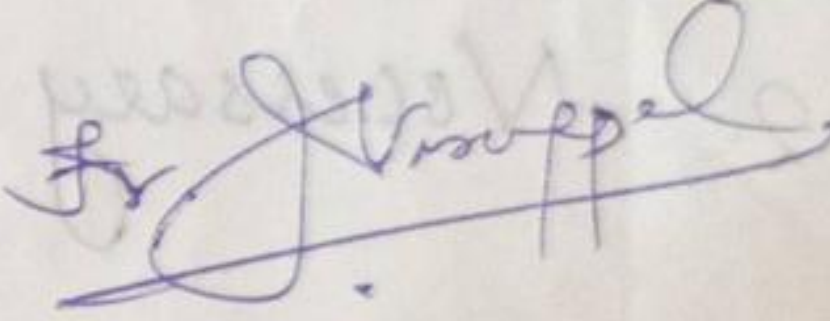
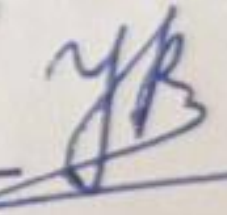
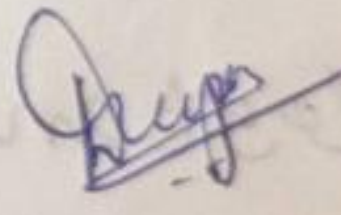
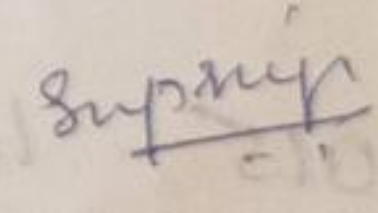
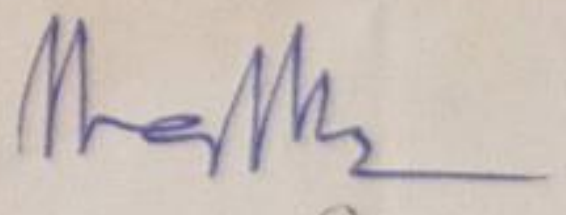
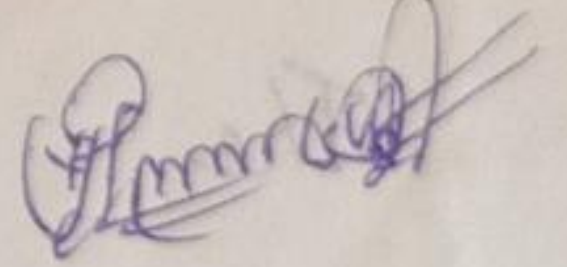
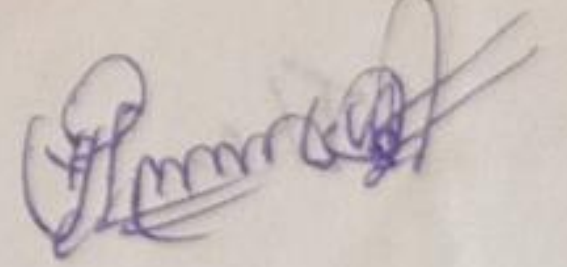


Minutes of the meeting of the first Board of studies in Library and Information Science (B.L.I.Sc., and M.L.I.Sc.) held on 10.3.2015 (Tuesday) at 11.00 A.M. in the Dept. of Library and Information Science, S.B. College Changanasser

Members Present

1. Fr. Jose Vixuppel Director 
2. Ms. Yamuna P.B. Internal member 
3. Ms. Deepa John Internal Member 
4. Ms. Suptiya Susan Kurian "supriya" 
5. Mr. Sajan Vaughese External Member 
6. Fr. Jaison P.O. " " 
7. Fr. Tijomon P. Isacc " " 

Meeting started with silent prayer. Fr. Jose Vixuppel welcomed all the members to the meeting

Resolutions:

The following resolutions were unanimously made

It was decided to include one month internship in B.L.I. Sc. Syllabus (i.e. one month library training in special libraries)

Necessary steps should be taken to make the course integrated.

