



CODE OF CONDUCT

Principal and Vice Principals

- Always be impartial in your dealings or decisions with members of faculty, members of administrative staff, and students.
- Maintain utmost tolerance while dealing with burning issues among students and subordinates.
- Do not show any kind of discrimination based on gender, colour or, creed towards the members of staff or students.
- Do not purposefully distort the evaluation of colleagues.
- When dealing with others, uphold the integrity, dignity, decorum and, efficiency.
- Keep in mind the vision and mission of the college when discharging your responsibilities.

Teachers

- Devote full working time of working days for your profession.
- Keep in mind the vision and mission of the college when discharging your responsibilities.
- Be sincere in your profession and participate in community activities with due consideration.
- Efforts must be taken by the members of the faculty to update their knowledge in their concerned discipline.
- Refrain from engaging in external coaching classes, tuition classes, etc.
- The faculty members should take continuous efforts to ensure their professional development.
- The faculty members should actively and continuously involve in research.
- Be passionate about technological changes and update yourself with the latest technological changes.
- Always look for and encourages useful collaboration and discourse with other institutions of national or international importance.
- Always be impartial in your dealings with your colleagues, students, and parents of a student.

- Maintain utmost tolerance while dealing with burning issues among students and subordinates.
- Do not show any kind of discrimination based on gender, color, or creed towards the members of staff or students.
- Do not purposefully distort the evaluation of colleagues.
- When dealing with others, uphold integrity, dignity, decorum, and efficiency.
- Work for the common interest of the institution.
- Open confrontations of whatever nature or for whatever reason must be avoided.
- Respect colleagues and their opinions.
- Be regular and punctual and should report on time for classes.
- Teachers can leave the campus during their working hours only with the permission of the principal.
- Teachers should be present in all the programs organized for the students to maintain discipline and support the students.
- Support the students to maintain a balance between their academic and co-curricular fields.
- Always try to ensure the multi-dimensional growth of the students.
- Do the needful to develop a sense of responsibility, self-reliance, and independence among students.
- Encourage the students to be respectful towards others and to protect public property
- Motivate the students to know the history of the country, Fundamental rights, and duties of an Indian Citizen.
- Encourage students to show respect to teachers, parents, and authorities.
- Encourage students to show respect and appreciation for personal and public property.
- Encourage research-oriented learning.
- Motivate the students to participate in social service activities
- Prior approval in writing should be obtained before proceeding on leave except in the case of casual leaves. In case of illness or emergency, inform the Principal and the Head of the Department without delay.

Non-Teaching Staff

- The administrative staff must be present in the office at the right time.



- Keep in mind the vision and mission of the college when discharging your responsibilities.

- They should work sincerely for the effective administration of the institution.
- The behavior should be polite and accommodative towards students and teachers
- Prior approval in writing should be obtained before proceeding on leave except in the case of casual leaves.

