



**St Berchmans College**  
Founded 1922

**AUTONOMOUS**

College with Potential for Excellence | Reaccredited by NAAC with A Grade

CHANGANASSERY, KERALA

## MEMBERS OF BOARD OF STUDIES

### DEPT. OF SOCIAL WORK

1. Dr. Jose Antony (Chairman)
2. Dr. Sonny Jose (University Nominee)
3. Rev. Dr. Joseph MK (Subject Expert)
4. Dr. Jolly K James (Head of the Department)
5. Dr. Suseel Samual (Corporate sector Representative)
6. Fr. Joye James SJ (Industry/Field Placement Representative)
7. Mr. Robin Jose (Faculty Member, Dept. of Social Work)
8. Mr. Georgie Antony (Alumni Nominee)

The board of studies meeting of the Dept. of social work, SB College Changanassery held on 26<sup>th</sup> September 2014, has resolved to adopt the curriculum, examination pattern and evaluation system of MG University for the Master of Social Work (MSW) batch 2014-'16.

1. Dr. Suseel Samuel
2. Dr. Joseph M.K
3. Mr. Georgie Antony
4. Mr. Robin Jose
5. Dr. Jolly K. James
- 6.

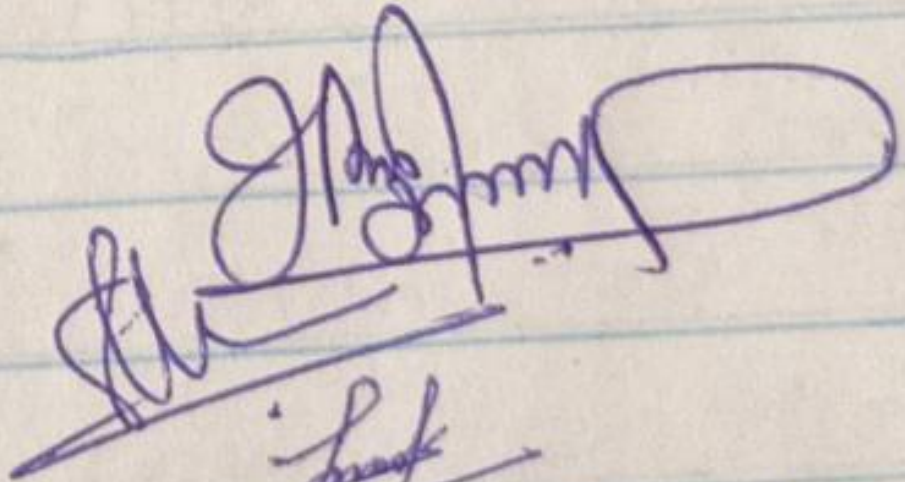
Juseel

Prof.  
Georgie Antony  
Robin  
James

Minutes of the meeting of Board of Studies  
of Dept. of Social Work held on 9<sup>th</sup> April 2015

The board of studies meeting of the Dept. of social work was held on 9<sup>th</sup> April 2015 in Ulahannan Mapila Centre under the ~~old~~ chairmanship of Dr. Jose Antony. The head of the department Dr. Jolly K James welcomed the gathering. The revised draft of the syllabus is presented in the meeting. It was followed by discussion on each paper. The board decided to introduce a new paper 'Theoretical foundations of social sciences for social work' in the first semester. ~~and~~ It also decided to add ~~a~~ new papers 'Clinical Social work and therapeutic interventions' and 'Gandhi and Indian Social Work' ~~for~~ <sup>to</sup> the 1<sup>st</sup> semester. The board approved the revised syllabus and entrusted the faculty members of the department to make necessary corrections.