Substantial changes must be made in 2015-16 syllabus (B.L.I. Sc and M.L.I. Sc)

The below said papers are added as elective papers in M.L.I. Sc. syllabus

1. Networking
2. Library of Congress Classification
3. Medical Documentation
4. Archives & Museology.

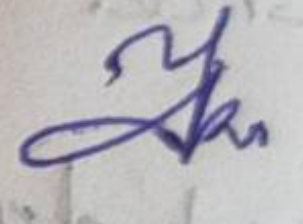
Agenda for the Board of studies meeting
of the Dept. Library and Information
Science 21st Nov. 2016

Point 1: To assess the progress of the department.

It is considered necessary to evaluate the progress of the departments after syllabus updation.

Minutes of the meeting 21. Nov. 2016

Minutes of the meeting of Board of studies
in Library and Information Science held on
21st Nov. 2016 at 3 p.m. in the Dept. Library
and Information Science, S.B. College. The following
members were present.

- | | | | |
|----|----------------------|-----------------|---|
| 1. | | | |
| 2. | Yamuna P.B | Internal member |  |
| 3. | Deepa John | " | |
| 4. | Supriya Susan Kurian | " | <u>Supriya</u> |
| 5. | Biju Joy | Alumnus | <u>Biju</u> |

Resolutions

1) It was resolved to continue the existing syllabus

Suggestions from the members

1) It was suggested in the meeting to ^{ensure} the participation of students in at least 2 ^{National} seminars/workshop in a semester.

2) It was also suggested that the Dept. should conduct at least 2 seminars/workshop ^{in each} semester in current topics by eminent personalities and have to ensure participation from all the candidates.

Agenda for the Board of Studies meeting of the
Dept. Library and Information Science - 6th Dec. 2017

Point 1 : Evaluation of existing syllabus.

Point 2 : Modifications required.

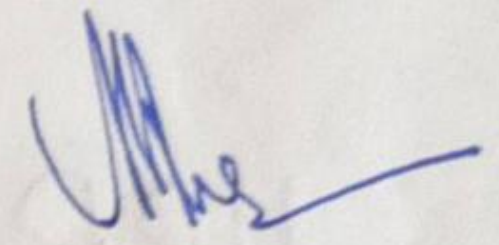
Minutes of the meeting 6. Nov. 2017

Minutes of the meeting of Board of Studies in Library and Information Science held on 6. Nov. 2017 at 11.00 PM in the Dep Library and Information Science, S.B. College.

Members Present.

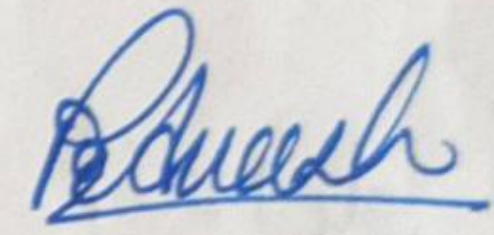
1. Dr. A. Gopikuttan

Chairman



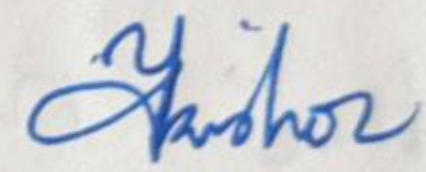
2. Fr. Aneesh C.A

Subject Expert



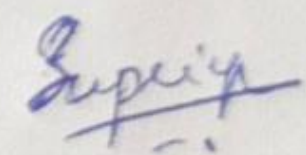
3. Yamuna P.B.

HOD



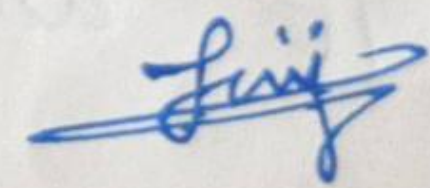
4. Supriya Susan Kueian

External mem.



