areas of the campus.

Details regarding residence and change of residence should be communicated to the Principal.



17. GUIDELINES AND RULES OF CONDUCT

- ⇒ Class hours are from 8:30 am to 1:30 pm. Be in time for classes.
- ⇒ Observe perfect silence during the general college morning prayer.
- ⇒ Students will not be allowed to enter the campus without the ID card issued from the college.
- ⇒ Be clean and modest in your dress, decent and polite in language and courteous in behaviour. T-shirts without collar and with writing and low waist pants are strictly prohibited.
- ⇒ Show respect to your elders and teachers. Disobedience in any form will be seriously dealt with.
- ⇒ Public property is our property. Damages done to it is a national offence.
- ⇒ Do not disfigure the college furniture, walls, doors or windows with drawings, engravings or posters. Do not tamper with electrical installations.
- ⇒ Pasting posters in the campus without permission from the Principal is strictly prohibited.
- ⇒ Strict action will be taken against those who damage the instructional and infrastructural facilities available on the campus.
- ⇒ Malpractices in examination will lead to necessary disciplinary action as per the regulations.
- ⇒ Condonation will be given as per rules and regulations for the same.
- ⇒ Courteous behaviour towards other student, especially to those of the opposite sex makes true Berchmanite.
- ⇒ Do your best to preserve a peaceful academic atmosphere on the campus.
- ⇒ Maintain clam atmosphere on the campus, especially during working hours. Smoking and chewing are banned on the campus.
- ⇒ Grievances, if any, shall be taken to the Principal through your representatives.
- ⇒ Seek permission of the teacher before entering or leaving a class in session.
- ⇒ If classes are free during any period, engage yourself in meaningful co-curricular activities.
- ⇒ You can address the students in the classroom, or any gathering on the campus, only with the permission of the Principal.
- ⇒ Strikes, slogan shouting, skipping classes and crowding on the campus etc. are banned.
- ⇒ Students, other than hostellers are not expected to be present on the campus after 6:30pm.
- ⇒ Transact business in the college office in a manner becoming of college students, patiently and politely.
- ⇒ The medium of instruction and communication shall be English.



- ⇒ Possession/use of mobile phones by students is banned on the campus as per Government Order.
- ⇒ The outgoing students shall return the ID card and library cards.
- ⇒ Students shall strictly obey any instruction regarding the code and conduct issued by the Principal from time to time.

18. ONLINE REGISTRATION SCREEN SHOTS

St Berchmans College
Founded 1922
AUTONOMOUS College with Potential for Excellence | Reaccredited by NAAC with A Grade
CHANGANASSERY, KERALA

Application for Postgraduate Programmes 2020

<p>New Applicant? Register.</p> <ul style="list-style-type: none">✓ Fill the application form.✓ Upload your scanned photo.✓ Confirm & submit the form. <p>Register</p>	<p>Registered Applicant? Login here.</p> <p>Email: <input type="text"/></p> <p>Password: <input type="password"/></p> <p>Sign In Forgot Password</p>
--	--

For General Queries Contact - 9961231314 , 9544091122
For Technical Queries Contact - 9961072121
E-mail us:- admission@sbcollege.ac.in

Instructions to the Candidates

I hereby declare that I have read and understood the Guidelines for Registration and Prospectus of PG Admission @ SB College, Changanacherry. I also declare that all the information given by me in this application is true and correct to the best of my knowledge and belief. I also note that if any of the statements are found to be incorrect or false or any information or particulars have been suppressed or omitted therefrom, I am liable to be disqualified and my admission may be canceled.

I have read the instructions carefully and ready to proceed.

[Cancel](#) [Proceed](#)

CANDIDATE REGISTRATION * Required Field

Name of the Candidate: *

E-mail : *

Mobile No. : *

Date of Birth : *

Enter the Captcha : *

[Submit](#)



SMS And Email Sent Successfully.Login With The Password Sent To Your Mail

Continue

Application for Postgraduate Programmes 2020

Home

Payment Details

Personal Details

Educational Details

Certificate Section

Application Fee Category*

Select

Name Of The UG Programme Last Attended*

Select

Whether Applying in Management Quota*

Submit

You are eligible to apply for the following programmes

Applied Programmes

PG PROGRAMMES

Applicants can choose maximum of 3 PG Programmes.