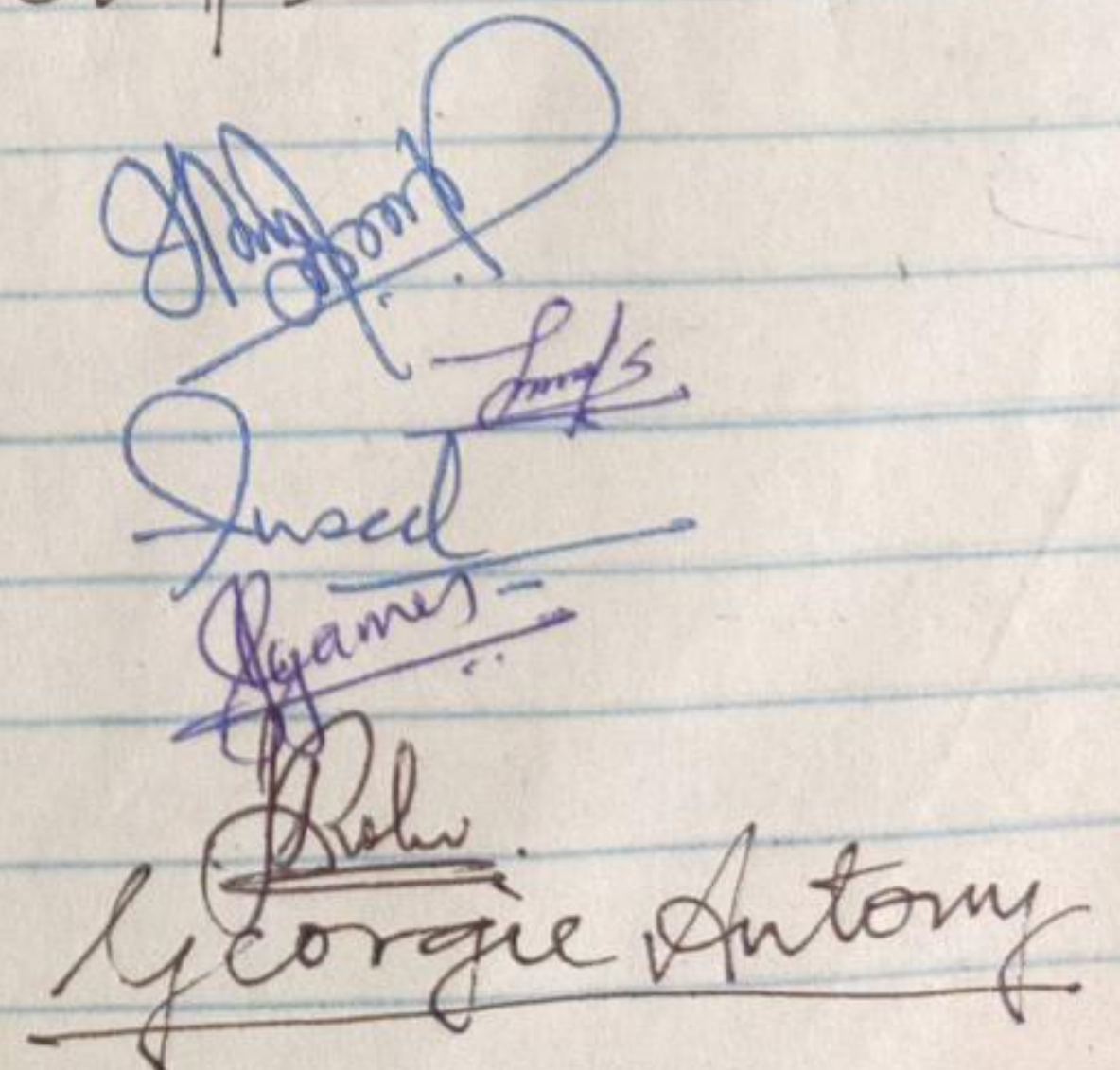
1. Dr. Jose Antony (Chairman)
2. Dr. Sonny Jose
3. Dr. Fr. Joseph Mk
4. Mr. Georgie Antony
5. Dr. Jolly K. James
6. Mr. Robin Jose

  
Dr. Jose Antony  
Jolly K James  
Georgie Antony  
James  
Robin Jose

Minutes of the Meeting of Board of Studies  
of the Dept. of Social Work held on  
11<sup>th</sup> May, 2016.

The meeting of the Board of Studies was held on the 11<sup>th</sup> of May, 2016 in the MBA Syndicate Room at 3:00 pm under the Chairmanship of Dr Jose Antony. The Head of the Dept, Dr Jolly K James welcomed all the members present in the meeting. Firstly, the changes to be made in the existing syllabus came up for discussion. Rev. Dr. Joseph MK suggested that it would be beneficial to make necessary modifications in the syllabus based on the new syllabus that would be introduced by the M.G. University in the new academic year. Dr Jose Antony was of the opinion that papers dealing with School Social Work and Gandhian Philosophy in Social Work need to be reconsidered. Dr Suseel Samuel suggested that the Placement Cell should explore the possibilities of the students being placed as Counsellors in CBSE and International schools. Finally, the Board entrusted the faculty members of the Dept. to consider the suggestions and take the necessary steps.