5. Fr. Trisju Tom

"



Resolutions




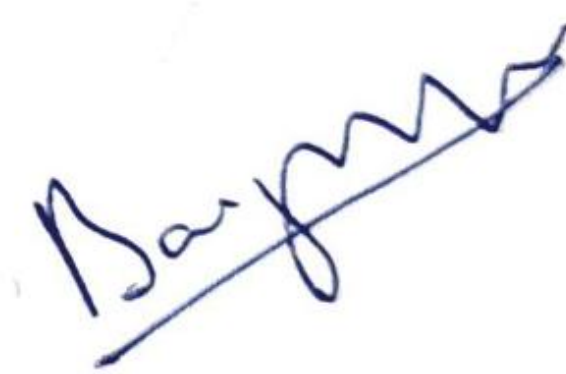
1. As per the agenda it was resolved to continue the existing syllabus.
2. As per the agenda the existing syllabus was evaluated; and it was suggested to delete LIBSOFT from IT Paper (M L I S).
3. HOD is entrusted to study CBCSS in detail so that it can be discussed in the next BOS.
4. It was suggested to arrange a UAC sponsored workshop for 3 days on subject Modern trends in Library and Information Services applicable to all faculty.

Dr. A. Gopikrishna
(Chairman)

Minutes of the meeting 30. April 2018

Minutes of the meeting of BOS in Library and Information Science held on 30. April 2018 at 11 a.m in the Dept. Library and Information Science

Members Present

- | | | | |
|----|-------------------|-----------------|---|
| 1. | Dr. A. Gopikuttan | Chairman |  |
| 2. | Yamuna P. B. | HOD |  |
| 3. | Fr. Tirju Tom | Internal member |  |
| 4. | Baiju Joy | Alumnus |  |

Resolutions

1. As per the agenda the existing syllabus was evaluated and the following suggestions were made

D) Following changes were ^{suggested} made in Paper I Foundations of Library and Information Science

(a) Addition of topic 'state central library' in Unit 2

(b) change in the title of Model act in Unit 3 into Model Public Library Act of S.R. Ranganathan. Delivery of Books Act into Delivery of Books' and Newspapers' Act (Public Libraries Act, 1954) Kerala Public Library Act into Kerala Public Library Act.

(c) change of title 'Changing role of Library and Information centre in Society' into changing role of Library and Information centre.

(2) [It was suggested to add more references in each course]

(3) [Changes suggested in Paper II - Library and Information Centre Management.

- Addition of more references.

(4) Changes suggested in Paper III - Knowledge Organisation Theory - Classification.

Club Unit 4 and 5

Club Unit 6 and 7

(5) Changes suggested in Paper 5 - Information Sources, Systems and Services

Repealed Information Systems in both courses were deleted and retained in BLISc and/or MLISc on the basis of its relevance. In Unit 6 topic web of Science is added.

(6) Changes suggested Paper 6 - Basis of

JF

Title of Unit 2 is changed into Computer Hardware and Unit 3 into Computer Software. Some of the topics are shifted from Unit 2 into Unit 3

<7> Libsoft is deleted from the paper

<8> In IT Practical WINISIS is deleted as it is also available in MLI Sc course.

<9> [The following changes were suggested in MLI Sc courses.

<10> <a> In unit 3 of Paper I the topic information society is suggested to delete. Add copyright Act (1957), delete concept of freedom and censorship. Shift Open Access movement, DOI institutional repository and data search to IT Paper.]

 In Paper II Unit 1 is suggested to delete

<c> In paper 3 'Statistical information in unit 4 is deleted ^{along with} Use of Statistical package SPSS.

Added the following topics

- Reference Management software (General Study)

- Plagiarism.

(10) [In semester II a rearrangement of topics in Paper I is suggested.

Deletion of the topic 'translation']

(11) In Paper II Unit is deleted and the topics Database: concepts and components and DBMS is merged into Unit 6'

(12) In Unit 5 deleted the topic CD ROM
Change e-dissertation into ETD

(13) In Unit 6 retain web OPAC and
~~not~~ delete rest of topics and add Web 2.0

(14) In IT practical Delete Unit 1
and a change title in unit 3
as Web Design using HTML. WINISIS
is deleted.

Dr. A. Jyoti Kulkarni
(Chairman, Board of Studies)

30/4/2018.