Preference 1

Select Course

Preference 2

Select Course

Preference 3

Select Course

Apply For Selected Programme

Confirm

Do you want to apply for this programme? Once you confirm, you will not be able to apply for any other Programme.

Cancel

Confirm

Select Payment Method

Particulars	Amount
APPLICATION FEES SC/ST/OEC	200.00
Total:	200.00

Online Payment

College Challan

Close

Okay



Payment Details **Personal Details** Educational Details Certificate Section

PERSONAL DETAILS * Required Field

Name of The Applicant*

Student Photo*
Size must be less than 40kb

Browse File

Date of Birth*

Gender*

Domicile State

Blood Group*

Marital Status*

Place of Birth*

Nationality*

Religion*

Caste*

Diocese

Parish

Category*

Reservation Category*

Landline Number



Mobile Number*	<input type="text"/>
Email ID*	<input type="text" value="bejoyst@gmail.com"/>
Passport Number	<input type="text"/>
Passport Issuing Country	<input type="text"/>
Passport Valid Upto	<input type="text" value="mm/dd/yyyy"/>
Resident Permit No.	<input type="text"/>
Aadhaar No.	<input type="text"/>
Permanent Address *	
House Name/ Number*	<input type="text"/>
Locality*	<input type="text"/>
Post Office*	<input type="text"/>
Pin Code*	<input type="text"/>
District*	<input type="text"/>
State*	<input type="text" value="Select State"/>
Communication Address *	
<input type="checkbox"/> Please tick here if same as Permanent Address	
House Name*	<input type="text"/>
Locality*	<input type="text"/>
Post office*	<input type="text"/>
Pin Code*	<input type="text"/>
District*	<input type="text"/>
State	<input type="text" value="Select State"/>
Name of Father*	<input type="text"/>
Father's Occupation*	<input type="text"/>
Name of Mother*	<input type="text"/>
Mother's Occupation*	<input type="text"/>
Parent Phone Number*	<input type="text"/>
Parent Email ID	<input type="text"/>
Annual Income	<input type="text"/>
Name of Guardian	<input type="text"/>
Relationship With Guardian	<input type="text"/>



Mother's Occupation*	<input type="text"/>
Parent Phone Number*	<input type="text"/>
Parent Email ID	<input type="text"/>
Annual Income	<input type="text"/>
Name of Guardian	<input type="text"/>
Relationship With Guardian	<input type="text"/>
	<input type="button" value="Submit"/>

Payment Details Personal Details **Educational Details** Certificate Section

EDUCATIONAL DETAILS * Required Field

Class 10 Qualification Details *

Board*	<input type="text" value="Select Board"/>
Institution*	<input type="text"/>
Percentage*	<input type="text"/>

Class 12 Qualification Details *

Board*	<input type="text" value="Select Board"/>
Institution*	<input type="text"/>

Year of Pass*	<input type="text" value="Select Year of Pass"/>
No. of Attempts*	<input type="text"/>
Percentage*	<input type="text"/>
Marks Secured*	<input type="text"/>
Maximum Marks*	<input type="text"/>

Other Weightage Details

Claim for Reservation and Bonus Marks

- SPORTS QUOTA
- CULTURAL QUOTA
- DIFFERENTLY ABLED
- EX SERVICEMEN / WIDOWS OR CHILDREN OF JAWAN OR EX SERVICEMEN
- NCC/NSS

Maximum CGPA/MARKS*

- CBCS/CBCSS Maximum CGPA/CCPA/OGPA Out Of 10
MG/Kannur/Kerala University
- CBCSS Maximum CGPA Out Of 4
MG University
- CBCSS Maximum CGPA Out Of 6



Other Weightage Details

Claim for Reservation and Bonus Marks

- SPORTS QUOTA
- CULTURAL QUOTA
- DIFFERENTLY ABLED
- EX SERVICEMEN / WIDOWS OR CHILDREN OF JAWAN OR EX SERVICEMEN
- NCC/NSS