1. Dr. JOSE ANTONY (CHAIRMAN)
2. REV. DR. JOSEPH MK
3. DR. SUSEEL SAMUEL
4. DR. JOLLY K JAMES
5. MR. ROBIN JOSE
6. MR. GEORGIE ANTONY

  
George Antony

Minutes of the Meeting of Board of Studies  
of the Dept. of Social Work held on  
22<sup>nd</sup> November, 2016

Agenda

(\*) Evaluation of the MSW Programme  
under the Autonomous stream

(\*) To approve the Extra credit programme - Student  
Community Extension Programme Dr. Suseel Samuel chaired the meeting.

Dr. Jolly K James HOD, welcomed all the members present in the meeting. Firstly, an evaluation of the MSW Programme under the Autonomous stream was facilitated by Dr. Suseel Samuel. He was of the opinion that Gandhian Philosophy of Social Work should be introduced in the first semester of the course as a separate module. He also suggested that the Sunday supplement of Malayala Manorama be reviewed on a weekly basis. Mr. Robin Jose said that there was an hour set apart exclusively for newspaper review on each of the working days. Dr. Jolly K James informed the members that all the earlier board members had been retained. Miss Aleena was of the opinion that the names of psychiatric medicines should be known by the students. Mr. Georgie Antony said that it was important to know the brand names. Board of Studies meeting also discussed and approved the objectives, programme requirements, programme evaluation and grading pattern of the student community extension programme (extracredit programme).