Meeting of the Board of Studies of Department of Library & Information Science held on 24/01/2019 at 11.00 a.m. in the Dept. of Library & Information Science, St.Berchmans College, Changanacherry.

Agenda

Point 1 : Creation of new Syllabus for BLISc and MLISc Programmes to be implemented from 2019 academic year onwards.

Meeting of the Board of Studies of Department of Library & Information Science held on 2/11/2018 at 11.00 a.m. in the Dept. of Library & Information Science, St.Berchmans College, Changanacherry.

Agenda

Point 1 : Discussion on Syllabus Revision of BLISc and MLISc Programmes.

Minutes of the Meeting of 02 November 2018.

Minutes of the meeting of BOS in library and Information Science held on 02 November 2018 at 11.00 am in the Dept of library & Information Science.

Members Present-

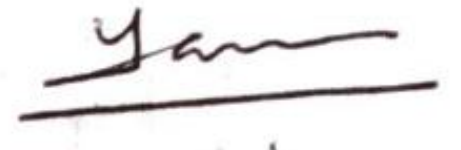
Dr. A. Gopikuttan

Chairman



Ms. Yamuna P. B

HOD



Ms. Deepa John

Internal member



Fr. Tinju Tom

Internal member

Ms. Supriya Susan Kurian

Alumnus



Resolutions

1. As per the agenda, a revised syllabus was drafted to implement in the 2019 Academic year onwards.

The additions and deletions in the revised syllabus for each course is listed below.

B L I Sc

Paper I ABLB101 - Foundations of Library and Information Science

Addition

Unit 2

State Central Library

Unit 4

CLIP, UGC

Deletions Unit 4

Attributes of profession

FID

Professional education and research; development and trends.

Unit 5

Information and Society

Types, Properties and use of Information

Characteristics of Information Society

BLBI02 Library and Information center management.

Addition

Unit 1

- Library and Information center Organisation and Management.
- Functional and Divisional patterns of Organisation (This topic is shifted from Unit 2 to Unit 1)

Unit 5

Library Committee

Public relation and extension activities
(This unit was shifted from Unit 6 to Unit 5)

Unit 3 Deletion

Maintenance of documents: Shelving methods; work with new, returned, damaged and lost documents; Stock verification, weeding out, binding care, preservation and restoration of print and electronic documents

Unit 4

Motivation; group dynamics

Unit 5

Communication

Unit 6

Green Library

BLB 103 - Knowledge Organisation Theory - Classification

- Unit 4 and 5 clubbed together under the title
Unit 4 Notation and Phase Analysis
- Unit 6 and 7 clubbed together under the title
Unit 5 Classification of documents & trends in
classification

BLB 104 - Knowledge Organisation Theory - Cataloguing

Addition

Unit 5

- Metadata: Types of metadata and their functions
- Dublin Core, FRBR, RDA, XML

Deletion

Unit 3

Principles and canons in cataloguing

Unit 4

Choice and rendering of headings in subject
entries, Thesauri

Semester II

BLB 205 - Information Sources, Systems and Services

Addition

Unit 3

Concept, Definition and trends
Virtual Reference Service
Examples of electronic

Unit 4

Document Delivery service

Unit 5

OCLC

Addition

Unit 6 - Web of Science

BLB 206 - Basics of Information Technology

Addition

Unit 1

- Generation of computers
- Classification of computers

Unit 3

Types of software - Systems software and application software.

Unit 5

- Need for Library automation
- Application of Internet in libraries; web based sources and services
- RFID and application in libraries

Deletion

Unit 5

History of library automation

Need for computerisation

LIBSOFT

BLBP03 - Information Technology (Practical)

Addition

Unit 2

Open Office writer

Unit 5

Library Automation software

Unit 4 (Deletions)

WINISIS

MLISc

MLB101 - Information, Knowledge & Communication

Additions

Unit 3

Copyright Act (1957)

Plagiarism

Deletions

Unit 3

Concept of freedom, censorship

MLB102 Information processing and retrieval theory

Deletion

Unit 5

Metadata Format, FRBR, Resource Description and Access.