Maximum CGPA/MARKS*

- CBCS/CBCSS Maximum CGPA/CCPA/OGPA Out Of 10
MG/Kannur/Kerala University
 - CBCSS Maximum CGPA Out Of 4
MG University
 - CBCSS Maximum CGPA Out Of 6
Calicut University
 - Other University Stream
 - Pre-CBCSS (Mark Stream)
 - Semester Wise Mark Entry
- For MSW applicants who have not received consolidated grade/mark card

Submit

Payment Details

Personal Details

Educational Details

Certificate Section

UPLOAD CERTIFICATES

* Required Field

Degree Mark List *

Upload a file

SSLC Original Mark List *

Upload a file

Certificate of Disability (If Applicable) (Please combine the files into one file and upload in PDF format)

Upload a file

Sports Merit Certificates (If Applicable) (Please combine the files into one file and upload in PDF format)

Upload a file

NSS (If Applicable)

Upload a file

NCC (If Applicable) (Please combine the files into one file and upload in PDF format)

Upload a file

Save

UPLOADED CERTIFICATES

Certificate	File Name	View	Delete
No Certificates Uploaded			

Save & Continue



PDF format)

NSS (

NCC (

combi

and up

Confirm

You are going to submit the certificates. Please make sure that all the necessary certificates were uploaded.

UPLOADED CERTIFICATES

Certificate	File Name	View	Delete
No Certificates Uploaded			

Enter Consolidated Details - CBCSS Maximum CGPA Out Of 4

Subjects	CGPA	Credit
CORE COURSE: <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>
COMMON COURSE I: <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>
COMMON COURSE II - LANGUAGE: <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>
COMPLEMENTARY COURSE I: <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>
COMPLEMENTARY COURSE II: <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>
OPEN COURSE: <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>

COMMON COURSE OTHER THAN LANGUAGES: <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>
Overall (CGPA/CCPA/OGPA):	<input type="text" value="0"/>	<input type="text"/>
Core Course 2 (For Double Main/Triple Main Only): <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>
Elective Course: <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>
Core Course 3 (For Triple Main Only): <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>
Vocation Paper (For Double Main): <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>
Foundation Course: <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>
Result Core Group: <input type="text" value="----select----"/>	<input type="text" value="0"/>	<input type="text"/>



Submit Marks

Overall (CGPA/CCPA/OGPA):	<input type="text" value="0"/>	<input type="text"/>
Core Course 2 (For D ---select---		<input type="text"/>
Elective Course: ---select---		<input type="text"/>
Core Course 3 (For Triple Main Only): ---select---	<input type="text" value="0"/>	<input type="text"/>
Vocation Paper (For Double Main): ---select---	<input type="text" value="0"/>	<input type="text"/>
Foundation Course: ---select---	<input type="text" value="0"/>	<input type="text"/>
Result Core Group: ---select---	<input type="text" value="0"/>	<input type="text"/>

Submit Marks

Confirm

You are going to submit the marks. Please make sure that all the entries are correct.
Do you want to continue?

You Have Successfully Completed The Registration Process.
[Click Here To Continue.](#)

**Annexure I**

List of Scheduled Castes (SC)
[As Amended by The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002 [Act 61 of 2002] Vide Part VIII - Kerala Schedule 1
Notified in the Gazette of India dated 18.12.2002, The Constitution
(Scheduled Castes) Order (Amendment) Act 2007]

[See Clause 5.4.3 (a)]

1	Adi Andhra	37	Mannan (ĪHPX), Pathiyan, Perumannan, Vannan, Velan
2	Adi Dravida		
3	Adi Karnataka	38	xxx
4	Ajila	39	Moger (other than Mogeyar)
5	Arunthathiyar	40	Mundala
6	Ayyanavar	41	Nalakeyava
7	Baira	42	Nalkadaya
8	Bakuda	43	Nayadi
9	xxx	44	xxx
10	Bathada	45	Pallan
11	xxx	46	Palluvan
12	Bharathar (Other than Parathar), Paravan	47	Pambada
13	xxx	48	Panan
14	Chakkiliyan	49	xxx
15	Chamar, Muchi	50	Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar
16	Chandala		
17	Cheruman	51	xxx
18	Domban	52	xxx
19	xxx	53	xxx
20	xxx	54	Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
21	xxx		
22	Gosangi	55	xxx
23	Hasla	56	Puthirai Vannan
24	Holeya	57	Raneyar
25	Kadaiyan	58	Samagara
26	Kakkalan, Kakkan	59	Samban
27	Kalladi	60	Semman, Chemman, Chemmar
28	Kanakkan, Padanna, Padannan	61	Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known Thachan, in the erstwhile Cochin and Travancore State)
29	xxx		
30	Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty)	62	Thoti
31	Koosa	63	Vallon
32	Kootan, Koodan	64	Valluvan
33	Kudumban		
34	Kuravan, Sidhanar, Kuravar, Kurava, Sidhana	65	xxx
35	Maila	66	xxx
36	Malayan [In the areas comprising the Malabar District as specified by Subsection (2) of Section 5 of the State Re-organization Act. 1956 (37 of 1956)]	67	Vetan
		68	Vettuvan, Pulaya Vettuvan (in the areas of eastwhile Cochin State only)
		69	Nerian