- (1) DR SUSEEL SAMUEL
- (2) DR JOLLY K JAMES
- (3) MR ROBIN JOSE
- (4) MR GEORGIE ANTONY
- (5) MISS ALEENA MERIN JOSEPH

Suseel  
James  
Robin  
Georgie Antony  
Aleena

## Minutes of the Board of Studies

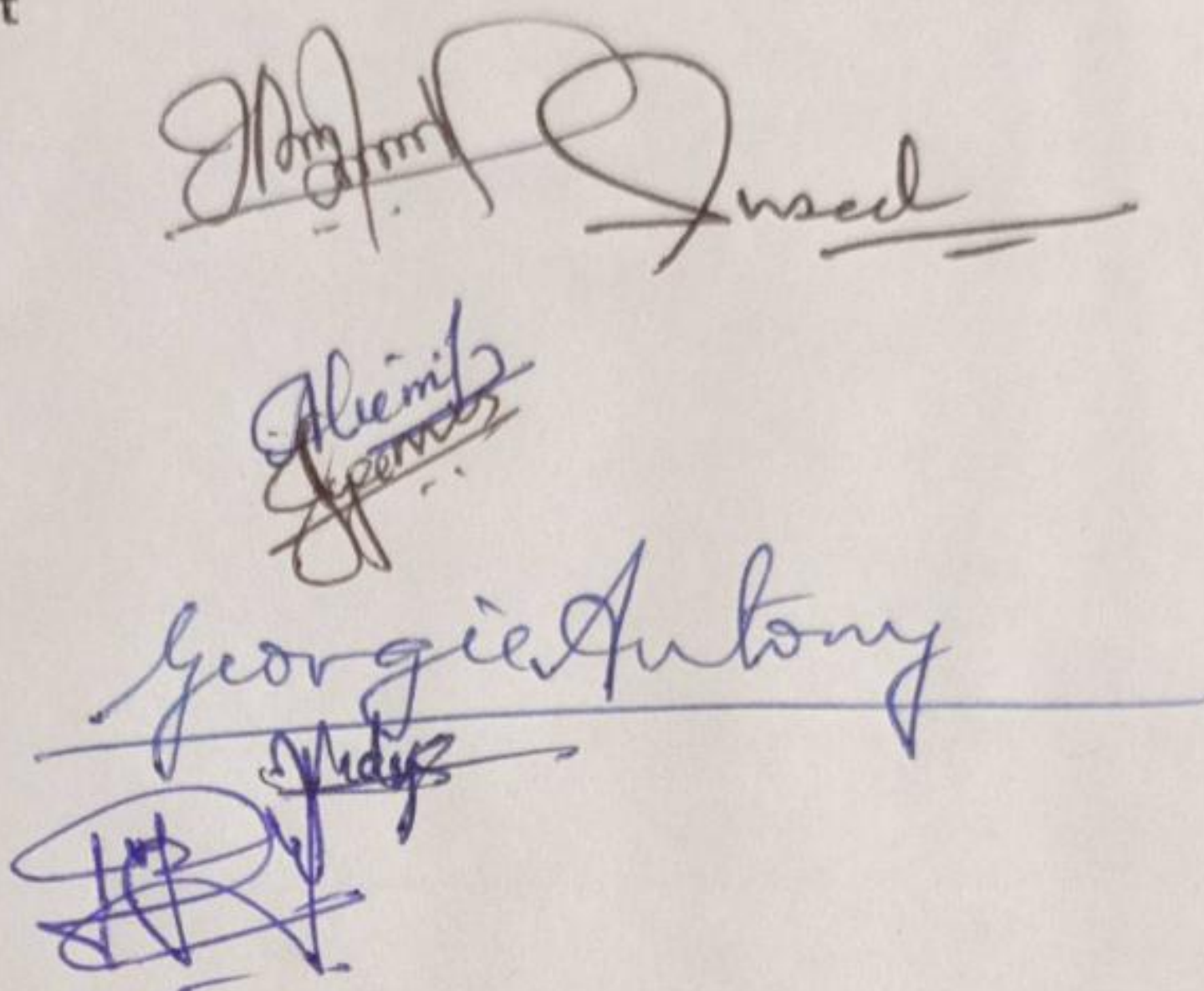
Date: 18<sup>th</sup> April, 2017

Venue: Syndicate Room, MBA Block, SB College

The meeting of the Board of Studies of Social Work started at 2.15pm at the Syndicate Room of MBA Block at SB College.

The following members were present

1. Dr. Jose Antony (Chairman)
2. Dr. Suseel Samuel
3. Fr. Joye James
4. Miss. Aleena Merin Joseph
5. Dr. Jolly K James
6. Mr. Robin Jose
7. Mr. Georgie Antony
8. Ms. Vidya Vijayan
9. Mr. Deepak Joseph



Handwritten signatures of the board members: Dr. Jose Antony (Chairman), Dr. Suseel Samuel, Fr. Joye James, Miss. Aleena Merin Joseph, Dr. Jolly K James, Mr. Robin Jose, Mr. Georgie Antony, Ms. Vidya Vijayan, and Mr. Deepak Joseph.