MLB103 - Research methodology and statistical techniques

Addition

- Plagiarism

- Reference Management (Software: a general study)

Deletion

Unit 4

- Statistical inference

Unit 5

SPSS

MLB 204 - Information Systems and products

Deletions

Unit 3

NISCAIR, NASSDOC, AGRIS, BIOSIS, CAS, DEVSIS,
INIS, MEDLINE

Unit 5

Translation, DDS
MLB 205 - Information Technology Applications

Deletions

Unit 2

Database structure, Database, DBMS

Addition

Unit 2

Open Access movement, Institutional repository
Data security

Unit 6

Database, DBMS

MLB 202 - Information Technology Applications
Practical

Deletions

Unit 1

WINISIS

'Modifications in titles' are attached in the
appendix.

Prof. (Dr) A. K. Mishra

2/11/2018

Meeting of the Board of studies of Department of Library & Information Science held on 24.1.2019 at 11.00am in the Department of Library and Information Science, St. Berchmans College, Changanacherry.

Agenda

1. Approval of new syllabi for both B.L.I.Sc and M.L.I.Sc programmes w.e.f. 2019 onwards.

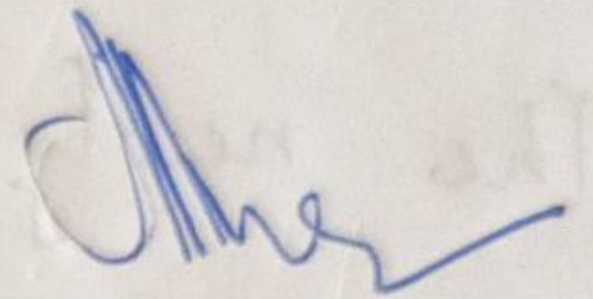
Minutes of the meeting 24.1.2019

Minutes of the meeting of BOS in Library and Information Science held on 24.1.2019 at 11 AM in the Dept. Library and Information Science.

Members present

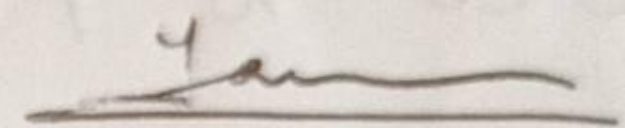
1. Dr. A. Gopikuttan

Chairman



2. Yamuna P.B.

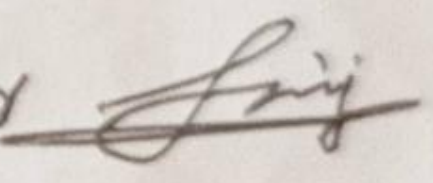
HOD



3. Ms. Deepa John

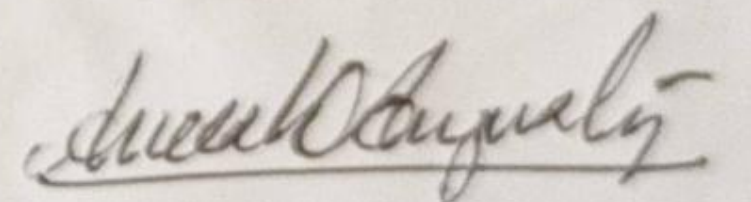
Internal member

4. Fr. Tisju Tom

Internal member 

5. Fr. Aneesh C.A.

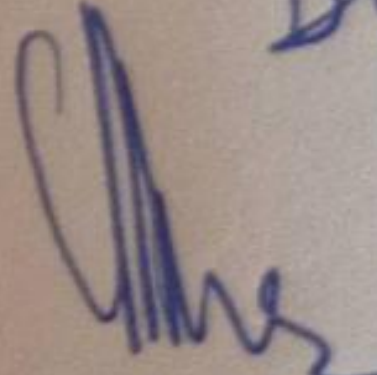
Academic



Resolutions

- 1) It is decided to adopt new syllabus for B L 1 Sc and M L 1 Sc programmes.
- 2) Both the programmes are converted from semester system into credit and semester system.
- 3) The newly drafted syllabus is approved by the BOS to present before the academic council.