**Annexure II**

List of Scheduled Tribes (ST)
[As Amended by The Scheduled Castes and Scheduled Tribes Orders
(Amendment) Act, 2002 (Act 10 of 2003), Vide Part-VII Kerala - Second
Schedule Notified in the Gazette of India dated 8.1.2(03)
[See Clause 5.4.3 (a)]

1	Adiyan	23	Malakkuravan
2	Arandan (Arandanan)	24	Malasar
3	Eravallan	25	(Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)
4	Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi, Pulayan, Pamba Pulayan	26	Malayarayar
5	Irular, Irulan	27	Mannan (IKPX)
6	Kadar (Wayanad Kadar)	28	xxx
7	xxx	29	Muthuvan, Mudugar, Muduvan
8	Kanikkaran, Kanikkar	30	Palleyan, Palliyan, Palliyar, Paliyan
9	Kattunayakan	31	xxx
10	(Kochuvelan)	32	xxx
11	xxx	33	Paniyan
12	xxx	34	Ulladan, (Ullatan)
13	Koraga	35	Uraly
14	xxx	36	Mala Vettuvan(in Kasaragod & Kannur districts)
15	Kudiya, Melakudi	37	Ten Kurumban, Jenu Kurumban
16	Kurichchan (Kurichiyan)	38	Thachanadan, ThachanadanMoopan
17	Kurumans, Mullu Kuruman, Mulla Kuruman, Mala Kuruman	39	Cholanaickan
18	Kurumbas, (Kurumbar, Kurumban)	40	Mavilan
19	Maha Malasar	41	Karimpalan
20	Malai Arayan (Mala Arayan)	42	Vetta Kuruman
21	Malai Pandaram	43	Mala Panikkar
22	Malai Vedan (Malavedan)	44	Maratis of Kasargod and Hosdurg Taluks



Annexure III

List of Other Eligible Communities (OEC)
[See Clause 5.4.3(f)]
(Annexure to GO (Ms) No. 14/2017/BCDD dated 02.08.2017)

OEC (ST)

1. Allar (Alan)
2. Chingathan
3. Irivavan
4. Kalanadi
5. Malayan, Konga - Malayan (Kasaragod, Kannur, Wayanad & Kozhikode Districts)
6. Kundu – Vadiyan
7. Kunuvarmanadi
8. Malamuttan
9. Malavettuvar (Except Kasargod & Kannur Districts)
10. Malayalar
11. Panimalayan
12. Pathiyan (Other than Dhobies)

OEC (SC)

1. Chakkamar
2. Madiga
3. Chemman/Chemmar
4. Kudumbi
5. Dhevara/Dhevaran (Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valanchiyar, Paniyakal, Mokaya, Bovi, Magayar, Mogaveerar)
6. Scheduled Caste converted to Christianity
7. Kusavan, Kulalan, Kumbharan, Velaan. Odan, Andhrta Nair, Andhuru Nair
8. Pulayan Vettuvan (Except Kochi State)

**Annexure IV**

LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)
[Vide GO (P) 208/66/Edn. dated 02.05.1966, GO (Ms) No. 95/08/SCSTDD
dated 06.10.2008 & GO (Ms) No. 58/2012/SCSTDD dated 16.04.2012, GO (Ms)
No. 10/2014/BCDD dated: 23.05.2014, Lr No. 1538/A2/2014/BCDD dated
02.07.2014]