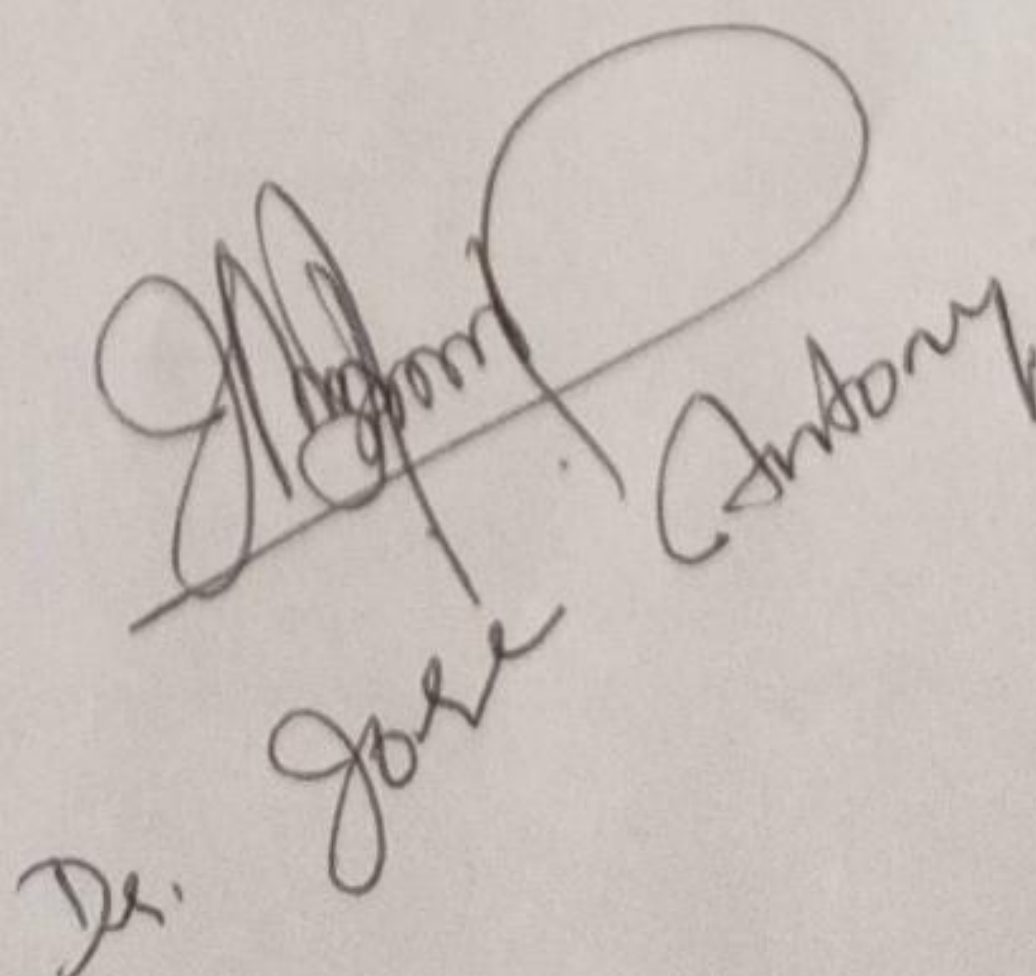
### Agenda

1. MSW syllabus revision for the academic year 2018-19
2. Panel of question paper setters and evaluators for the First and Third semester MSW examination
3. Enrichment of Placement Cell of the social work department

### Resolutions

1. To give emphasis on core competencies in skill development in the curriculum under revision to equip students with international standards.
2. Panel of question paper setters and evaluators were identified and approved by the Board for the First and Third semester MSW examination
3. Constituted an advisory board to get updated with the job market on social work.

The meeting ended at 3.45pm.



Handwritten signature of Dr. Jose Antony.

## Minutes of the Board of Studies

Date: 1<sup>st</sup> December, 2017

Venue: Resource Room, Dept of Social Work

The meeting of the Board of Studies of Social Work started at 2.00pm at the Resource Room of the Dept of Social Work, SB College.

The following members were present

1. Dr. Jose Antony (Chairman)
2. Dr. Suseel Samuel
3. Fr. Joye James
4. Miss. Aleena Merin Joseph
5. Dr. Jolly K James
6. Mr. Deepak Joseph
7. Ms. Vidya Vijayan
8. Mr. Georgie Antony

Handwritten signatures of the members present at the meeting, including Dr. Jose Antony, Dr. Suseel Samuel, Fr. Joye James, Miss. Aleena Merin Joseph, Dr. Jolly K James, Mr. Deepak Joseph, Ms. Vidya Vijayan, and Mr. Georgie Antony.

### Agenda

1. Evaluation of the progress of MSW syllabus revision for the academic year 2017-18
2. Panel of question paper setters and evaluators for the Second and Fourth semester MSW examination
3. Planning of MSW syllabus and curriculum revision for the academic year 2018-19
4. To discuss the immediate developments needed in the department with respect to curriculum and fieldwork.

### Resolutions

1. Give emphasis on core competencies in skill development in the curriculum under revision to equip students with international standards.
2. Panel of question paper setters and evaluators has been identified and approved by the Board for the second and fourth semester MSW examination.
3. Constituted an advisory board to get updated with the job market on social work.
4. Constitute a handbook of Berchmans 'MSW which provides guidelines for fieldwork, rural camp and study tour
5. Work out a detailed course procedure and develop a curriculum which is self-explanatory.
6. Separate value added courses from the syllabus content and include it in the handbook.
7. Reframe the term 'elective' to specialization in the syllabus.
8. To make mandatory changes in name, credit and content of some of the courses in the syllabus.

The meeting ended at 3.30pm.

Handwritten signature of Dr. Jose Antony, the Chairman of the Board of Studies.