Dr. A. Jyoti Kulkarni


24/11/2019

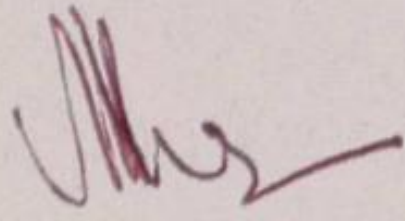
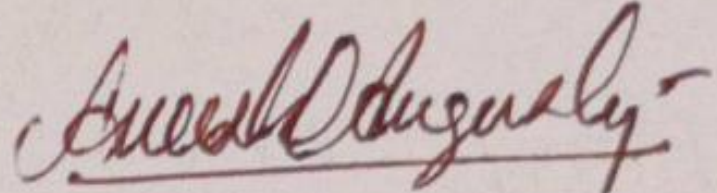
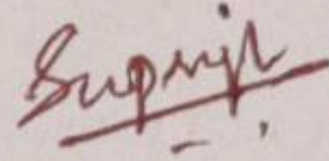
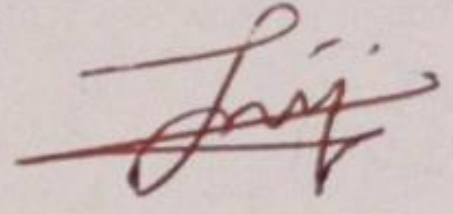
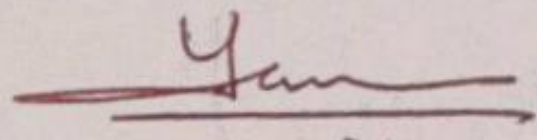

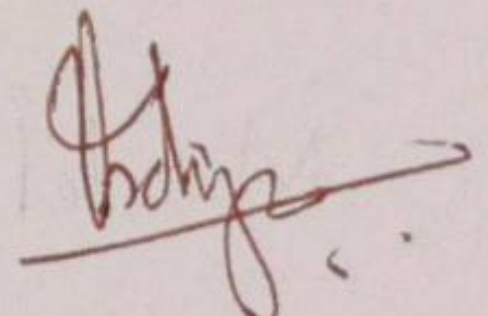
Meeting of the Board of Studies of Department of
Library and Information Science held on 25.10.2019 at
11.00 a.m in the Department of Library and Information
Science, St. Berchmans College, Changanacherry.

Agenda.

1. Approval of the modifications made in B.L.I.Sc.
and M.L.I.Sc programmes regulation and Syllabi
w.e.f 2019 onwards.

Minutes of the meeting of BOS in Library and Information Science held on 25.10.2019 at 11.00am in the Dept. Library and Information Science.

Members Present

- | | | |
|-----------------------------|-----------------|---|
| 1. Dr. A. Gopikuttan | Chairman |  |
| 2. Fr. Aneesh C.A. | Academic |  |
| 3. Ms. Supriya Susan Kurian | Alumnus |  |
| 4. Fr. Tinju Tom | Special Invitee |  |
| 5. Yamuna P.B. | HOD |  |
| 6. Deepa John | Internal Member |  |
| 7. Vidya T | Internal Member |  |

Resolutions

1. It is decided to include the following components for in-semester assessment of practice course for both B.L. I. Sc and M.L. I. Sc programmes

The components of ISA are given below

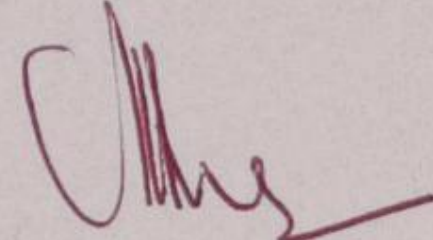
Component	Marks
Attendance	2
Viva	8
Record	8
Class Test	4
Model Exam	8
Total	<u>25</u>

Attendance evaluation of students for each course shall be as follows: -

% of attendance	Marks
Above 90	2
75 - 90	1

It is decided to include the term

'practice' in the regulation of both B.L.Sc
and M.L.Sc. wherever necessary.


Dr. A. Gopinathan