[See Clause 5.4.2 (a)]

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| I. Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava | 23. Jangam |
| II. Muslims (all sections following Islam) | 24. Jogi |
| III. Latin Catholics and Anglo Indians | 25. Jhetty |
| IV. Dheevera including Dheeveran, Araya, Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjar, Paniakkal, Paniakel, Mukaya, Bovis-Mukayar, Mukaveeran, Mogaveera, Mogavirar, Mogayan | 26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka |
| V. Viswakarmas including Viswakarma, Asari, Chaptegra, Kallassari, Kalthachan, Kammala, Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala, Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasan, Viswabrahmanan or Viswabrahmanar, Viswakarmala and Palisa Perumkollan | 27. xxx |
| VI. Kusavan including Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Anthuru Nair | 28. Kalarikurup or Kalari Panicker |
| VII. Other Backward Christians | 29. Kerala Muthali, Kerala Mudalis |
| (a) SIUC | 30. Oudan (Donga) Odda (Vodde or Vadde or Veddai) |
| (b) Converts from Scheduled Castes to Christianity | 31. Kalavanthula |
| VIII. Kudumbi | 32. Kallan including Isanattu Kallar |
| IX. Other Backward Hindus, i.e. | 33. Kabera |
| 1. Agasa | 34. Korachas |
| 2. Kharvi | 35. x x x |
| 3. Aremahrati | 36. Kannadiyans |
| 4. Arya, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya, Chaliyan) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar | 37. Kavuthiyan, Kavuthiya |
| 5. Bestha | 38. Kavudiyaru |
| 6. Bhandari or Bhondari | 39. Kelasi or Kalasi Panicker |
| 7. Boya | 40. Koppala Velamas |
| 8. Boyan | 41. Krishnanvaka |
| 9. Chavalakkaran | 42. Kuruba |
| 10. Chakkala (Chakkala Nair) | 43. Kurumba |
| 11. Devadiga | 44. Maravan (Maravar) |
| 12. Ezhavathi (Vathi) | 45. Madivala |
| 13. Ezhuthachan, Kadupattan | 46. Maruthuvar |
| 14. Gudigara | 47. Mahratta (Non-Brahman) |
| 15. Galada Konkani | 48. Melakudi (Kudiyar) |
| 16. Ganjam Reddies | 49. x x x |
| 17. Gatti | 50. Moili |
| 18. Gowda | 51. Mukhari |
| 19. Ganika including Nagavamsom | 52. Modibanda |
| 20. Hegde | 53. Moovari |
| 21. Hindu Nadar | 54. Moniagar |
| 22. Idiga including Settibalija | 55. Naicken including Tholuva Naicker and Vettilakkara Naicker, Naikkans |
| | 56. Padyachi (Villayankuppam) |
| | 57. Palli |
| | 58. Panniyar or Pannayar |
| | 59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopanan and Nainar) |
| | 60. Rajapuri |
| | 61. Sakravar (Kavathi) |
| | 62. Senaithalaivar, Elavania, Senaikudayam |
| | 63. Chetty/Chetties including Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties |



64. Tholkolan
65. Thottiyam, Thottian
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Balija
70. Vakkaliga
71. Vaduvan(Vadugan), Vaduka,
Vadukan, Vadugar
72. Veera Saivas (Pandaram, Vairavi,
Vairagi, Yogeewar, Yogeewara,
Poopandaram, Malapandaram,
Pandaran, Matapathi and Yogi)
73. Veluthedathu Nair including
Vannathan, Veluthedan and Rajaka
74. Vilakkithala Nair including
Vilakkathalavan, Ambattan
Pranopakari, Pandithar and Nusuvan
75. Vaniya including Vanika, Vanika
Vaisya, Vaisya Chetty, Vanibha
Chetty, Ayiravar Nagarathar, Vaniyan,
Vaniya Chetty, Vaniar
76. Yadava including Kolaya, Ayar, Mayar,
Maniyani, Eruman, Iruman,
Erumakkar, Golla and Kolaries
77. Chakkamar
78. Mogers of Kasaragod Taluk
79. x x x
80. x x x
81. x x x
82. Reddiars (throughout the State except
in Malabar area)
83. Mooppar or Kallan Moopan or Kallan
Moopar



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