## Minutes of the Board of Studies

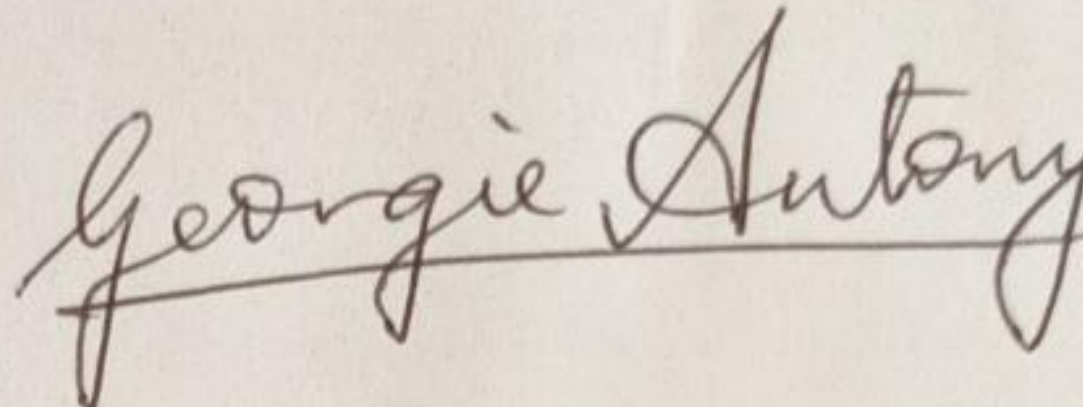
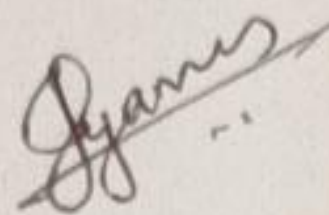
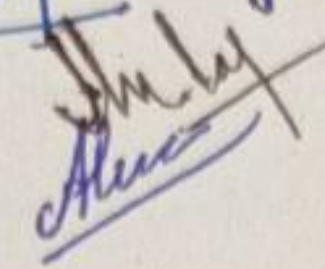
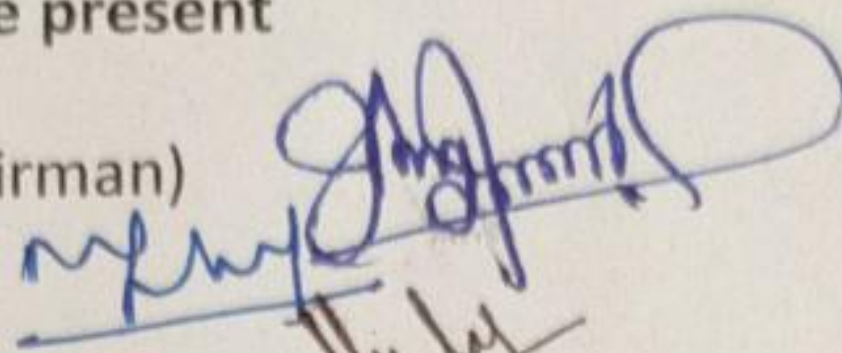
Date: 19<sup>th</sup> November, 2018

Venue: Conference Hall, Administrative Block, S B College

The meeting of the Board of Studies of Social Work started at 10.30 am at the Conference Hall of Administrative Block of SB College.

### The following members were present

1. Dr. Jose Antony (Chairman)
2. Dr. Mohan A K
3. Dr. Sheelamma R
4. Rev Fr Alex Praikalam CMI
5. Mr. Tino Tomy
6. Mr. Deepak Joseph
7. Dr. Jolly K James
8. Mr. Georgie Antony
9. Miss. Nimy Tresa Chacko



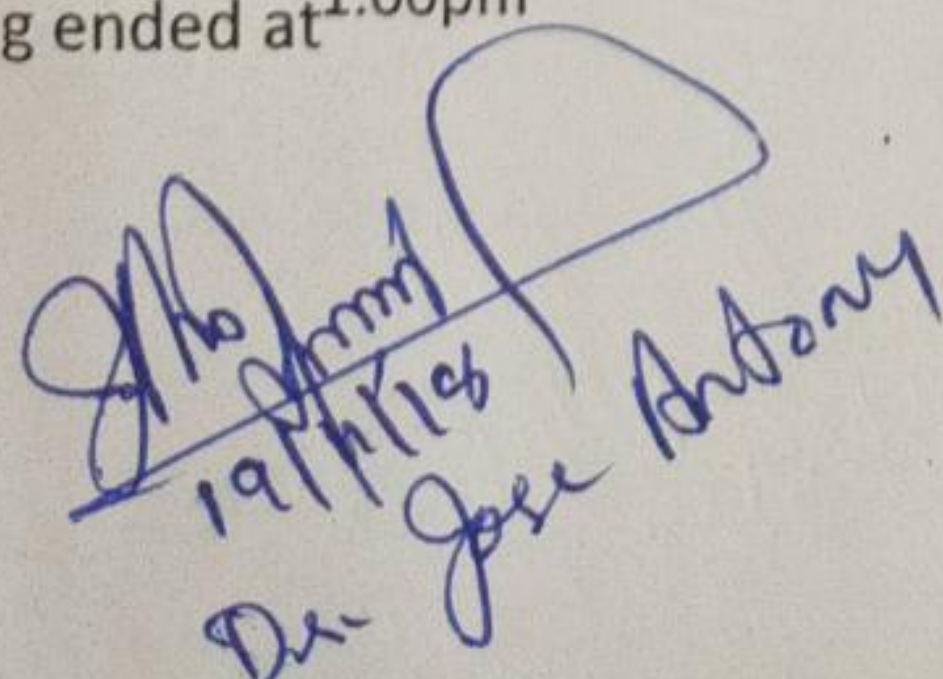
### Agenda

1. Welcoming the new members to the Board of Studies (Social Work) for the period 2018-'20.
2. MSW syllabus revision for the academic year 2019-'20 onwards.
3. Panel of question paper setters for Fourth semester and evaluators for the Second and Fourth semesters of MSW examination
4. Other matters

### Resolutions

- The draft syllabus presented before the board of studies has been approved with the following suggestions:
- Include introductory courses in the first semester, courses related to the social work methods in the second semester and more specialization oriented and advanced courses in the third and final semesters respectively. As per this the structure of the syllabus has been rearranged as follows:
    - Semester 1 : An introduction to social work profession and education, Understanding and addressing social problems in Indian context, Human growth and development, Theories, Models and Perspectives of social work, Basic Research methodology and statistics, Field Work Practicum 1.
    - Semester 2: Working with individuals and groups, Community organisation and Social Action, Psychological base for social work practice, Administration of human development organizations, Social Work Research, Field Work Practicum 2.
    - Semester 3: Participatory programme planning and management of development projects, Theory and practice of counselling, Specialization courses CD: Urban, rural and tribal community Development, Environment and Disaster Management, Community Health and Social Work. Specialization Courses MP: Psychopathology and social work, Medical Social Work, Health Care Administration and Community Health. Field Practicum 3.
    - Semester 4: Social Legislation, Contemporary Social Work Practice, Specialization courses CD: Social Entrepreneurship for development practitioners, Economic Development Theory and Practice. Specialization Courses MP: Social Work Intervention in the field of mental health, School Mental health and social work practice. Field Practicum 4.
  - The panel of question paper setters for the fourth semester MSW examination and panel of evaluators for the second and fourth semester MSW examination presented before the board of studies were approved by the Board of studies.

The meeting ended at 1.00pm



19/11/18  
Dr. Jose Antony

## Minutes of the Board of Studies Meeting

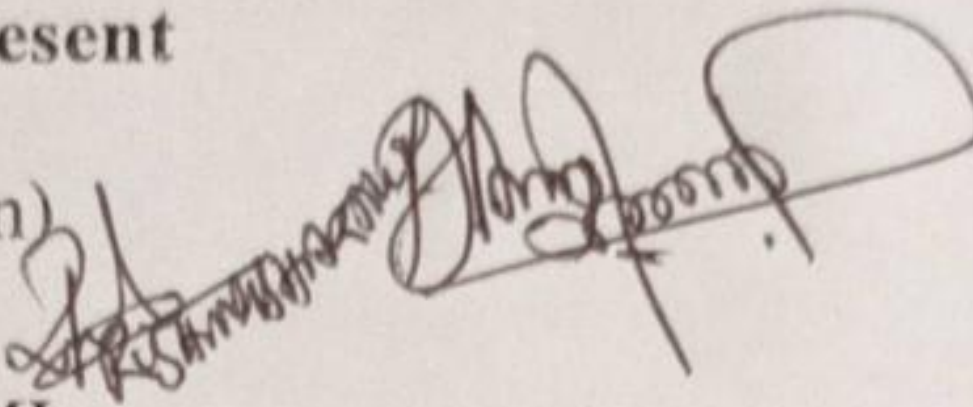
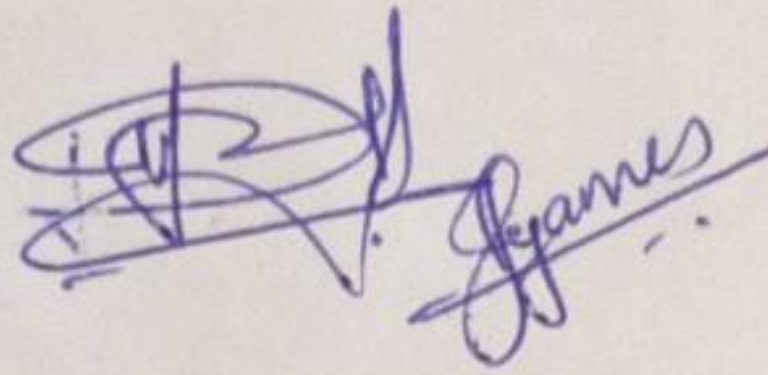
Date: 24<sup>th</sup> October, 2019

Venue: Conference Hall, Administrative  
Block, S B College

The meeting of the Board of Studies of Social Work started at 10.30 am at the Conference Hall of Administrative Block of SB College.

### The following members were present

1. Dr. Jose Antony (Chairman)
2. Dr. Reshma Bharadwaj
3. Rev Fr Alex Praikalam CMI
4. Mr. Tino Tomy
5. Mr. Deepak Joseph
6. Dr. Jolly K James
7. Mr. Georgie Antony
8. Miss. Nimy Tresa Chacko

### Agenda

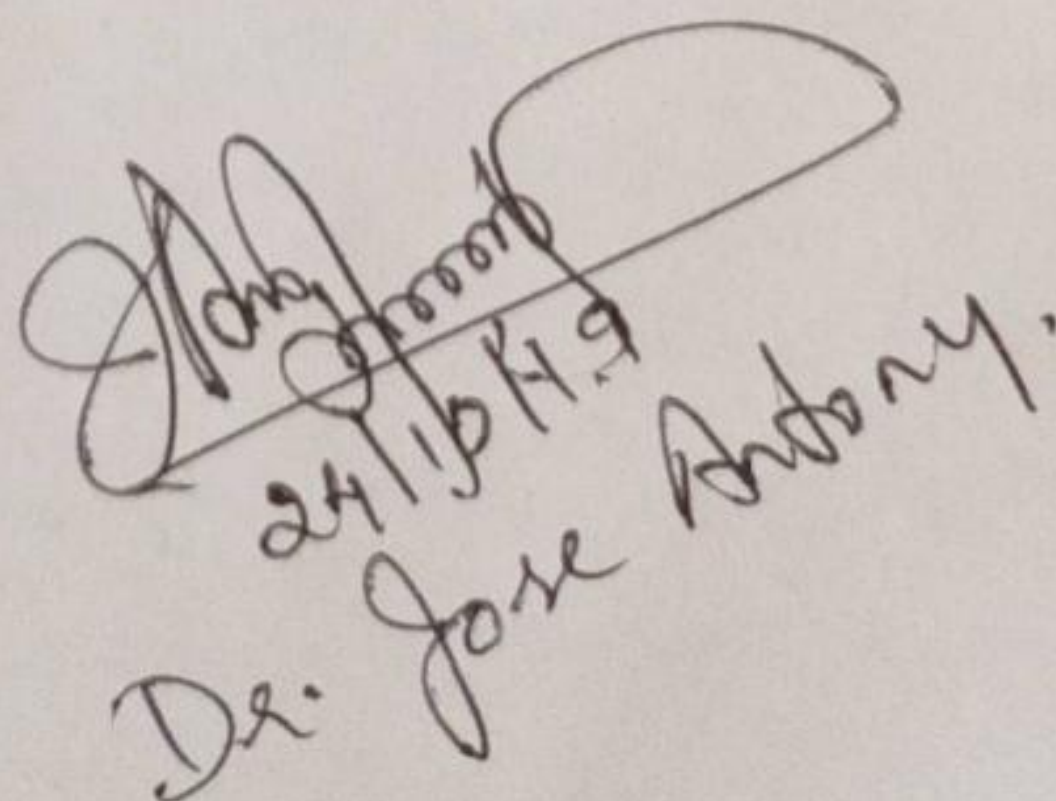
1. Increasing the total credit of MSW Programme to 90 to equate it with the new MG University Syllabus.
2. Changing the name of a Specialization offered by the Department from "Rural, Urban and Tribal Community Development" to "Community Development".

### Resolutions

The following resolutions were taken in the Board of Studies Meeting:

1. Increase the total credit of MSW Programme to 90 by adding one credit each for the field work practicum in all the four semesters (the credits for field work practicum was 5 in each semester and it is increased to 6), giving 5 credit to the final internship in fourth semester which was an audited course earlier, and adding one credit to a specialization course which was credited two in fourth semester for both the specializations. With this effect there won't be any audited course for the MSW Programme.
2. Decided to change the name of a specialization offered by the Department from "Rural, Urban and Tribal Community Development" to "Community Development".

The meeting ended at 1.00pm



24/10/19  
Dr. Jose Antony.